



## Muhammad Hamza

(Civil Engineer)

**Call Contact:** +92 310 162 1317

**Address:** House # 1493, Purani Mandi Gao-shala, Aurangzeb road, Multan.

**Email:** bhaihamza595@gmail.com

### ABOUT ME

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1 Year of Professional Experience in Civil Construction Projects as **Project Engineer**. Experienced in BOQs, preparing Construction Drawings and Supervising the execution of the project as per the scope and standards and well equipped in communication skills with all parties involved in industrial environments. Well Experience in Civil related drawings Familiar with codes and standards. Possessing an in-depth knowledge of safety procedures for both construction and maintenance projects. Now looking to further a successful career by working for an ambitious and expanding company.

### PROFESSIONAL SUMMARY

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1. I have good knowledge and experience of Civil Project Construction.
2. I have good knowledge and experience of BOQs, Billing, Detailed Estimates.
3. Preparation of the Construction Drawings for the Civil Projects in AutoCAD.
4. I have good Knowledge of Design Codes.
5. I have experience of completing work while adhering to the Quality Assurance practices.
6. I have the experience of smooth communication with all parties involved in project to address project requirements effectively.

### WORK EXPERIENCE

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December/2023 – August/2024

**PROJECT ENGINEER – Parks and Horticulture Authority, Multan (Bilal Executive Enterprises)**

**PROJECT – Development of Slope Protection and Landscape of Qila Kohna Qasim Bagh along the Water Works Road, Multan**

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1. Supervised civil construction works ensuring compliance with design specifications and project timeline.
  2. Prepared Bills for completed works, ensuring accurate documentation and timely submission.
  3. Conducted detailed material takeoffs for procurement, planning and cost estimation.
  4. Facilitated seamless communication among all project stakeholders to ensure timely execution.
  5. Developed a comprehensive revised estimate for the entire project, incorporating client-driven changes during execution.
  6. Maintained detailed records of changes by preparing drawings using AutoCAD and implemented necessary amendments on-site to align with updated project requirements.
  7. Monitoring project activities, prepared progress reports and communicated updates to the client.
  8. Ensured Quality standards were followed, delivering high-quality work in alignment with project specifications.
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August/2024 – December/2024

**PROJECT ENGINEER – DEFENSE HOUSING AUTHORITY - Multan (Bilal Executive Enterprises)**

**PROJECT – Construction of Under Ground Water Tank and Supply and Installation of Water Pump at Sector-T, DHA-Multan.**

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1. Prepared the Construction Drawings for the Project using AutoCAD.
  2. Successfully defended the proposal drawings and obtained approval from the Planning Branch, DHA-Multan.
  3. Ensured the execution of the project in compliance with the approved design drawings.
  4. Collaborated with the Client Development Team to ensure Quality Control standards and address concerns promptly.
  5. Supervised all phases of project construction, ensuring alignment with timelines and specifications.
  6. Coordinated with the Subcontractors to achieve seamless integration of work components.
  7. Prepared detailed material takeoff quantities and bills for completed work, ensuring accurate documentation and billing.
  8. Responsible for conducting and coordinating review meeting with Client and consultant regarding daily site activities and progress
  9. Co-ordination with internal Engineering Department, Civil Department, Mechanical Department and Pre-commissioning department to resolve problems arising during construction stages.
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November/2024 – December/2024

**PROJECT ENGINEER – DEFENSE HOUSING AUTHORITY - Multan (Bilal Executive Enterprises)**

**PROJECT – Supply, Installation & Execution of CIVIL, MECHANICAL & ELECTRICAL Works Pumping Station-01 Sector-N, DHA-Multan.**

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1. Prepared the Detailed Construction Drawings for the Project using AutoCAD as per the Clients BOQ.
2. Successfully defended the proposal drawings and obtained approval from the Planning Branch, DHA-Multan.
3. Ensured the execution of the project in compliance with the approved design drawings.
4. Collaborated with the Client Development Team to ensure Quality Control standards and address concerns promptly.

5. Supervised all phases of project construction, ensuring alignment with timelines and specifications.
6. Coordinated with the Subcontractors to achieve seamless integration of work components.
7. Prepared detailed material takeoff quantities and bills for completed work, ensuring accurate documentation and billing.
8. Responsible for conducting and coordinating review meeting with Client and consultant regarding daily site activities and progress
9. Co-ordination with internal Engineering Department, Civil Department, Mechanical Department and Pre-commissioning department to resolve problems arising during construction stages.

## ● QUALIFICATION

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### **BSc. Civil Engineering**

Bahauddin Zakariya University, Multan, Pakistan  
2019 – 2023

### **FSc. Pre-Engineering**

Board and Intermediate and Secondary Education, Multan, Pakistan  
2017 – 2019

### **Secondary School**

Board and Intermediate and Secondary Education, Multan, Pakistan  
2015 – 2017

## ● TECHNICAL SKILLS

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AutoCAD

EXCEL

WORD

ETABS

Quantity Surveying

Primavera

## ● LANGUAGE SKILLS

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Mother tongue(s): URDU

Secondary Language: ENGLISH

## ● PERSONAL BIO DATA

**Passport:** DF6217621  
**Date of birth:** 12-August-1999  
**Nationality:** Pakistani  
**Marital Status:** Single  
**Home Address:** House # 1493, Mohala Gao shala Purani Mandi, Aurangzeb Road, Multan.

