

Curriculum Vitae

Position – Logistics, Transport & IVMS tracking

Aftab Nooruddin Shaikh

hseprofessional@gmail.com

KSA – 966536020469

IND – 917760666815

Driving License – KSA, UAE & IND

Job Responsibilities

Professional and smooth driven technical, safety on all aspects of Road Transportation & operations, IVMS & Journey Management Planning from central control room, (security system) Logistics, tracking of vehicles including ambulance altogether experience in oil & gas, Powerproject and constructions. The IVMS & JMP system plays a crucial role in every organization and assuring the system flows smartly & smoothly without hurdle.

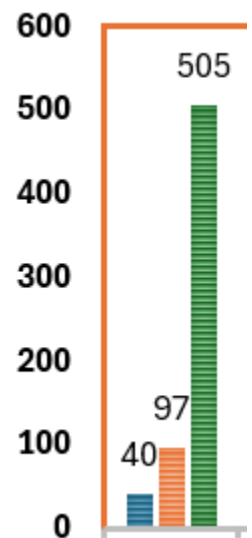
- Planning and dispatching transport fleets on time with journey approvals.
- IVMS (vehicle monitoring system) tracking of all movement vehicles on 24/7.
- Ensure communication with transport supervisor and admin including drivers.
- Monitoring and managing the fleet of organization.
- Expert on GPS / IVMS / journey monitoring, tracking and reporting 700 vehicles on active projects.
- Maintain incident reports and relevant documents.
- Assists on emergency response drills.
- Maintain vehicle and driver register and inspection documents of approvals.
- Reporting on various system reports e.g. track report, RAG, fleet Summary & violation report etc.
- Close coordination with the drivers on a regular basis on JMP.
- Keep records on delivery notes, fuel receipts and maintenance records.
- Conduct short inductions for new arrivals by showing the route locations.
- Calculating average on violations, fuel, Journey and site vehicles.
- Tracking on live vehicles, records on violation, Max speed graphs, Distance graph plus mapping of vehicles.
- Routine inspection of CCTV and vehicle screen to ensure that all systems are working correctly.
- IVMS Training certification from reputed organization – Telematics, Blackbox & Tracker middle east
- Maintenance, billing and keeping KPI's on all records.
- Documentation and data keeping on soft and hardware.
- Professional on statistics graphs for organization fleet data.
- Apply JMP online & offline to support supervisor and manager.
- Leading as leadership and guidance to project journey Manager.
- Close connection with JMP & GPS vendor on installation of IVMS devices and to update on software.
- Provide emergency support and assistance during travel with drivers and passengers.
- Random training for drivers and transport professionals as per procedure and for safe performance.
- Audit documentation to keep up to date with all correspondence.
- Generating RAG reports, Performance record for the driver, violation report and summary reports.
- Inspecting vehicles on a weekly and monthly basis.
- Generating RAG reports & performance reports.
- Traffic control during peak hours and immediately reporting incidents to central control room.



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- Patrolling frequently on the road that road user must be vigilant all times.
- Ensure that non-approved vehicles park outside the fence areas until approved by client.
- Patrolling on road and performing spot checks.
- Key performance indicator for weekly and monthly reporting.
- Conduct emergency drills onsite and in camp as required.
- Inspections of portable tools, grinding machines etc.
- Conduct inspection on camps in relation to firefighting equipment.
- Prepare incident reports and their root cause of the incident.
- Conduct induction, toolbox talks in the workplace to all workers, staff, and supervisors.
- Conduct internal module training as per project specific requirements.
- Closing the NCR on time with evidence associated with audits and inspections.
- Prepare NDT reports daily and weekly.
- Monitoring the spools and PWHT reports
- Maintaining the register for obsolete and superseded documents
- Daily monitoring the register of drawing and documenting.
- Providing support to the engineering department on filling and scanning documents
- Record keeping and maintaining documents and updated in EDMS.
- Maintain updated records of all approved documents and drawings.
- Updating information regarding the drawing and work inspection report (WIR)
- Outstanding reports are maintained in the system and follow up frequently.
- Matrix is updated on a weekly basis & monthly.
- Expert in Microsoft office, SharePoint and fleet software operating.
- Competent user for fleet management system to track all organization IVMS vehicles by operating the software from Blackbox, telematics, Trakker Middle East & FMSi.



