

Personal Information:-

- **Name:** Farag Abdullah Qasem Saeed
- **Date of Birth:** 1988
- **Place of Birth:** Taiz, Yemen
- **Nationality:** Yemeni
- **Status:** Married
- **Gender:** Male
- **Tel:** +967 774894721 -779181682
- **Email:** Faragalsohibe94@gmail.com

EDUCATION

Bachelor Degree/Civil Engineering -Dhamar University - Dhamar, Yemen -2013

AREA OF EXPERTISE**ENGINEERING**

- Strong experience in Construction Projects, WASH, Shelter, Site Care and Maintenance and Road construction.
 - Strong technical experience in all responses (Emergency, Short, Medium and Long terms of response), as well as temporary and permanent technical solutions based on IOM goals.
 - Knowledge of relevant construction codes. e.g: ACI code ,ASTM code.
 - Strong experience in supervising and monitoring
 - Structural and architectural design of public and private buildings as well as Carrying out feasibility studies.
 - Proficient in collecting information, investigating options and devising solutions.
 - Strong Computer skills and proficient in Engineering Software as, MS Office applications, BIM (Autodesk Revit, Robot Structural Analysis Professional, AutoCAD 2D and Navisworks), Primavera P6 & MS Project for projects management, Water CAD, EPANET, GIS, LUMION 6, ODK and Kobo Tool.
- PERSONAL Communication, organisational and managerial skills :
- Negotiation and representation skills with the ability to influence and advocate.
 - Leadership skills to manage a team with members of different backgrounds and abilities.
 - Ability to think methodically, to design, plan and manage projects, Detail conscious with an ability to study the minute aspects of a project.
- Strategic thinker with the ability to execute effectively.
- I set high standards for quality of work; monitor and maintain quality of work; work in a systematic, methodical and orderly way; consistently achieve project goals; focus on the needs and satisfaction of internal and external partners; accept and tackle demanding goals with enthusiasm.
 - Able to clearly define project cycle and results chain (outputs/ outcomes/ impact/ interventions).
 - I take responsibility for actions, projects, and people; take initiative and works under own direction; initiate and generate activity and introduce changes into work processes; make quick, clear decisions which may include tough choices or considered risks



WORK EXPERIENCE

IOM – UN MIGRATION, Yemen / Taiz Gov

Project assistant(CCCM, Engineering Support Unit)

Field assistant(CCCM,SNFIs WASH)

locution : TAIZ, YEMEN

1 Apr 2022 – Present

1 Apr 2020 – 30 Mar 2022

Essential Tasks:

CCCM

- Support in conducting assessments and surveys of sites, collecting information on overall services available, including WASH, health, protection, shelter, among others covering the basic needs of the population.
- Develop detailed bills of quantities (BOQs), drawings, reports and action plans for the construction/rehabilitation / CFW works .
- Develop estimated costs for rehabilitation/construction works.
- Draw up works tender documents' and provide technical support to Bid Committees.
- Verify incoming materials are of the highest quality and from acceptable country of origin.
- Supervise the implementation works for construction /rehabilitation / CFW .
- Construction/Rehabilitation of 8 schools in Taiz IOM managed sites, Demarcation of 10 new sites, 7 community centers, 6 Children
- Playgrounds, 1.5 km of Gabion wall for flood risk reduction, 2 km of Access Roads Upgrade, IOM Admin center, 2 km water channels and Internal drainage
- Undertake regular visits to various sites in order to assess needs of persons of concern, with particular attention to vulnerable groups.
- Keep regular contacts with local authorities and implementing partners as requested by supervisor.
- In coordination with implementing partners, assist in the reception, registration and provision of assistance to persons of concern to IOM and CCCM Cluster.
- Coordinate activities with local authority counterparts, partners and populations of concern.
- Conduct information/sensitization campaigns, update information boards, mobilize of the site population for large-scale events (e.g. distribution, registration/verification exercises), thematic focus group discussions, participatory IDP site assessments, identify and refer Persons with Special Need (PSN) when needed, etc.
- Ensure proper filing of documents.
- Support in verification of beneficiaries as required, and in coordination with the Programmer Assistant.
- Contribute to distributions as and when required to IDPs, returnees, host communities, migrants and other individuals selected for assistance under IOM's various assistance programs, if and when required.
- As guided by the line manager, support in monitoring disbursements of funds and financial service providers, ensuring assistance provided is as per agreed amounts.
- As necessary, support other teams with assessments, including the preparations of the assessment tools and focus group sheets and post distribution monitoring activities.
- Assist other Project assistants as and when required in the implementation, distribution and monitoring of IOM's other CCCM/SNFI emergency response activities.
- Provide weekly, monthly, situational and annual reports to the management detailing progress of community engagement activities. This encompasses achievement of project outputs, objectives and the challenges faced.
- Perform other related duties as required.

