

ABDULLA DESAI

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Al Bayan Street, Al Bawadi Dist., Tabuk, Saudi Arabia



PROCUREMENT PROFESSIONAL @ AL-AYUNI INVESTMENT & CONTRACTING CO.

Skilled procurement specialist with solid experience at the professional level and supply chain management field. Proficient with various procurement management software, vendor management strategies and even in technical support. Background in providing excellent service for large corporations that encounter detailed and ever-fluctuating purchasing needs. Extremely detail-oriented, with a positive, upbeat personality.

STRENGTHS AND EXPERTISE

Attentive Listening	Problem Solving	Team Leadership
Effective Communication	Negotiation Skills	Technical Support
Strategic Planning	Vendor Relationship Management	Explanatory Skill

PROFESSIONAL EXPERIENCE



Al-Ayuni Investment & Contracting Company, Riyadh Saudi Arabia
Procurement Specialist

December 2022 - Present

Directed overall sourcing and procurement activities in coordination with the procurement manager and project manager in consultation with the design and engineering team.

Responsible in the procurement activities for BOQ & non BOQ materials, general services (Environmental, Laboratory, Medical & others) and any other request & demand from the project.

Accomplishments:

- Involved in the procurement of materials and services for the projects undertaken by Al-Ayuni.
- Guided overall sourcing and procurement activities in coordination with the procurement manager and project manager in consultation with the design and engineering team.
- To follow technical procurement activities like prequalification documents (PQD) and material technical submittal (MAT) for approval and to meet & understand the requester's demand to fulfill the exact requirement of the project material.
- Scrutinize potential suppliers and recommend those most desirable.
- Interview supplier representatives regarding specifications, cost, inspection, and similar problems relating to products to be used in projects.
- Maintained effective and lasting vendor relationships through dynamic communication, collaboration, and intelligent questioning skills.
- Worked with support teams to resolve issues with product, service, or accounting areas.
- Processing Request for Quotation (RFQ), in collaboration with the project owner.
- Comparing the suppliers on their prices, availability, incoterms, and delivery schedule.
- Experience in Software operating system like Oracle Fusion and Microsoft Dynamix AX 2012.
- Oversaw for follow-up of delivery with the supplier.

Projects for which I worked in Al-Ayuni, KSA:

- WO #34 - NEOM Half Ring Road and Connector Half Ring Road Spur (Early Works)
- WO #39 - NEOM Half Ring Road South (Temporary Works)
- WO #41 - NEOM Community 1 Access Road Safety & Aesthetic Improvement Works - Part 1
- WO #42 - Camp City Road East - Part of Half Ring Road Network
- WO #43 - Camp City Road West - Part of Half Ring Road Network
- WO #46 - Construction of Neom Community 1 - Part 2, 3 & 4A Works

- WO #47 - Half Ring Road South - Package 1
- WO #48 - Half Ring Road South - Package 2
- WO #49 - Half Ring Road South - Package 3
- WO #50 - Construction of Half Ring Road North



Stainless Steel Engineering & Fasteners Pvt. Ltd. Navi Mumbai, India
Freelance - Sourcing Product Engineer

July 2019 - Dec 2022

Responsible for sourcing vendors for Piping and other engineering products like Pipes, Fittings, Flanges, Fasteners, Valves, strainers, Beams, Channels, Angles, etc.

Accomplishments:

- Floating RFQs to the vendors from our inbuilt & listed vendor database and collecting a minimum of three quotations to prepare a conclusive comparative statement.
- Scrutinize potential vendors and recommend those most desirable.
- Consult with vendor representative regarding specifications, cost, inspection, and similar problems relating to products to be used in projects.
- Building and updating vendor list data from all over India on a regular basis by searching for new vendors (through reference, direct contact, or internet search) category-wise.
- Supporting Technical documentation after procurement of the product by reviewing & and rechecking the MTC data and going through the product quality & and inspection check.



Ahmed Abdullah Garib, Industrial Training Institute, Thane, MH, India October 2019 - December 2022
Instructor & Counselor cum Corporate Trainer

As per the designation the work is not limited to, it includes an all-rounder performer like Instructor, Safety Trainer, Technical Support Engineer, Counseling Advisor, and many other.

