

SHABI BASHA

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PROCUREMENT AND SUBCONTRACT MANAGER

CAREER OBJECTIVE

- Seasoned Procurement & Subcontract Management Professional with over **24 years of successful career** and proven expertise in the construction, civil, MEP, and infrastructure sectors, seeking to transition into a Head of Procurement role to leverage expertise in procurement leadership, stakeholder engagement, and supply chain strategy development to drive procurement innovation, efficiency, and profitability in a leading construction enterprise

EXCELLENCE SPHERE

- Strategic Procurement & Sourcing
- Subcontract Management
- Vendor Management
- Supplier Relationship Management
- Cost Optimization
- Value Engineering
- Budgeting & Cost Control
- Procurement Risk Management
- Claims & Dispute Resolution
- Supply Chain Management
- Logistics Coordination
- E-Procurement & ERP Systems
- MEP/Civil/Infrastructure Procurement
- Tendering, RFQ, RFP & Bid Evaluation
- Contract Negotiation
- Commercial Agreements
- Market Analysis
- Cost Benchmarking
- HSE, ESG & Regulatory Compliance
- Procurement Strategy
- Process Optimization
- Stakeholder Management
- Cross-Functional Coordination
- Performance Monitoring
- KPI Management
- Digital Transformation in Procurement
- Team Building & Leadership

LEADERSHIP STRENGTHS

- Proficient in procurement, strategic sourcing, and contract administration for mega construction, infrastructure, and MEP projects across the Middle East, GCC, and international markets.
- Proficient in managing procurement under FIDIC contract conditions, ensuring compliance with UAE, Qatar construction laws, Ashghal (PWA) regulations, and international procurement standards to mitigate risks and enhance contractual governance.
- Specialized in cost benchmarking, lifecycle cost analysis, and vendor negotiations, leveraging strategic procurement methodologies to drive cost efficiency, supply chain resilience, and budgetary compliance
- Expertise in supplier prequalification, subcontractor due diligence, logistics coordination, and procurement of long-lead and high-value materials, ensuring seamless supply chain operations for mega infrastructure projects
- Skilled in implementing ERP systems, e-procurement platforms, and AI-driven procurement analytics, optimizing procurement lifecycle management, contract execution, and spend analysis.
- Extensive experience in claims management, contractual risk assessment, regulatory compliance (HSE, ESG, ISO 9001, OHSAS 18001), and sustainability-driven procurement strategies, ensuring alignment with global best practices.
- Adept in liaising with project directors, commercial managers, engineering teams, legal advisors, and government authorities, to ensure procurement strategies are aligned with project milestones, financial objectives, and regulatory requirements.

PROFESSIONAL EXPERIENCE

Project Procurement Manager | PORR-HBK- MIDMAC JV Qatar

June 2022 – November 2024

(Report to Project Director / Operation Manager/ Corporate Procurement Manager)

- Project: Design and Build Contract for Wakrah and Wukair Drainage Tunnel C853/2 – Value QR 860 million**
 - Main contractor: PORR-HBK-MIDMAC JV. Consultant: Parsons International limited. Client: PWA (Ashghal)
- Project Highlights**
 - Drainage Tunnel Length - 13.5 KM including Hydraulic structure, connections, provision for Future hydraulic structure, Stup outs, Stop logs, bulkheads, plugs, Air intake vaults, provision for flow monitoring and one remote odor control facility.
 - DT internal diameter of 4.5m with 8 Access shafts and depth of the tunnel is 60m below GL

Procurement Manager - Head office | HBK Contracting Company W.L.L. Qatar
(Report to Corporate Procurement Manager / Operations Manager)

September 2016 – May 2022

- **Project Highlights**

- High Raise Towers Civil, Architectural, MEP, Interior finishes, Fit outs (Katara Twin Tower, CBO Residential Tower, HBK Holding Tower), Military Medical Hospitals (Civil, MEP, Architectural finishes, Medical Equipment), Mega Water Reservoir (Civil, MEP)
- Road and infrastructure projects, Flood prevention Scheme projects, FIFA Readiness projects

Project Procurement Manager | HBK-Shapoorji Pallonji JV Qatar

June 2013 – August 2016

(Report to Project Director / Operation Manager/ Corporate Procurement Manager)

- **Project: Hamad Port – Package NPP0032 –Commercial terminal infrastructure & Buildings – Value QR 850 million**
Consultant: AECOM /Worley Parsons. Client: Mawani / New port project steering committee.

- **Project Highlights**

- Design & Build of General Cargo Terminal Infrastructure and Utilities Buildings, Multi Use and Offshore Supply Terminals Infrastructure and Utilities including all Utility Buildings.
- Major finalization of Overhead Crane, Crane Rails, Civil, MEP, Finishes, All type of infrastructure pipe & fittings, Road works.