Achievements :

1. Under CCCM unit ,Construction and rehabilitation of 8 schools in Taiz at IOM-managed sites, demarcation of 10 new sites, construction of 7 community centers, and 6 children's playgrounds. Additionally, 1.5 km of gabion walls for flood risk reduction, 2 km of access roads upgraded, construction of an IOM administration center, installation of 2 km of water channels, internal drainage systems, and a solar lighting system for camps have been completed.
2. Under Health Unit 4 health centers have been Constructed/Rehabilitated/Expanded in Taiz.
3. Under Shelter & SNFIs Unit, 1,200 Transitional shelters were installed in Taiz and 1000 shelters have been repaired

Norwegian Refugee Council (NRC)**Jan 2019 to Mar 2020****Position :** *Shelter/CCCM assistant***locution :** *TAIZ, YEMEN***Essential Tasks:****Shelter/CCCM**

- Prepare and develop technical status reports as required by management.
- Initial assessments in the Shelter and WASH needs such as shelter, sanitation, refugee, and NFIs.
- Identify suitable Shelter, confirm quality and quantity available and shelter rehabilitation needs.
- Preparation recommendations, interventions proposed, plan and budget project and implementation plan of Shelter interventions proposed.
- Preparation of reports, supervise data collection within beneficiaries lives in collective shelters and follow-up updating beneficiary data and displacement movement
- Preparation/supervision Shelter drawings, BOQs and cost estimation, specifications, purchase request, tender documents.
- Development of negotiation and contract management and evaluation of the ability of adequacy of contractors.
- Undertake supervised technical the activities of construction work and execution and reporting.
- Facilitate in community meetings and support community mobilization; communicate with leaders, IDPs representative, local authorities on key community interventions.
- Actively participate in capacity building trainings, workshops and seminars organized by NRC.
- Prepare implementation work plan and follow-up on implementation at field level.
- Report field level progress in implementation (daily casual laborers) based on weekly/monthly implementation work plan.
- Collaborate with teams from other CC's to ensure that project beneficiaries are provided with the full packages of services available through NRC's programming according to the beneficiaries specific and self-identified needs
- Organize and lead technical needs assessments, focus group discussions, partner meetings, and technical discussions with project stakeholders.
- Carryout the supervision and monitoring of shelter implementation, works done by Daily/Incentive labor and/or repairs done by the beneficiaries themselves.
- Supervise and training on installation (RHU)
- Assist with the implementation of the CCCM management programmer according to the plan of action.
- Prepare and develop status reports as required by management.
- Assist in conducting information campaigns to the IDP camp population.
- Assist in the assessment of information needs among the site population and host communities.

