



RUMAIS SUBAIDEEN

Quantity Surveyor & Estimator



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Transferable Iqama



Riyadh, Saudi Arabia.

SCE 1110429

PROFILE

A dedicated Quantity Surveyor with 7 years of experience, specializing in both infrastructure and building project. With 4 years of experience in infrastructure and 3 years in building construction, I bring a well-rounded expertise in cost management, project budgeting, and contract administration. I have gained valuable experience working in Sri Lanka for 5 years and Qatar for 2 years, which has honed my ability to manage diverse and complex projects across different regions. Focused on optimizing cost efficiencies, I am committed to delivering projects within budget and on schedule.

EXPERIENCE

Quantity Surveyor at NBJ CONTRACTING W.L.L

- Project :
- Office Fit-out Works at Existing G+M Al Maha Business Center
 - Site Preparation Works @ New GDI Laydown Yard, Ras Laffan, Doha, Qatar
 - Commercial and Administrative Building (G+M+I+R+Power Station) at Birkat Al Awamer-Al Wakara Municipality

Period : 19th September 2022 – 13th September 2024

Duties and Work Carried:

- Administer contracts and manage variations, ensuring compliance with specifications and timely resolution of any contractual issues or disputes.
- Prepare comprehensive cost estimates for revised project scope, considering factors such as materials, labour, and equipment to ensure accurate budget projections.
- Create and update detailed Bills of Quantities, outlining quantities and costs of materials and labour to facilitate precise project cost tracking.
- Administered scope changes and potential delays, notifying the Engineer and preparing EOT with associate cost claims.
- Certify and approve payments based on completed work for sub-contractors.
- Prepare insurance incident claim reports

EDUCATIONAL QUALIFICATION

- BSC (HONS) QS (R)
- International Diploma in Quantity Surveying
- National Diploma in Quantity Surveying (NVQ Level 5)

PROFESSIONAL QUALIFICATION

- SCE MEMBERSHIP (1110429)
- Probationary member at Institute of Quantity Surveyor Sri Lanka (IQSSL).

KEY SKILLS

- COST ESTIMATION
- PROJECT MANAGEMENT
- BUDGETING & COST CONTROL
- CONTRACT ADMINISTRATION
- RISK ASSESSMENT
- LEADERSHIP
- NEGOTIATION SKILLS

COMPUTER LITERACY

- PlanSwift
- Primavera 06 & MS Project
- AutoCAD
- Civil 3D
- MS office package.

FAMILIAR DOCUMENTS

- FIDIC
- SLS573
- SMM7
- SBD I, II

Quantity Surveyor at AMSK Construction (Pvt) Ltd.

Project : Upgrading Punnakudah Arterial Road to Highway Standard.

Contract Sum : USD 11 million

Period : 5th June 2019 – 12th August 2022

Duties and Work Carried:

- Prepare Interim Payment Applications (IPA) based on completed work and generate Interim Payment Certificates (IPC) through the Engineer (Consultant).
- Ensure compliance with local regulations and building codes, providing expertise to navigate regulatory requirements that may impact project costs.
- Collaborate effectively with the Engineer, sub-contractors, and other stakeholders such as the water board (NWS&DB), electricity board (CEP), telecom (SLT), and the public to ensure a unified understanding of project requirements and goals.
- Working with the site engineer to prepare the resource allocation schedule (material, machinery, and labour) based on the submitted project schedule.
- Collaborating with the accountant in the accounts payable and receivable process of the project-related works.

Assistant Quantity Surveyor at Sierra Construction (Pvt) Ltd.

Project : Construction Cardiac Center for Sri Jayawardena General Hospital.

Contract Sum : USD 2 million.

Period : 10th Mar 2017 – 15 Apr 2018

Duties and Work Carried:

- Maintain organized documentation of cost-related aspects, contracts, and scope change records, thereby supporting accurate record-keeping and reporting.
- Taking off quantities for MEP works and civil works
- Support the senior quantity surveyor in facilitating final account settlements and participating in negotiations with sub-contractors and stakeholders to resolve discrepancies.
- Track the material availability according to the material requirement schedule and report any shortage to the senior quantity surveyor.

PERSONAL PROFILE

- Name in full : Subaideen Rumais
- Nationality : Sri Lankan
- Date of Birth : 28 August 1996
- Civil Status : Married
- Vehicle License Category : Lite Vehicle

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