WORK EXPERIENCE FROM INDIA, UAE, QATAR & SAUDI ARABIA

Journey Officer – August 2023 to till date – Larsen & Toubro

Road Safety Coordinator – March 2019 till September 2020 – Petrofac Emirates

Road Safety Coordinator – May 2016 till October 2018 – Archirodon

Road Safety Coordinator – December 2012 till April 2016 – Bam International

Health, Safety & Environment Coordinator – April 2010 till September 2012 – Tadmur Contracting

Health, Safety & Environment Coordinator – September 2008 till September 2009 – Bechtel

Document Controller Quality, Health, Safety & Environment – September 2004 till August 2008 – Dodsai

SERVICE GIVEN TO REPUTED ORGANIZATION SINCE 2004 TILL 2023 (PERIOD OF ALMOST 20 YEARS)

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BRITISH SAFETY COUNCIL

This is to certify that

Aftab N Shaikh

has been awarded the

**British Safety Council
Introductory Award in
Health and Safety**

Brian Nimick - Chief Executive

24994509

Certificate No.

25 June 2009

Date

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Certificate of Attendance

This is to certify that:

Mr. Aftab .N. Shaikh

From BAM International Abu Dhabi L.L.C.

Has attended training course on:

FMS Office Enterprise 2000 Plus ver. 2.2 104

On January 21, 2016 at BBIS Head Office

In Abu Dhabi, United Arab Emirates.


Mohamad Saad
Account Manager



BLACK BOX
INTEGRATED SYSTEMS LLC
البيكس بوكس انترجرام
للأنظمة المتكاملة




Bassam AlKassar
Chief Executive Officer

Certificate Of Completion
Trakker Middle East

Certifies that


Aftab Shaikh

Has successfully completed the

C-Track MaXx Training

on 11 / 01 / 2016

A good understanding of the fundamentals and
Application methodologies were demonstrated by the participant.


Naim Abdel Hadi
Managing Director




Saed Salah
After Sales Supervisor

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CERTIFICATE

This is to certify that

AFTAB SHAIKH

Has successfully completed

ISO 31001:2009 Awareness Training

Conducted by TÜV Middle East

Venue: Dubai

Date: 27th July 2013

Ref. No.: TUVME/QM/46805/13, 4th August 2013, UAE

A handwritten signature in blue ink, appearing to read "N. Sriram".

Natarajan Sriram
Trainer

A handwritten signature in blue ink, appearing to read "Shibu Davies".

Shibu Davies
General Manager



TÜV Middle East (Member of TÜV NORD Group), P.O. Box: 48030, Abu Dhabi, U.A.E.
Middle East Offices: Dubai - Qatar - Bahrain - Kuwait - Syria

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CERTIFICATE

This is to certify that

AFTAB SHAIKH

Has successfully completed

**Integrated Management System
Internal Auditor Training**

ISO 9001:2008, ISO 14001:2004 & OHSAS 18001:2007

Conducted by TÜV Middle East

Venue: Qatar

Date: 27th - 28th April 2011

Ref. No.: TÜVME/IM/36100/11, 25th October 2011, UAE

A handwritten signature in blue ink, appearing to read "Abhijit Kulkarni".

Abhijit Kulkarni
Trainer

A handwritten signature in blue ink, appearing to read "Shibu Davies".

