
Abdul Wakil Jaffery

Jeddah, Makkah Region

+966 57 249 9459 | wakil.jaffery@gmail.com

Dear Recruitment Team,

I hope this letter finds you well. I am a recent graduate with a Bachelor's Degree in Civil Engineering from the University of Business and Technology (UBT) in Jeddah.

I am writing to express my keen interest in any open suitable/Civil Engineering positions at your esteemed company.

I have graduated with **First Honors**, achieving a **5.0/5.0 GPA**, and was recognized on the **Dean's List of Outstanding Students** for 2024.

During my academic journey, I have gained practical experience through my training at the **MASAR project** with **NESMA & Partners**, where I worked as a **Site engineer** and was involved in various construction activities.

I have also specialized in structural design softwares. (ETABS, SAFE, SAP, Revit, Cad).

In addition, I am registered with the **Saudi Council of Engineers (SCE)** as an **Engineer**, and I hold both a **valid ID (Iqama)** and a **valid driving license**. I am eager to contribute my skills, knowledge, and enthusiasm to your team and continue to grow as a civil engineer.

I have **attached my CV** and important documents for your kind reference. Thank you for considering my application. I eagerly look forward to your response.

Please feel free to contact me at +966572499459 or via email at wakil.jaffery@gmail.com

Thanks & Best regards,

Abdul Wakil Jaffery

Civil Engineer



ABDUL WAKIL JAFFERY

CIVIL ENGINEER

PERSONAL PROFILE

As a Fresh Engineering graduate, I bring enthusiasm and a strong commitment to both learning and skill development. I excel in problem-solving by applying analytical methods and engineering principles, and utilizing latest technologies and software. I am eager to secure a position that offers early responsibilities and opportunities for career growth, where I can further develop my skills, gain valuable experience, and contribute effectively.

EDUCATIONAL HISTORY

University of Business and Technology Jeddah (UBT)

2020-2024 | Bachelors in Civil engineering

GPA : 5.00 out of 5.00 {First Class Honors}

International Indian School Jeddah

2005 - 2020 | All India Senior School Certificate

ACKNOWLEDGEMENTS

- Trainee/Intern at Nesma & Partners Co. (June-August 2024)
Qualified as an Intern in the Company's University Internship program. Worked as a Civil site engineer trainee at the Masar Project in Makkah city.
- Dean's List of Outstanding Students UBT 2024
- Saudi Council of Engineers - Active Membership
- SPE - KSA Oil rig visit (Saudi Aramco)
Was nominated for and successfully attended the University Flagship Rig visit that took place in Saudi Aramco Drilling & Workover facilities and Rig operations in Dhahran, KSA.
- King Abdullah University of Science and Technology
Got selected for the AI week at KAUST & successfully completed the "Intro to Artificial Intelligence" course.
- REVIT training course - King AbdulAziz University (KAU) & Saudi Society of Civil Engineering (SSCE)
- Certificate in Project Management - Indian Management School & Research Institute (IMSR)
- PCP Certificate in Project Management Practical - American Academy of Project Management (AAPM & UBT)
- Duolingo Certified English Test score: Advanced CEFR C1 (135)
- Formula 1 Saudi Arabian Grand Prix
Worked as a Race Marshall, as a part of the Saudi Marshals team at the First Formula One Saudi Arabian Grand prix.
- Saudi Motorsports Ferrari Race & E-Karting Championship
Worked as a Race Marshall.

CONTACT DETAILS



E-mail: wakil.jaffery@gmail.com



Mobile: 0572499459



Location: Jeddah, Kingdom of Saudi Arabia



LinkedIn:
www.linkedin.com/in/abdul-wakil-jaffery-840508227

SKILLS SUMMARY

- Mathematical and problem solving skills
- Management and leadership qualities
- Effective understanding of Structural analysis & design (BIM) softwares - REVIT, Safe and Etabs.
- Proficient in computer aided drawing software- AUTOCAD
- Sound understanding of Microsoft Outlook, Word, Excel & powerpoint
- Excellent written & verbal communication skills

LANGUAGES

- ENGLISH
PROFESSIONAL
- ARABIC
INTERMEDIATE
- URDU
NATIVE
- HINDI
NATIVE

Membership no.:1098426

عضوية رقم: 1098426

In accordance with the Regulations of Saudi Council of Engineers by Royal Decree M/36 Date 26/9/1423H and the Engineering Professions Practice Regulation by Royal Decree M/36 Date 19/4/1438 H. SCE has approved:

استناداً إلى نظام الهيئة السعودية للمهندسين الصادر بالمرسوم الملكي رقم م/٣٦ وتاريخ ٢٦/٩/١٤٢٣هـ ونظام مزاولة المهن الهندسية الصادر بالمرسوم الملكي م/٣٦ وتاريخ ١٩/٤/١٤٣٨هـ ولائحته التنفيذية فقد قررت الهيئة اعتماد:

