

MUHAMMAD ZUBAIR

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PROFESSIONAL SUMMARY

Dedicated safety officer with extensive expertise in developing and implementing safety programs, conducting environmental assessments, and ensuring compliance with OSHA requirements. Proven track record in accident and incident investigation, noise level dosimeters usage, and creating detailed inspection reports. Strong skills in team building, communication, time management, and problem-solving. Committed to enhancing workplace safety through effective consulting and continuous improvement initiatives. Diligent environmental health professional with extensive experience in health, hygiene and safety compliance. Supported businesses in identifying risk factors and implementing cost-effective solutions. Methodical and meticulous in inspections and evaluations to optimize workplace standards. Proactive Safety officer with years of experience seeking and implementing improved working practices and policies. Prioritizes employee safety and security throughout assessments to deliver conformant outcomes. Specialized Health & Safety inspections and compliance.

PROFESSIONAL HISTORY

SAFETY OFFICER | *lotte group* | *Al-RAYYAN International Football Stadium & Precinct, Qatar* |
January 2022 - October 2024

- Liaised effectively with regulatory bodies including the Health and Safety Executive, ensuring compliance with national standards.
- Assisted in development of company-wide health and Safety policies thus reinforcing a culture of workplace well-being.
- Performed first aid duties as needed, promoting immediate response during accidents.
- Maintained up-to-date knowledge on latest best practices in field, driving continuous improvement in company's safety record.
- Ensured workplace safety by conducting regular inspections.
- Identified and addressed potential hazards for improved working conditions.
- Conducted training sessions to enhance staff understanding of safety protocols.
- Developed comprehensive risk assessments, improving overall workplace safety.
- Investigated accidents with thorough analysis and reporting procedures.
- Advised management on necessary improvements for safer working environment.
- Implemented effective safety measures to mitigate risks.
- Promoted awareness of health and safety regulations, enhancing compliance levels.
- Prepared detailed reports on findings during inspections, aiding in hazard resolution.
- Compiled statistical data relating to safety incidents, providing valuable insights for prevention strategies.
- Inspected machinery regularly, ensuring proper functioning and reducing injury risks.
- Fulfilled all statutory requirements related to health and safety at work, maintaining company's legal standing.
- Reviewed emergency evacuation plans periodically, ensuring readiness in case of incidents.
- Collaborated with supervisors to maintain safe operations across all departments.
- Interpreted legislation pertaining to occupational health and safety, guiding company policy-making process accordingly.
- Monitored implementation of action points from inspection findings, ensuring timely completion of necessary improvements.
- Monitored workplace activity to identify areas of risk and non-conformance.
- Educated employers on preventative measures to avoid occupational and environmental failings.
- Inspected work environments for conformance with established safety rules.
- Wrote detailed inspection reports to communicate business strengths and weaknesses.
- Instructed workplace representatives on required policy updates to meet new government legislation.
- Investigated workplace accidents and incidents thoroughly to eradicate future risk.
- Conducted safety surveys to assess conformance with established regulations.
- Implemented proper waste storage and disposal measures to manage refuse.
- Trained staff through courses and resources covering relevant health and safety standards.
- Maintained in-depth knowledge of statutory and legislative industry developments.
- Identified public health concerns and provided remedial advice.

- Collated and evaluated environmental data for enhanced policy development.
- Provided solutions and implementation plans for health, hygiene and sanitation issues.
- Performed random inspections of food preparation areas to assess hygiene compliance.

SAFETY ENGINEER | *Bin Omran Trading and Contracting W.L.L* | Doha, Qatar | June 2019 - Oct 2021 |

• **Risk Assessment and Management**

Conduct regular site inspections to identify potential hazards and unsafe practices.

Perform risk assessments for new projects and develop strategies to mitigate identified risks.

Collaborate with project managers to ensure that safety considerations are integrated into project planning and execution

- **Safety Training and Awareness:** Develop and deliver safety training programs for employees and subcontractors, covering topics such as personal protective equipment (PPE), emergency response, and hazard recognition. Organize safety drills and workshops to reinforce safety practices and promote a culture of safety within the organization.
- **Compliance and Regulation:** Stay updated on local and international health and safety regulations, ensuring that the company complies with all legal requirements. Prepare and maintain safety documentation, including safety plans, incident reports, and compliance checklists. Liaise with government agencies and safety organizations to ensure adherence to industry standards.
- **Incident Investigation and Reporting:** Investigate accidents and near-misses to determine root causes and recommend corrective actions. Prepare detailed reports on incidents, including recommendations for preventing future occurrences. Track and analyze safety performance metrics to identify trends and areas for improvement.
- **Safety Equipment and Resources:** Ensure that all safety equipment is properly maintained and readily available on job sites. Evaluate and recommend improvements to safety equipment and resources to enhance worker safety.
- **Collaboration and Communication:** Work closely with project teams, subcontractors, and management to promote a proactive safety culture. Facilitate communication between different departments to ensure that safety concerns are addressed promptly.
- **Emergency Preparedness:** Develop and implement emergency response plans for various scenarios, including fires, chemical spills, and natural disasters. Ensure that emergency response teams are trained and ready to act in case of an incident. Formulated emergency response plans to ensure quick action during crises.
- Ensured workplace adheres to latest HSE standards by constantly updating policies.
- Drafted detailed reports post-accident investigations, recommended improvements in processes.
- Conducted safety audits to verify employee knowledge and use of safety policies and procedures.
- Introduced new safety initiatives and reported effectiveness to management.
- Unearthed unidentified occupational hazards and offered robust risk-mitigation plans.
- Led safety committee meetings, fostering open communication and collaboration to address emerging concerns.
- Worked with organizational heads to understand safety issues and develop options for solutions.
- Assessed potential occupational risks posed by changes to workflows or environments to help advise stakeholders.
- Tracked issues through to desired resolution, engaging with technical subject matter experts for enhanced outcomes.
- Compiled data to facilitate analysis by department Safety teams.
- Compiled safety improvement plans tailored to variety of workplace environments.
- Leveraged support processes, systems and tools to resolve safety-related technical problems.

SKILLS

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|---------------------------------------|-----------------------------|
| • Inspection reports | • Team building |
| • OSHA requirements | • Communication skills |
| • Safety consulting | • Time management |
| • Safety program development | • Problem-solving |
| • Accident and incident investigation | • Environmental Assessments |
| • Noise level dosimeters | • Permit assurance/closeup |

EDUCATION HISTORY

MASTER OF ARTS in International Relations

University of Peshawar

Islamabad Pakistan | January 2010 - February 2015 | Distinctions

DIPLOMA IN NEBOSH

Rawalpindi Institute of Safety Education

Islamabad Pakistan

DIPLOMA in IOSH

Rawalpindi Institute of Safety Education

DIPLOMA in OSHA-30 Hours

DIPLOMA Office Automation

Trade Testing Board Peshawar

Islamabad Peshawar | Distinctions

DIPLOMA NEBOSH Certificate of Attendance

Kios *Qatar*

COMMUNICATIONS

English

Fluent

Urdu

Native

Arabic

Intermediate

Hindi

Fluent