Shibu Davies
General Manager



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nebosh

**International health and safety
practical application**

A unit of the NEBOSH International General Certificate in
Occupational Health and Safety

Aftab Shaikh

achieved this unit on

05 January 2012

Sir Bill Callaghan
Chair

Teresa Budworth
Chief Executive

Master log certificate No: IGC3/00120022/330936



The National Examination
Board in Occupational
Safety and Health

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nebosh

**Management of international
health and safety**

A unit of the NEBOSH International General Certificate in
Occupational Health and Safety

Aftab Shaikh

achieved this unit on

11 May 2012

Sir Bill Callaghan
Chair

Teresa Budworth
Chief Executive

Master log certificate No: IGC1/00120022/372302



The National Examination
Board in Occupational
Safety and Health

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nebosh

Control of international workplace hazards

A unit of the NEBOSH International General Certificate in
Occupational Health and Safety

Aftab Shaikh

achieved this unit on

14 August 2012

Sir Bill Callaghan
Chair

Teresa Budworth
Chief Executive

Master log certificate No: IGC2/00120022/400820



The National Examination
Board in Occupational
Safety and Health
Registered in

Curriculum Vitae

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شركة أركيرودون للإنشاء (لما وراء البحار) اس ايه
 فرع أبوظبي
 ARCHIRODON CONSTRUCTION (OVERSEAS) CO.S.A
 ABU DHABI BRANCH

Ref.: ARC/TS/L-0982
 Date: 11/05/2017

To: **Tecnimont SpA**
 Site Office, Al Dabb'lya,
Abu Dhabi, U.A.E.

Attn.: Mr. Claudio Zamparini
 c.c.: Mr. Re Federico



In Reply to	TS/ARC/L-0869
Reply req'd	---

Proj: Al Dabb'lya Surface Facilities – Phase III (Offshore Clusters)

Sub.: Night Journey - Management Procedures

Dear Sirs,


SUBCONTRACTOR writes to acknowledge the receipt of the letter No.TS/ARC/L-0869 and confirms that the contents are taken note of.


As desired, SUBCONTRACTOR confirms that the Focal Point / Responsible person for the Night Journey Planning and Management is Mr. Aftab Nooruddin Shaikh - Road Safety Coordinator, who is reachable at:

E-mail ID : an.shaikh@archirodon.net
 Mobile Number : 056 9988083.

SUBCONTRACTOR remains available for any further clarifications.

Yours sincerely,
 For Archirodon Construction (O) Co. S.A.,


Anastasios Papadatos
 Project Manager



ARCHIRODON Al Dabb'lys Facilities Development Project Phase II				
INTERNAL DISTRIBUTION				
CLUSTER	PIPELINE			
	DISP	I	A	DISP
PM	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>
DPM	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>
CM	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>
INTERFACE				<input checked="" type="checkbox"/>
COM	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>
PCM				<input checked="" type="checkbox"/>
QA/QC				<input checked="" type="checkbox"/>
HSE	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>
ADMIN/LOGIST	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>
PROCUR.	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>
1/EY				<input checked="" type="checkbox"/>

Aftab
D. Scott ✓



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Contractor's HSE Professional Candidate for ADCO's Interview and Approval

1. Contractor Company Name: BAM International
2. HSE Candidate Full Name: Mr. Aftab N. Shaikh
3. Contract Title: Al Dabbiyya Phase III Marine Infrastructure works
4. Contract Starting Date: 01st July 2014 End Date: 30th Sept 2015
5. Total manpower / workforce engaged in this contract: Approximately : 300 Employees
6. Candidate Mobile No.: 050 599 8157 Contract Manager Mobile No.: 056 693 5014
7. Is the Contractor candidate already approved by ADCO for another contract? Yes No
8. If the answer to question # 7 is "Yes": Then provide copy of the interview approval record



I hereby the undersigned Contractor Senior Manager admit representing the above mentioned company and confirm that the above stated information is true and the candidate CV is attached.

John Carey
Name

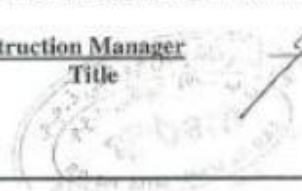
Construction Manager
Title

Signature

Date

John Carey 17/8/2014

Contractor's Company Stamp:



For ADCO HSE Use Only

The above mentioned Contractor HSE Professional candidate was interviewed by the below ADCO listed team and found: Acceptable Not Acceptable

Scored Marks : 76%

- For the post of Position No.: [2]
- [1] Part-time HSE Professional (10-50)
 - [2] Full-time HSE Professional (51-100)
 - [3] Full-time Senior HSE Professional (101-250)
 - [4] Site HSE Manager (More than 250)

