

# Usama Ahmad

Associate Engineer in Civil Technology

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Iqama Status: **Transferable**



## **Objectives:**

- I am writing to express my interest in a position within your organization. I am eager to contribute to your company's goals while continuously developing my professional skills.
- I work well under pressure, maintaining focus and composure in challenging situations. I thrive in dynamic environments, leveraging my technical skills and experience with confidence.
- As a Civil Supervisor at Malik & Malik Architect, Pvt. Ltd and Foreman at KHANSAHEB Civil Engineering L.L.C, I have developed a diverse skill set that supports effective on-site management and successful project execution. I am highly motivated to grow professionally and always seek opportunities to enhance my expertise.
- With dedication and a strong drive, I am confident I can add value to your organization.

## **Professional Experience: - (5 Years 8 months):**

### **Gulf Experience: - (2 Years 3 month):**

<b>Jul 2021 to Nov 2024</b>	<b>Malik &amp; Malik Architect, Pvt. Ltd</b>	<b>Civil Supervisor</b>
<ul style="list-style-type: none"><li>• Supervised all on-site construction activities, ensuring compliance with project plans, specifications, and safety standards.</li><li>• Experienced in managing finishing work and various construction stages as a Site Supervisor.</li><li>• Detail-oriented and hands-on, committed to contributing to team success.</li><li>• Developed strategic layout plans to optimize resource allocation for efficient project delivery.</li><li>• Led residential building construction, ensure adherence to drawings and project specifications.</li><li>• Organized and delegated tasks to teams maximize productivity and ensuring a smooth workflow.</li><li>• Provided on-site guidance to ensuring accurate execution of tasks by interpreting drawings.</li><li>• Conducted regular quality inspections, promptly addressing issues to maintain high standards.</li><li>• Managed subcontractors and suppliers to ensure timely, quality completion of assigned tasks.</li><li>• Experienced in both residential and commercial projects, demonstrating adaptability.</li><li>• Skilled in preparing material estimates, ensuring efficient procurement and cost control.</li><li>• Proficient in AutoCAD for creating presentation and working architectural drawings.</li><li>• Capable of providing detailed drawings, highlighting key structural components.</li><li>• Proficient in creating (BoQ's) for construction components and architectural elements.</li><li>• Skilled in rate analysis for accurate cost estimates of construction activities and materials.</li><li>• Experienced in preparing bar bending schedules for reinforcing steel.</li><li>• Capable of creating material take-off sheets for procurement and inventory management.</li><li>• Strong in maintaining accurate project documentation and ensuring compliance.</li></ul>		

### **I have had the privilege of working on several note able projects, which include:**

- Faisalabad 5 Kanal and 3 Kanal Houses Construction (Residential).
- EMAAR ISLAMABAD 1.5 Kanal House Construction (Residential).
- D Mall, Islamabad (Commercial).
- I8 Mall Islamabad (Commercial).
- DHA Gujranwala Head Office (Commercial).

These projects have provided me with valuable experience and the opportunity to contribute to their successful completion.

March 2019 to May 2021

**KHANSAHEB Civil Engineering L.L.C**

**Civil Foreman**

- Supervise and coordinate daily construction activities on-site.
- Ensure projects are completed on time, within scope, and budget.
- Read and interpret drawings, and project specifications
- Allocate tasks to workers and monitor their performance
- Enforce safety regulations and ensure compliance with industry standards.
- Oversee the use and maintenance of construction equipment and tools.
- Liaise with project managers, engineers, and subcontractors.
- Maintain accurate records of work progress, materials, and labor.
- Identify and resolve issues related to site work and construction processes.
- Conduct site inspections to ensure quality control and adherence to standards.
- Handle procurement of materials and ensure their proper usage.
- Communicate effectively with stakeholders regarding project updates.
- Ensure proper site preparation, including excavation, foundation work, and concrete pouring.
- Assist in surveying and leveling operations to ensure accurate project execution.
- Address worker concerns and resolve disputes to maintain a productive work environment.
- Monitor and control site expenses to prevent cost overruns.
- Participate in meetings with clients and stakeholders to provide updates and address concerns.

These responsibilities allowed me to develop a strong skill set in construction management and project execution.

**Projects:**

- One of the projects I have worked on is the construction of residential seventy eight villas project in Umme Suqem, Dubai, United Arab Emirates.

**Academic Qualification:**

Diploma\Certificate	Marks	Percentage	Completion Year	Board
DAE Civil Punjab University of Technology Rasul M.B Din	2546/3500	73%	2018	PBTE Lahore

✓ **Short Course Of 6 Months:**

- AutoCAD from Khurram Technical College Pind Dadan Khan.

**Skills:**

- Site Supervision.
- Quantity Surveying.
- AutoCAD.
- Civil 3D.
- Attention to Detail.
- MS office.
- Power Point.

**Languages:**

- Fluent in writing and Speaking **ENGLISH**

**Personal Details:**

- Date of Birth : 12-Feb-1998
- Religion : Islam
- Nationality : Pakistani
- Marital Status : Unmarried
- Passport Number : KB1176402