- Conduct information/sensitization campaigns, update information boards, mobilize of the site population for large-scale events (e.g. distribution, registration/verification exercises), thematic focus group discussions, participatory IDP site assessments, identify and refer Persons with Special Need (PSN) when needed, etc.
- Assist in the design, preparation and dissemination of IEC material.
- Sensitize the IDP site population to make use of the NRC-operated helpdesks established in the site to obtain information and raise issues and concerns.
- Collaborate with relevant stakeholders in the IDP camp site to ensure that timely and accurate service-related information is made available to the camp population.
- Liaise with relevant stakeholders in the IDP site to ensure that self-governance mechanisms are instrumental in the improvement of community selfreliance and empowerment across the different sectors.
- Ensure that community engagement activities include traditionally under-represented groups, such as women, elders, youth, etc. and that they target beneficiaries most in need of protection and assistance.
- Provide weekly, monthly, situational and annual reports to the management detailing progress of community engagement activities. This encompasses achievement of project outputs, objectives and the challenges faced

Achievements :

- Rehabilitation of 421 houses damaged by the effects of war, 500 ESKs, 100 Refugee housing unit(RHU) were installed in Taiz
- NFIs
- Distribute of NFI kits to affected community (IDPs & returnees).

Norwegian Refugee Council (NRC)

Jan 2018 to Dec 2018

Position : *Wash assistant*

locution : *TAIZ, YEMEN*

Essential Tasks:

Wash

- Responsible for assessments of water systems (pumping units - piping network - tanks) .
- Responsible for assessment of health facilities & schools water schemes.
- Preparation/supervision WASH & Shelter drawings, BOQs and cost estimation, specifications, purchase request.
- Develop estimated costs for rehabilitation/construction works.
- Verify incoming materials are of the highest quality and from acceptable country of origin.
- Planning and Preparing for water committees trainings.
- Assess health risks, water and sanitation needs in collective shelter of IDPS.
- Initial assessments in the WASH and Shelter needs such as shelter, sanitation, refugee, WASH, NFIs
- Identify suitable water sources, confirm quality and quantity of water available and shelter rehabilitation needs.
- Undertake supervised technical the activities of construction work and execution and reporting.

- Facilitate in community meetings and support community mobilization; communicate with leaders, IDPs representative, local authorities on key community interventions.
- Write and submit weekly activity reports about WASH different activities and construction/rehabilitation works

Achievements :

1. Yemen Multisector Humanitarian Response Programme in Taiz (Rehabilitation of Water Scheme) :Construction of 100 M³ Concrete Water Tank in Taiz Gov – Yemen.
2. Yemen Multisector Humanitarian Response Programme in Taiz (Rehabilitation of Water Scheme) Rehabilitation of Al Qub and Al Dhef Water Scheme (Pipe lines) in Taiz Gov – Yemen
3. Yemen Multisector Humanitarian Response Programme in Taiz: Construction of 90 Latrines for families.
4. health centers have been Rehabilitated for the wash in Taiz

Al-Molaiki Corporation for Trading and General Contracting, Yemen**Road Engineer****Site Engineer****Construction/Survey Engineer****From Aug 2013 to Dec 2017****Essential Tasks:****Road/ Site Engineer**

- Preparing and designing roads according to engineering standards, including designing paths, slopes, intersections, and access roads.
- Conducting field surveys to collect data related to terrain, land, and soil to determine the best route for roads and avoiding areas of risk.
- Analysis of traffic flow to determine current and future road requirements, and ensure that the design can handle the expected traffic volume.
- Designing road drainage systems to prevent water from pooling on roads and ensuring effective drainage of rainwater.
- Identifying and selecting appropriate materials for road paving, including asphalt, concrete, and other materials to ensure they withstand environmental factors and traffic.
- Preparing technical specifications documents for the project, which include design details, materials used, and quality standards to be adhered to.
- Monitoring the construction process to ensure that work is carried out in accordance with designs and specifications, and making necessary modifications when necessary.
- Cooperating with other engineers, government agencies, and contractors to ensure that all technical and regulatory requirements are met.
- Estimating costs associated with road projects and monitoring the budget to ensure that they are not exceeded, and working to improve the economic efficiency of the project.
- Design and plan road safety measures to ensure the safety of road users, including planning traffic signals, barriers, and lighting.
- Supervise testing of materials used in road construction to ensure they meet the required quality and durability standards.
- Develop periodic road maintenance plans to ensure the continued good performance of the road in the long term, and repair any damage or deterioration that occurs over time.