Acceptance condition: Accepted with 03 Months probationary /monitoring period.
Duration period: 03 Months from 16th Aug 2014 till 15 Nov 2014. Next Interview On 16th Nov 2014

- Interview Remarks: The candidate shall improve on the below levels:
- i) Emergency response – Knowledge Level
 - i) Safe System of work – Knowledge Level
 - ii) General Questions – Mastery Level
 - iii) Road Safety – Matery Level



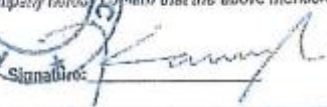




Name	Title	Signature
Abdulla Sahota	ADCO HSE Representative	
Hussain A. Abu Baker	ADCO CA Representative	
John Carey	Candidate Mgt Representative	

Interview Date: 16th Aug 2014 Endorsed by (HSEM - NEB): Mohamad Ahmad El-Farmaoui

Mohamad Ahmad El-Farmaoui

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	Selection Interview of Contractor HSE Professional-Road Safety Officer / IVMS Co-ordinator																
1. General Information (completed by the contractor)																	
Candidate Name: <u>Altah Nooruddin Shaikh</u> Nationality: <u>Indian</u> Age: <u>37</u> Mob No: <u>00917760660815</u>																	
Name of the Contracting Company: <u>Petrofac Emirates LLC</u>																	
Contract Title: <u>Qusabwira Field Development Phase-II Project</u> From: <u>June, 2018</u> To: <u>April, 2021</u> Total Manpower: <u>3000</u>																	
Is the candidate already approved by ADNOC Onshore for another contract? (If Yes, provide copy of the approval) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>																	
I, the undersigned Contractor Sr. Manager, representing the above contractor/company hereby confirm that the above mentioned information and the attached CV are verified and found true.																	
Name: <u>Karim Bizri</u> Title: <u>Project Manager</u>	Signature:  Date: <u>21/2/19</u>																
2. Interview Details (ADCO use only)																	
Date of Interview: <u>11/3/2019</u> Interview Method: Face to Face: <input checked="" type="checkbox"/> Telephone: <input type="checkbox"/> Video Conference: <input type="checkbox"/>																	
Educational Qualification: Degree <input checked="" type="checkbox"/> Diploma <input type="checkbox"/> Others (specify) <input type="checkbox"/> Professional/Technical: Specify: <u>NEBOSH</u>																	
HSE Work Experience (Years): Total: <u>12</u> Oil & Gas: <u>4</u> Job Related: <u>4</u>																	
Oil & Gas Construction/ Commissioning Experience: Yes <input type="checkbox"/> No <input type="checkbox"/>																	
Skills & Competencies (Examine relevant items): <table style="width: 100%; border: none;"> <tr> <td>HSE Plan</td><td><input checked="" type="checkbox"/></td> <td>PTW/Gas Testing Sub-Contractor Management</td><td><input checked="" type="checkbox"/></td> <td>H2S & BA</td><td><input checked="" type="checkbox"/></td> <td>Road Safety</td><td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Risk Assessment</td><td><input checked="" type="checkbox"/></td> <td>HSE Inspections</td><td><input checked="" type="checkbox"/></td> <td>Orientation/induction</td><td><input checked="" type="checkbox"/></td> <td>HSE</td><td><input checked="" type="checkbox"/></td> </tr> </table>		HSE Plan	<input checked="" type="checkbox"/>	PTW/Gas Testing Sub-Contractor Management	<input checked="" type="checkbox"/>	H2S & BA	<input checked="" type="checkbox"/>	Road Safety	<input checked="" type="checkbox"/>	Risk Assessment	<input checked="" type="checkbox"/>	HSE Inspections	<input checked="" type="checkbox"/>	Orientation/induction	<input checked="" type="checkbox"/>	HSE	<input checked="" type="checkbox"/>
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Risk Assessment	<input checked="" type="checkbox"/>	HSE Inspections	<input checked="" type="checkbox"/>	Orientation/induction	<input checked="" type="checkbox"/>	HSE	<input checked="" type="checkbox"/>										
Remarks: <u>Candidate was already approved for Dabbiya project.</u>																	
3. Recommendation (Accepted candidate MUST complete PTW (Pre requisite end Certification) H2S & TRA training prior to deployment at work site.)																	
Acceptable <input checked="" type="checkbox"/> Not Acceptable <input type="checkbox"/> Conditions (if any): _____																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Title</th> <th style="width: 40%;">Name</th> <th style="width: 40%;">Signature</th> </tr> </thead> <tbody> <tr> <td>CHSE Representative</td> <td><u>Ahmed Alhosani</u></td> <td rowspan="3" style="text-align: center; vertical-align: middle;">  </td> </tr> <tr> <td>Asset HSE Representative</td> <td><u>Omar Al-shamsi</u></td> </tr> <tr> <td>ADNOC Onshore CA Representative</td> <td><u>Laurent Foulhoux</u></td> </tr> </tbody> </table>		Title	Name	Signature	CHSE Representative	<u>Ahmed Alhosani</u>		Asset HSE Representative	<u>Omar Al-shamsi</u>	ADNOC Onshore CA Representative	<u>Laurent Foulhoux</u>						
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Asset HSE Representative	<u>Omar Al-shamsi</u>																
ADNOC Onshore CA Representative	<u>Laurent Foulhoux</u>																
Verified By HSEM (Asset): <u>TL HSE P&C</u> 																	
Approved by HSEM (OS): _____																	
4. Probation Assessment (if applicable)																	
Accepted <input type="checkbox"/> Not Accepted <input type="checkbox"/> Remarks: _____																	
HSEM (Asset): _____ Contract Administrator: _____																	