Senior procurement Contracts Engineer | ETA Ascon Group (Dubai, Abu Dhabi)

April 2003 - May 2013

(Report to General Manager – Contracts)

- **Project Highlights**

- High Raise Towers Civil, Architectural, MEP, Interior finishes, Fit outs (Palladium Tower at JLT, Summit Tower at Dubai Marina), Passenger Terminal Building in Jebel Ali Airport, Villas and Housing complex, Mafraq Dialysis center Hospitals, HH Sheikh Khaleefa Palace at Ruwais, Dubai Airport Freezone Buildings, Bur Dubai Traffic department Buildings.
- Road and infrastructure projects in Ruwais, Ghayathi, Sila (Road, parks and Utility Buildings).

Senior Quantity Surveyor | ETA Ascon Group (Dubai, Abu Dhabi)

February 2000 - March 2003

(Report to Project Manager / Contracts Manager)

- **Project Highlights**

- Complete Quantity survey Role for the Project of Al Nasr Spors Club, Sugar Silos at Jebel Ali Freezone, Furnished Apartment Buildings.
- Budget Analysis, Claim Management and Negotiation, Variation process, Client Bill Evaluation and certification, Subcontractor / Vendor payment certification by ERP System. BOQ Main Activity, Sub Activity modification and analysis by Xpedeon Software.

- **KEY DELIVERABLES**

- Ensured seamless execution of procurement processes by implementing stringent procurement policies and procedures, verifying compliance across JV operations and supply chain management.
- Conducted supplier and subcontractor prequalification, risk assessment, and performance evaluation, leveraging historical project data to ensure compliance with construction standards and contractual obligations.
- Managed RFQs (Request for Quotations) and RFPs (Request for Proposals), preparing detailed techno-commercial bid evaluations, and facilitating supplier negotiations to optimize cost efficiency.
- Coordinated with QA/QC teams and suppliers to ensure timely submission and approval of material submittals, technical data sheets, method statements, and compliance certificates.
- Drafted and executed Purchase Orders (POs) and Subcontract Agreements, ensuring alignment with FIDIC contract conditions, project specifications, and procurement best practices.
- Collaborated with vendors, subcontractors, and internal stakeholders to ensure adherence to project timelines, securing timely procurement of long-lead and short-lead materials and equipment per the construction milestone program.
- Conducted cost benchmarking, market analysis, and strategic sourcing initiatives, driving negotiations to achieve optimal pricing while maintaining compliance with budgetary constraints and contract terms.

- Ensured procurement activities aligned with HSE (Health, Safety & Environment) and sustainability requirements, mitigating supply chain risks through vendor due diligence and quality assurance protocols.
- Provided procurement recommendations to the JV Project Director and Senior Management, ensuring informed decision-making on vendor selection and contract finalization.
- Executed additional procurement functions as directed by the Project Director and Commercial/Contract Director, supporting overall project cost control, claims management, and contract administration.
- Spearheaded the evaluation, negotiation, and optimization of procurement contracts, ensuring compliance with FIDIC guidelines, UAE, Qatar construction laws, and project-specific contractual obligations.
- Developed and strengthened supplier and subcontractor networks, leveraging value engineering principles to drive cost savings, quality assurance, and efficiency improvements.
- Led end-to-end procurement processes for civil, MEP, and infrastructure projects, from RFQ (Request for Quotation) issuance to contract finalization, ensuring compliance with project timelines and cost constraints.
- Assessed and approved vendor/supplier prequalification documents, ensuring alignment with HSE, QA/QC, and sustainability standards, reducing project risks and enhancing supplier performance.
- Implemented, monitored, and optimized an e-procurement system to streamline material requisitioning, bid evaluation, contract award, and vendor management, enhancing procurement cycle efficiency.
- Managed high-value procurement packages, conducting cost-benefit analysis and lifecycle cost assessments, ensuring adherence to budgetary controls and financial forecasting.
- Conducted comprehensive claims and variation analysis, mitigating disputes and optimizing post-contract cost management, ensuring alignment with contractual terms.
- Ensured procurement activities complied with local/international procurement standards, and ESG (Environmental, Social, and Governance) requirements.
- Developed and executed strategic procurement plans to enhance supply chain resilience, mitigate logistics disruptions, and optimize contractual terms with vendors and subcontractors.
- Established a robust supplier performance monitoring system, analyzing KPIs such as OTD (On-Time Delivery), cost efficiency, quality assurance, and compliance adherence, ensuring supply chain sustainability.
- Served as the lead procurement liaison between project teams, consultants, vendors, and regulatory bodies, ensuring seamless coordination and timely material delivery.
- Leveraged value engineering techniques to identify alternative materials and cost-effective solutions, reducing procurement costs while maintaining structural integrity and regulatory compliance.
- Managed contractual risks related to bonds, guarantees, insurances, and warranties, ensuring mitigation of financial and legal exposure.
- Led procurement strategy formulation and execution for mega infrastructure projects, ensuring seamless material and equipment availability while aligning with project milestones and critical path schedules.

