



# BERIN K BABU

## Project Manager

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+91-8714020630

### PERSONAL SUMMARY

Seeking a position to utilize my skills and abilities in Civil Engineering sector that offers professional growth, and to ensure the highest contribution towards the organization. I also aspire for a career that would provide me opportunities for continued growth with greater challenges and responsibilities, where my potential and education are extremely utilized. Currently looking for an opportunity to join a dynamic, ambitious, and growing company to forge a career as a first-class Engineer in CIVIL field.

### AREAS OF EXPERTISE

As a Project Manager am expertise the following areas.

1. Planning of Projects
2. Accessing risks and opportunities
3. Preparing budgets, revenue plan and expense for the projects
4. Decision making
5. Preparing milestones for each project.
6. Team Management
7. Negotiation
8. Managing Multiple Projects.

### CAREER STATEMENT

*"Apart from contributing to the processes and strategies which enhance any projects I am working on, I feel that my greatest strengths are firstly my ability to deliver projects to agreed time scales.*

*Secondly my skill at gaining a clear understanding of a clients exact needs, and thirdly being able to co-ordinate and lead all team resources whilst at the same time building strong working relationship with fellow colleagues and there by getting them to improve their performance."*

### CAREER HISTORY –

**Company**

**: MASK Arab CO, KSA**

**Position**

**: Project In charge**

**Period**

**: July 2023 – To Present**

### Duties:

- Planning, coordinating and managing all phases of construction projects, including project initiation, planning, execution, monitoring and closeout.
- Establishing project objectives, scope and deliverables in collaboration with stakeholders and ensuring alignment with client requirements.
- Developing and managing project schedules, budgets and resource allocations to ensure cost efficiency and timely delivery.
- Liaising with architects, engineers, contractors and subcontractors to monitor construction progress, resolve issues and ensure compliance with specifications and quality standards.
- Managing procurement processes, including bid evaluations, contract negotiations and vendor selection.
- Oversee project budgeting and cost control and manage change orders to ensure adherence to budgetary constraints.
- Conducting regular site inspections to assess project progress, identify risks, and ensure compliance with safety protocols and regulatory requirements.
- Maintain effective communication with project team members and stakeholders to provide project updates, address concerns and foster strong working relationships.

## **PROJECTS HANDLED**

- Construction of Main office for Samsung,Hyundai and Archirodon JV in Neom
- Construction of camp Facilities for Samsung,Hyundai and Archirodon JV in Neom

**Company** : *Power of Solidarity Contracting CO, KSA*  
**Position** : **Project In charge**  
**Period** : **December 2019 – To May 2023**

### **Duties:**

- Worked as a Project Incharge various Aramco Projects in Saudi Arabia.
- Reviewing of Bid's
- Preparation of Budget for each Project after awarding.
- Reviewing of schedule for the project according to the budget.
- Preparation of monthly revenue plan according to the schedule.
- Preparation of monthly expense plan and profit plan according to the project budget.
  
- Planning and Monitoring of daily activities based on the weekly schedule.
- Preparing and submitting of weekly reports to client.
- Discussing with Client for the daily progress and any concerns related with the projects.
- Daily meeting with site engineers/ Supervisors regarding the daily progress.
- Resolving technical issues with suppliers, subcontractors and updating the same to the Operation Manager.
- Preparing Monthly actual expense and achieved actual revenue.
- Preparation of details for Invoicing on monthly basis.

## **PROJECTS HANDLED**

- Installation of New Hydrogen Line in Saudi Aramco Yanbu Refinery.
- Ariel Guard Fence Project in Lubref (Saudi Aramco Base Oil Company)
- Ground Water Rehabilitation Project in Saudi Aramco Yanbu Refinery.
- Installation of Ambient Analyzer in Saudi Aramco Yanbu Refinery.

## PERSONAL SKILLS

Organized

Leadership skills

Negotiation Skill

Strategic

Planner

Analytical

Inter  
personal  
sensitivity

Able to make good  
judgments

Ability to work  
under pressure  
and meet  
Deadlines

## PERSONAL DETAILS

Nationality: **Indian**

DOB - **11/08/1991**

Email:  
**berinkbabu@gmail.com**

Marital Status: **Married**

License: **India and Saudi  
Arabia**

**Company:**

***Dolphin Trading and Investment LLC Oman***

**Position:**

**Senior Civil Engineer**

**Period:**

**August 2014 - August 2019**

### **Duties:**

- Worked in various building projects as Senior Civil Engineer
- Receives approved construction drawings & specifications, project quality plan, work procedures, inspection test plan and project schedule, preparation of civil construction method of statement for building works.
- Directed and carried out works as per drawings/ specifications including steel/shuttering works and all types of finishing works.
- Forecasts and prepares project study for manpower/labor force, equipment and materials required for the projects. Ensuring material wastages & labor productivity as per standards,
- Preparing Progress Reports and maintaining quality of construction and to ensure that daily schedules are followed & daily targets are met to minimize project delays. Coordinating with clients regarding drawings and progress.
- Checking materials and work in progress for compliance with the specified requirements Observance of safety requirements.
- Resolving technical issues with suppliers, subcontractors and updating the same to the Project Manager.

### **PROJECTS INVOLVED**

- Regional Head Quarters Complex for Royal Oman Police Oman.
- Hafeet Boarder Post for Royal Oman Police (Separation of UAE and Oman)
- Development of Walja Complex for Royal Oman Police Pension Fund Under Emar Consultants.

### **ACADEMIC QUALIFICATIONS**

<b>Sivaji College Of Engineering And Technology</b> BE In Civil Engineering	<b>2011 -2014</b>
<b>Udaya Polytechnic College</b> Diploma in Civil Engineering	<b>2009- 2011</b>

### **DECLARATION**

I hereby declare that the above details are true to the best of my knowledge and believe.