Accomplishments:

- Job role as an instructor & Technical Support Engineer –
 - 1) Conducting Trade Theory lectures & Practical every day.
 - 2) Giving demo on handling – Tools & Equipment's, Precision instruments and Machines
 - 3) Maintaining the daily activity, progress cards and other theoretical & practical activities regularly.
 - 4) Maintaining material consumable register for In and Out of the material.
 - 5) Machine maintenance responsibility as per their scheduled maintenance record.
 - 6) Providing technical support to other departments related to their product maintenance & repair.
- Job Role as a Corporate Safety Trainer -
 - 1) Enroll in giving STC training to the contractual employees of Mahanagar Gas Limited (MGL)
 - 2) Conducting Practical of Fire Extinguisher for all STC Training and Work at Height (WAH) Training, Fusion Welding, GI Pipe cutting & threading, Copper Pipe soldering according to the STC Training.



Al-Ayuni Investment & Contracting Company, Riyadh Saudi Arabia January 2017 - January 2019
Purchase Delegate

Responsible for procurement of Electro-Mechanical, Civil and chemical materials. Materials like –

- 1) Mechanical Pipes, Fittings & Valves
- 2) Steel Plates, Steel Profiles and fabricated Steel items, Steel Rebars
- 3) Electrical Cables
- 4) Earthing Lighting system, Switches
- 5) Concrete Pipes, Box Culverts, Manholes

Accomplishments:

- Processing Request for Quotation (RFQ), in collaboration with project owner.
- Scrutinize potential suppliers and recommends those most desirable.
- Interview supplier representative regarding specifications, cost, inspection, and similar problems relating to products to be used in projects.
- Maintained effective and lasting vendor relationships through dynamic communication, collaboration and intelligent questioning skills.
- Worked with support teams to resolve issues with product, service or accounting areas.
- Comparing the suppliers on their prices, incoterms and delivery schedule.
- Creating Purchase Orders in Microsoft Dynamics AX 2012.
- Responsible for follow up of delivery with the supplier.

Projects for which I worked in Al-Ayuni, KSA:

- CTW-320, Waad Al-Shamaal Railway Project, Turaif.
- CTW-400, Majmaa Railway Project, Riyadh Qaseem.
- Hail, Qurayat & Majmaa Passenger Station in Turaif. (Extension of Waad Al-Shamaal Railway).
- Al-Kharj Housing Project, Al-Kharj.
- Construction Water Tank and Filling Station Tathleeth Centre, Bisha.
- PIC R-7517 Link Tama Bypass via King Salman Street (Phase 2), Yanbu.
- Construction of Facilities and Infrastructure to Support MH-60R Aircraft, Jubail

Stainless Steel Engineering & Fasteners Pvt. Ltd. Navi Mumbai, India April 2013 - December 2016 **Product Engineer**

Procurement and Manufacturing of Stainless Steel Flanges (Major Weldneck, Slip-on, Blind etc.), Fittings (Elbow, Tees, Reducers, Cap, Cross, O-let Fittings etc.) & Fasteners (Hex Bolts, Stud Bolts, Tie Rods, Horse Shoe Bolt, U Bolt, T Head Bolt, Nuts, Washers etc.).

Accomplishments:

- As a Product Engineer worked in Manufacturing/Fabrication departments along with the Vendors with continuous follow up with them and visiting their factories regularly.
- Fabrication of large Diameter of Pipes, Fittings, Flanges and Fasteners of standard and non standards sizes.
- Taking part in solving of Technical problems and issues with Vendors while manufacturing/fabrication.
- Inspection after completion of the work, random selection from a number of products for laboratory testing of its Chemical and Mechanical Properties.
- Checking each and every item with the quantity mentioned in the PO.
- As a small part of Logistic making follow up with suppliers for earliest dispatch of the material as per scheduled.
- Handling the complete cargo to the Logistic for Shipment to the desired location.
- Checking the cargo status and cargo handling by visiting the Port to make sure that the cargo does not get any kind of damage.
- After delivering the Material to the Client, keeping a regular follow up with Client for any further Technical Documentation like MTC or else other or any other Technical Clarification.

HONORS & AWARDS



Certificate of Appreciation - Awarded Certificate of Appreciation by Supply Chain Management of Al-Ayuni Investment & Contracting Company for my Honest, Tireless and Valuable service.

EDUCATION

Pursuing BE in Mechanical

Mumbai University

Post Diploma in Piping Engineering

Suvidya Institute of Technology Pvt. Ltd.

Diploma in Mechanical Engineering

Maharashtra State Board of Technical Education

References are available on request.