PROJECT EXPERIENCE (QATAR-HEAD OFFICE)

- **Project: Katara Twin Tower Hotel Project, Lusail – Value QR 4.5 billion**
Consultant: Dar Al Handasah /Qatar Project Management (QPM)
Client: Katara Towers Hotel Management W.L.L
- **Project: Mainworks for Lusail Stadium (HBK CRCC JV)– Value QR 3.0 billion**
Consultant: Time Qatar
Client: Supreme Committee for Delivery & Legacy
- **Project: Lusail Residential Tower for Commercial Bank PSQC Main Work Package – Value QR 1.5 billion**
Consultant: Dar Al Handasah. Client: Commercial Bank Qatar
- **Project: Military Medical Complex (EPC -Turnkey) at Tarek Bin Zayed City– Value QR 2.8 billion**
Consultant: MeinHardt. Client: Qatar Armed Forces
- **Project: Mega Water Reservoir Project – Package GTC 626 – Value QR 1.5 billion**
Consultant: Hyder Consulting. Client: Kahramaa
- **Project: Roads and Infrastructure in Umm Slal Mohamed -Phase 2 Package 1 – Value QR 650 million**
Consultant: KEO International Consultants. Client: Public Works Authority (Ashghal)
- **Project: Construction of Flood Prevention Scheme Project (FPS- Phase 3) For Doha South Areas C850/2- – Value QR 650 million**
Consultant: KEO International Consultants. Client: Public Works Authority (Ashghal)

PROJECT EXPERIENCE (DUBAI & ABUDHABI)

- **630 Villa Housing Complex projects (Ruwais, Abu Dhabi), Staff Accommodation, Utilities, play area, Facilities, Road and Related Infrastructures.**
Consultant: Altorath, HILL International. Client: Abu Dhabi National Oil Company (ADNOC)
- **432 Units (21 Buildings) Al Quoz Land development project for Dubai Properties**
Consultant: MECON. Client: Dubai Properties
- **Al Mafraq Dialysis center (Consists of 48 Dialysis stations) in Mafraq Hospital Abu Dhabi**
Consultant: Burt Hill International. Project Manager: Allen Shariff. Client: SEHA
- **HH Sheikh Khaleefa Palace Project at Ruwais-Abu Dhabi (VIP Palace, Majlis, 18 VIP Master Bedrooms, Swimming Pool, Staff accommodation, Utility Buildings, Roads and Helipad etc.,**
Consultant: Arch Group. Client: DOPA
- **4B+G+P7+HC+Mech+30 Storied Commercial & Office Building (Summit Tower) Dubai**
Client: ETA Star Properties. Consultants: Design and Architecture Bureau (DAR)
- **2B+G+3 Typical Floors+ Business Floor Office Building on Plot No, W-7 in Dafza Dubai**
Client: Dubai Airport Free Zone Authority. Consultants: Al Gurg consultants
- **Passenger Terminal Building in Dubai World Central International Airport Jebel Ali Dubai**
Client: Dubai Civil Aviation. Consultants: Dar Al Handasah, ADPi JV
- **2B+G+M+11 commercial & Residential Building in Al Rafa, Bur Dubai**
Client: Al Ghurair Investment. Consultants: Arif and pintoak.
- **3B+G+34 Storied Commercial/Residential Building in Jumeirah Lake Tower area (Palladium Tower) Dubai**
Client: ETA STAR Property Developer LLC. Consultants: Design and Architecture Bureau (DAR)
- **3 No's of High-Rise Raw Sugar Silos at Jebel Ali Free zone Dubai**
Client: Al Khaleej Sugar. Consultants: RAMBOLL
- **B+G+5 Commercial/Residential Building Al Nasr Sports Club Dubai**
Client: Al Nasr Sports Club. Consultants: M/S Design and Architecture Bureau (DAR)
- **Bur Dubai Traffic Department Building in Sheik Zayed Road Dubai**
Client: Dubai police. Consultants: M/S Arif & Pintoak Consultants
- **New Burjuman Centre; Substructure Package – 2A Skanska/Ascon JV Dubai**
Client: Abdulla Al Ghurair. Consultants: M/S Dar Al Handasah
- **2B+G+11 Furnished Apartment**
Client: Mrs. Rafia Abdulla Mohamed. Consultants: M/S Design and Architecture Bureau (DAR)

COURSES, TRAINING & SEMINAR ATTENDED

- Certified Commercial Contracts Manager (CCCM) from NCMA
- Training in Quantity Surveyor application
- FIDIC Training Program
- Delay Analysis
- Performance Appraisal
- OHSAS 18001 -2007 Awareness
- Seminar of Extension of time and prolongation Cost
- CCS – Candy General Course

EDUCATION

- BS in Engineering Technology - Birla Institute of Technology, Dubai Campus (Part time)
- Diploma in Civil Engineering – Board of Technical Education, Anna University India

IT SKILLS

- Microsoft Dynamics GP 2016, SharePoint (HBK Contracting Company)
- ERP Systems (Xpedeon Software Operations) (ETA Ascon Group)
- MS Word, Excel, PowerPoint, AutoCAD
- **VISA STATUS:** UAE Visit Visa
- **DRIVING LICENSE:** UAE and QATAR Driving license.