ABDULWAKIL - - BASIT

عبدالوكيل - - باسط

Membership Category: Engineer

فئة العضوية: مهندس

Specialization: Civil Engineering

التخصص: هندسة مدنية

Membership Start Date: 12/17/2024

تاريخ بداية العضوية: 12/17/2024

This Certification is valid until: 17 December 2027

هذه الشهادة صالحة إلى تاريخ: 19 رجب 1449



الأمين العام Secretary General

م. عبدالمحسن بن ضاوي المجنوني



Digitally signed by Saudi Council of Engineers at 12/17/2024

المملكة العربية السعودية
وزارة التعليمجامعة الأعمال والتكنولوجيا
University of Business & Technology

UBT

جامعة الأعمال والتكنولوجيا
UNIVERSITY OF BUSINESS AND TECHNOLOGY

Graduation Certificate

وثيقة تخرج

Kingdom of Saudi Arabia
Ministry of EducationThe University of Business and Technology Certifies That
Abdul Wakil JafferyWas awarded a Bachelor of Science in Civil Engineering
from the College of Engineering with a Cumulative Grade
Point Average 5/5 (Excellent) with First Honor in the
Summer semester of 2023/2024.The degree was approved by the University Council in its
session No. 5 dated 24/04/2024 corresponding to
15/10/1445H.تشهد جامعة الأعمال و التكنولوجيا أن
عبد الوكيل جفريقد حصل على درجة بكالوريوس العلوم في الهندسة المدنية من
كلية الهندسة بمعدل تراكمي ٥/٥ وتقدير عام ممتاز مع مرتبة
الشرف الأولى في الفصل الدراسي الصيفي لعام ٢٠٢٤/٢٠٢٣وتم منح الدرجة من مجلس الجامعة في جلسته رقم ٥ بتاريخ
٢٠٢٤/٠٤/٢٤ م ، الموافق ١٥/١٠/٤٤٥هـ.

Certificate No.: 15369

Student No: UA0323

رقم الطالب : UA0323

رقم الوثيقة: ١٥٣٦٩

SASCED_L (645)

SASCED_P (07320101)

رمز التخصص (٧٣٢٠١٠)

رمز المستوى (٦٤٥)

Issue Date: 20/10/2024

Corresponding to: 17/04/1446 H

الموافق: ١٤٤٦/٠٤/١٧هـ

حررت في: ٢٠٢٤/١٠/٢٠ م

President
رئيس الجامعة

د. واثق بن حسني تونسي

Dean of Admission and Registration
عميد القبول والتسجيل

د. محمد بن علي القرني

UBT-CERT 0009540

UBT
جامعة الأعمال والتكنولوجيا
UNIVERSITY OF BUSINESS AND TECHNOLOGY

UBT

Elsayed Rashed
Site Manager-Civil
Nesma and Partners
Els.rashed@nesmapartners.com
00966 583 646 562
August 29, 2024



Letter of Recommendation

To Whom It May Concern,

I am pleased to write this letter of recommendation for **Abdulwakil Jaffery**, who has completed an internship with us at **Nesma and Partners Company** from **2nd June 2024** to **1st August 2024**. During this period, **Abdulwakil** has been an asset to our team and demonstrated exceptional qualities that I believe will serve them well in their future endeavors.

As an intern in the role of **Civil Site Engineer** at the **MASAR Project**, **Abdulwakil** was involved in a variety of projects and tasks that required both technical proficiency and strong analytical skills. He quickly became a valuable member of our team, showing a keen ability to grasp complex concepts and apply them effectively in practical situations.

Abdulwakil demonstrated strong problem-solving abilities, consistently delivering high-quality work within deadlines. He approached every task with enthusiasm and a proactive attitude, often going above and beyond the assigned responsibilities. His ability to work collaboratively with team members and communicate clearly was particularly noteworthy.

In addition to his technical skills, **Abdulwakil** showed admirable qualities such as reliability, initiative, and a willingness to learn and adapt. He embraced feedback and used it constructively to improve performance.

I am confident that **Abdulwakil** has the skills, experience, and drive to excel in his future career. He will undoubtedly be a valuable asset to any organization fortunate enough to have him on board.

If you have any further questions or need additional information, please feel free to contact me at **+966583646562** or **els.rashed@nesmapartners.com**.

Sincerely,

Elsayed Rashed

A handwritten signature in blue ink that reads 'Elsayed Rashed' in a cursive script.

Site Manager-Civil
Nesma and Partners



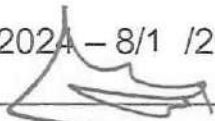
In appreciation of dedication and commitment, we present this

Certificate of Training to

Abdulwakil Jaffery

Has successfully completed an internship program in Civil Engineering at Nesma & Partners.
Contracting Company Limited from the

6/2 /2024 – 8/1 /2024


Amani Al Ali
Corporate Culture & Training Manager