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To **ARCHIRODON Construction Co.**
 MazyadMall, Tower 1, Office 502
 Mussafah
 Abu Dhabi, United Arab Emirates

Attn. **Mr. Sergio Giroto,**
 Project Manager

Date: 28 April 2016

TCM Ref.: **TS/ARP/L-0101**

In Reply to :	ARP-TS-L-0098
Replyreq'd	-

Project : 3844 – ADCO Al Dabb'lya Surface Facilities - Phase III
Subcontract : 7500052369 - Offshore Pipeline Construction Works
Subject : **Road Safety Officer – Mr. Aftab Shaikh**

Dear Sir,

With reference to your letter ARP/TS/L-0098 dated 12 April 2016, Tecnimont /ADCO confirms that the candidate proposed by SUBCONTRACTOR for the position of Road Safety Officer is acceptable and approved subject to the satisfactory completion of 3 month probationary period.

This is for your information and records

Best Regards,

Fausto Chiaruttini
 Construction Director



☎ : (+971) 02 493 9651
 ☎ : (+39) 02 6313 9334
 📠 : (+971) 050 44 51 471
 📠 : (+39) 335 65 95 820
 Email : f.chiaruttini@tecnimont.it

[SD]
 Copy to: Tombari Marco; Kumar Ajith; Matei Lucian; Stoyanov Sotev Dimitar

ARCHIRODON		Al Dabb'lya	
Facilities Development Project Phase III			
INTERNAL DISTRIBUTION			
<input type="checkbox"/> CLUSTER		<input checked="" type="checkbox"/> PIPELINE	
DISP	I A	DISP	I A
PM	✓	CIV	
DPM	✓	PIP	
CM	✓	ELE	
INTERFACE		DREG./ BACKFILL	
COM	✓	MAT/STORE	
PCM	✓	WORKSHOP	
QA/QC		PRE-FAB.	
HSE	✓	DOC.CTRL	✓
ADMIN/LOGIST			
PROCUR.			
SURVEY		R HSE	✓

