

Curriculum Vitae

Saqib Ali

Quantity Surveyor (Civil)

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Iqama Status: Transferable

Driving License: Valid



Looking for a challenging position in the field of (**Quantity Surveying**) in international and Multinational organizations where my expertise and experience can be put to the best possible use and my potentials can be effectively tapped. A position that gives me opportunities to develop integrates and applies my knowledge and skills.

OBJECTIVE

- Material take off for BOQ and Preparing tender documents and as per bid requirements. □
- Cost Analysis and Valuation of bidder (technical and financial), □
- Prepare Preliminary cost and Elemental cost for the Client □
- Prime cost analysis as Standard NRM2 of the project and value engineering. □
- Cost Management and Agreeing budgets and timescales with the clients, □
- Check and approve monthly invoices and forecast the value of the Project. □
- Dealing with Risk Assessment and Risk Avoidance Strategies ▪
- Review Claims (escalation, variation orders & Extension of time), □
- Solving obligations as per (FIDIC and COC), □
- Replies to contractual letters and settlement thereof. □
- Attending site meetings to monitor progress, □
- Acting as the main point of contact for clients site and project managers, □
- Overseeing invoicing at the end of projects and final report □

EDUCATION

Bachelor of Quantity Surveyor

- **Civil Associate Engineering**
(1st Division)

Summary of Experience:

I have 8+ years' experience dealing with various type of construction Companies in Saudi Arabia

WORK EXPERIENCE:

1. Tripple Bay Ammala Project (Red Sea Global)

Position : QS Civil Engineer
Duration : 2023 to until
Company : Alayuni Investment & Contracting Company

Responsibilities:

1. Cost Estimation and Budgeting:

- Prepare detailed cost estimates for Civil & MEP Work, including Roads ,Building & Pump Station .
- Develop and manage project budgets, ensuring alignment with financial goals and constraints.

2. Bill of Quantities (BOQ) Preparation:

- Compile and maintain accurate Bills of Quantities for all works, detailing materials, labor, and equipment required.
- Ensure BOQs are comprehensive and reflect the latest project specifications and design changes.

3. Tendering and Contract Administration:

- Prepare tender documents and evaluate bids from contractors and suppliers, ensuring competitive pricing and quality standards.
- Administer contracts, managing financial aspects, and ensuring adherence to agreed terms and conditions.

4. Cost Control and Value Engineering:

- Implement cost control measures throughout the project lifecycle, identifying opportunities for cost savings and efficiency improvements.
- Conduct value engineering exercises to optimize resource utilization and reduce project costs without compromising quality.

5. Project Financial Management:

- Monitor project expenditures and compare them against the budget, preparing regular financial reports for management.
- Conduct variance analysis and forecast future financial performance, taking corrective actions where necessary.

6. Coordination with Project Teams:

- Collaborate with engineering, procurement, and construction teams to ensure smooth project execution and alignment with financial goals.
- Provide technical guidance on civil work aspects of the project, ensuring compliance with industry standards and regulations.

7. Risk Management:

- Identify potential financial risks in projects and develop mitigation strategies to minimize cost overruns and delays.
 - Conduct risk assessments and adjust cost estimates and budgets accordingly.

8. Progress Monitoring and Reporting:

Track project progress, ensuring milestones are met on time and within budget

- Prepare and present regular progress reports to senior management, highlighting key financial and project performance metrics.

9. Compliance and Documentation:

- Ensure all works comply with relevant codes, standards, and regulations.
- Maintain comprehensive documentation for all financial and contractual aspects of the project, ensuring transparency and audit readiness.