- Assess the environmental impact of road projects and work to reduce negative impacts on the environment, and ensure compliance with environmental laws.
- Deal with inquiries from beneficiaries and local communities about road projects and provide the necessary information to ensure acceptance and support of the project.
- Follow up on daily activities on site and ensure that work is implemented according to the timetable.
- Prepare daily or weekly reports on work progress, problems encountered, and how they were resolved, and inform the project management of all developments.
- To communicate continuously with design engineers, supervisors, and project managers to ensure that everything is going according to plan.
- Review project schedules and update them as needed to ensure adherence to deadlines.
- Ensure that all works implemented comply with the agreed technical specifications and engineering requirements.

Supervising on-site testing:

Providing field notes to contractors and making necessary adjustments to the work based on field results and needs.

Construction/Survey Engineer

- Collecting data on the topography of the natural site and adjacent sites, including determining ground levels and terrain shapes.
- Creating topographic maps and site plans using the data collected during the survey process. These maps are used as a basis for planning and designing the project.
- Determining the exact location of the start and end points of roads and infrastructure, and ensuring that these points match the engineering designs.
- Using various surveying tools such as Total Station and GPS to measure accurate distances and elevations on the ground.
- Establishing site markers and boundaries and work locations, such as identifying excavation sites, laying foundations, and defining road boundaries.
- Reviewing and adjusting work carried out on the ground to ensure that it matches the engineering designs and plans, and ensuring that all work is carried out according to the required standards and specifications.
- Preparing detailed reports including survey results and site data, which are used as a reference during the project implementation stages.
- Use specialized computer programs in surveying such as AutoCAD Civil 3D, and Geographic Information Systems (GIS) programs to analyze and display survey data.
- In case of modifications to the design or site, re-survey and update the data and maps according to the changes.

Training courses

- IOM data protection principles on- online training
- Protection from Sexual Exploitation and Abuse (SEA) and Sexual Harassment (SH)
- Sphere introduction training 3Day - 2020
- Protection mainstream training DRC--2-2Day -2020
- CCCM training - IOM-3day-2020
- Camp Management Online Course(10hours)
- Let's Talk Ethics(1day)



- I Know Gender 1-2-3 Gender Concepts to get Started; International Frameworks for Gender Equality; and Promoting Gender Equality throughout the UN System.
- Managing Gender-Based Violence in Emergencies.
- Housing land and property Training -(HLP) -NRC-3 day
- Cycle in BSAFE Training in the UNDSS.
- Cycle in Basic security in the field Training in the UNDSS
- Cycle in Advanced security in the field (English) Training in the UNDSS
- Cycle in Preparing and Responding to Active Shooter Incidents Training in the UNDSS
- Cycle in Information Security Awareness Foundational Training in the UNDSS
- Security Training – Hiest – NRC (3 Days)
- Cycle in cash of work, water and sanitation in the social fund for development
- Cycle in chlorination sterilization of water and sanitation. \$ Unicef Organization, Yemen – Taiz .
- ❖ A training program for Engineers Association Alimnyen- Sanaa coordination between the Social Fund for Development and the University of Queen Arwa for the period 06.22.2013 - 07.07.2013 AD contains the following courses: -
 1. Engineering supervision and control and quality assurance for 25 hours.
 2. Projects and programs of time management for a period of 15 hours.
 3. Occupational Safety for 5 hours .
 4. Code of Ethics for 5 hours .
 5. Tender for 5 hours law.
 6. .Introductory Course program BIM for 10 hours

Languages

- Arabic is the mother language, native speaker:
- English language ,reading ,writing, and spoken) very good.

References

Name	Abdullah Alabdall
Position	Senior Program assistant
Department	(CCCM, WASH, SNFI)
Name of organization/ Work place	International Organization for Migration (IOM)
Phone Number	+967 774575111
Email	aalabdali@iom.int

Name	Saleem Al-Azazi
Position	Shelter /CCCM Officer
Department	Shelter
Name of organization/ Work place	Norwegian Refugee Council (NRC)
Phone Number	+967 772665677
Email	saleem.alazazi@nrc.no