

Lina Eid Al-Balawi

Accountant

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Profile Summary

I am a Bachelor's degree graduate in Accounting with a strong background in financial data analysis. I am to enhance my skills while staying updated on industry developments, contributing to improved financial processes, and helping organizations achieve their strategic objectives.

Experience

Accountant

Feb – Apr 2022

Chamber of Commerce

- Cash Amount Review and Reconciliation
- Monitoring the budget implementation continuously and providing reports on the variances between the actual and planned budget.
- Coordinating with other departments to enhance the financial efficiency of the chamber.

Accountant

May 2024 - Until now

Limak & Alayuni Alliance | Neom – Trojena Project.

- Prepare and issue invoices promptly, ensuring accuracy in billing and adherence to contractual agreements.
- Perform regular reconciliations of accounts receivable balances, ensuring discrepancies are identified and resolved in a timely.
- Monitor and record incoming payments, ensuring accurate application to accounts and maintaining detailed records of all transactions.
- Utilized accounting software (ERP System, Oracle System)

Education

2019- 2022

Bachelor's degree | University of Tabuk

- In the Accounting Major, GAP 4.83/5

Courses

- Certificate of Associate membership
- Basics of Value Added Tax
- Financial Account Management
- Adjustments Entries and Financial Statements Preparation

Language

- Arabic
- English

Skills

- Computer skills.
- Organizational skills.
- Team Management Skills