10. Post-Project Analysis:

- Conduct post-project financial analysis to assess cost performance and identify lessons learned for future projects.
- Prepare final accounts and ensure all financial obligations are settled in a timely

2 Half Ring Road (25KM)-1 infrastructure NEOM

Position	: <u>Quantity Surveyor (Civil)</u>
Duration	: <u>March 2022 to May 2023</u>
Company	: <u>Alayuni Investment & Contracting Company</u>
Consultant	: <u>BECHTEL</u>

Responsibilities:

- Preparing final invoice and verifying the consultant/client.
- Preparing bar bending schedules for structural members for ordering the Steel.
- Measure all material/quantities required for site by analyzing drawings.
- Preparing take-offs for additional items required and support in preparing change orders.
- Liaise with subcontractors; compare prices, and process payments.
- Prepare the monthly Interim Invoices and submit them for checking to the Consultant.
- Produce monthly cost & value reports, cash flow information.
- Developed detailed cost estimates for the retrofit, including labor, materials, and contingency.
- Prepared tender documents and evaluated bids from contractors to ensure cost-effectiveness.
- Oversaw the contract administration, ensuring that work adhered to the agreed scope and budget.
- Coordinated with engineers and contractors to address design changes and mitigate cost overruns.
- Conducted regular site visits to monitor progress and ensure compliance with safety and quality standards.

Results:

- Achieved a 5% reduction in project costs through effective negotiation and value engineering.
- Successfully completed the installation within the allocated budget and ahead of the project deadline by two weeks.
- Enhanced overall project efficiency through proactive risk management and cost control measures.
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1. Z-2 Phase Project Sharma (CPPA)

Position	: <u>Quantity Surveyor (Civil)</u>
Duration	: <u>January 2021 to March 2022</u>
Company	: <u>Advanced Construction For Contracting Company</u>
Consultant	: <u>DAR Ul Hindsah</u>

Responsibilities:

- Calculate the bill of Quantity All Civil and Architectural work for the monthly payment certificate
- The work done on the site (all types of finishes) highlight the drawing with pole line and Hatches.
- Making or verification of Sub contractor invoice.
- Calculation of Take of Quantity & materials from drawings for running projects
- Site visit is performed daily to create workforce report.
- Preparing of site inspection schedules monthly for manpower and equipment.
- Assisting my colleagues in preparing, Auditing and finally checking their reports before they were sent.
- Auditing the estimated claim of equipment and manpower logs as per client requisitions

2. MASAR Project Makkah

Position	: : <u>Quantity Surveyor</u>
Company:	: <u>Sammah Contracting Company</u>
Period	: <u>From 2018 to 2021</u>
Consultant	: <u>KEO International</u>

Responsibilities:

- □ Calculation of Take of Quantity & materials from drawings for running projects
Site visit is performed daily to create workforce report.
- ○ Preparing of site inspection schedules monthly for manpower and equipment.
- ○ Assisting my colleagues in preparing, auditing and finally checking their reports before they were sent.
- □ Auditing the estimated claim of equipment and manpower logs as per client requisitions

3. SAPPHIRE Finshing Project Lahore

Position : Quantity Surveyor Asisstant (Civil)
Duration : January 2016 to March 2018
Company : KRAFTCON
Consultant : SAPPHIRE

Responsibilities:

- Calculate the bill of Quantity All Civil and Architectural work for the monthly payment certificate
 - The work done on the site (all types of finishes) highlight the drawing with pole line and Hatches.
 - O Making or verification of Sub contractor invoice.
 - Calculation of Take of Quantity & materials from drawings for running projects
 - Site visit is performed daily to create workforce report.
 - Preparing of site inspection schedules monthly for manpower and equipment.
 - Assisting my colleagues in preparing, Auditing and finally checking their reports before they were sent.
 - O Auditing the estimated claim of equipment and manpower logs as per client requisitions
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- **RESULT**
 - Reduced overall project costs by 8% through strategic sourcing and contractor management.
 - Completed the retrofit with minimal disruption to plant operations, resulting in a 15% increase in energy efficiency.
 - Improved project delivery times by implementing streamlined communication and reporting protocols.

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COMPUTER SKILLS:

:Civil 3D	:Microsoft Visio
:AutoCAD	:Microsoft Team
:Rivet	:MS Excel
:Oracle	:ANSYS
:MAT Lab	:MS Power Point
:AutoCAD MEP	:MS Word
:Microsoft project	