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Petrofac 

Certificate of Appreciation

Awarded to

Aftab Shaikh

Petrofac - Code of Conduct

To certify the successful
completion of eLearning
module

28 June 2019

with percentage score of

80 %

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nebosh

NEBOSH International General Certificate in Occupational Health and Safety

This is to certify that

Aftab Shaikh

was awarded this qualification on

14 August 2012

Sir Bill Callaghan
Chair

Teresa Budworth
Chief Executive

Master log certificate No: 00120022/402267



The National Examination Board in Occupational Safety and Health
Registered in England & Wales No. 2698100
A Charitable Company
Charity No. 1010444



LARSEN & TOUBRO



Process Innovation awards 2024

Certificate of Appreciation

This certificate is presented to

Aftab Nooruddin Shaikh

*for sharing the Innovation story in **Pi-Awards 2024***

Project Title: Grid & Power Element Package for Neom Green Hydrogen Project



Centre of Excellence
for Improvement Initiatives

31st May, 2024

MVN Rao
Head - Corporate Learning & Development,
Corporate HR

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Confirmation of Course Enrollment

Date: 23rd December 2024

Course Start Date: 23rd December 2024

To whom it may concern,

This letter serves to confirm that:

Aftab Shaikh

has been enrolled in the following online course:

HR Management (Short Course)

During this course, the candidate will be assessed through a series of written assignments and projects in English.

If you have any further questions, please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Adnan", with a stylized flourish at the end.

Adnan Naseem
Director - Learning

REGISTRATION NUMBER
936311

This letter remains the property of Oxford Home Study Centre and must
not in any circumstances be altered or otherwise defaced.

LETTER NUMBER
RL271432

www.oxfordhomestudy.com

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2004 APR/AG
Cos. L. No. 1361



ನಾವು, ಕರ್ನಾಟಕ ವಿಶ್ವವಿದ್ಯಾಲಯದ ಕುಲಾಧಿಕಾರಿ, ಸಹಕುಲಾಧಿಕಾರಿ, ಕುಲಪತಿ, ಸಂವಿಧಾನ ಹಾಗೂ ವಿದ್ಯಾ ವಿಷಯಕ ಪರಿಷತ್ ಸದಸ್ಯರು
We, the Chancellor, Pro-Chancellor, Vice-Chancellor, Members of the Syndicate
and Academic Council of the Karnatak University certify that

ಶ್ರೀಶಂಕರ ನರಸಿಂಹಪ್ಪ ಶೆಟ್ಟಿ ರವರಿಗೆ
ಶಿಕ್ಷಣದ ವಿಷಯದಲ್ಲಿ ಮುಕ್ತಾಯ ಪಡೆದ ಕಾರಣದಿಂದ

ಇವರು ಸಂಬಂಧಿಸಿದ ಪದವಿ ಪರೀಕ್ಷೆಯನ್ನು ಮೇ ೨೦೦೪ ರಲ್ಲಿ

ಸಾಮಾನ್ಯ ವರ್ಗದಲ್ಲಿ ಉತ್ತೀರ್ಣರಾದ ನಿಮಿತ್ತ ಇವರಿಗೆ
Aftab Nooruddin Shaikh & Nooruddin Shaikh of
Divekat Commerce College, Karwar

having been examined in May 2004 with Reg. No. 05053 and
placed in the Pass Class, the Degree of

ಬ್ಯಾಚಲರ್ ಆಫ್ ಕಾಮರ್ಸ್
BACHELOR OF COMMERCE

ಪದವಿ ಪ್ರದಾನವನ್ನು ಧಾರವಾಡ ದಲ್ಲಿ ಏಕನು ಸಾಂಕೇತಿಕ ಇವನಿಗೆ
ಒತ್ತಿಹಿಡಿದು ರಂದು ಅಧಿಕೃತಗೊಳಿಸಿದೆ.

has been conferred on him/her at Dharwad, on the nineteenth day
of the month of January in the year Two thousand five.

ಈ ವಿಶ್ವವಿದ್ಯಾಲಯದ ಮುದ್ರೆ ಮತ್ತು ಕುಲಪತಿಯವರ ರುಜುಗಳಿಂದ ಇದನ್ನು ಪ್ರಮಾಣೀಕರಿಸಲಾಗಿದೆ.
In Testimony whereof are set the Seal of the said University and the Signature
of the said Vice-Chancellor.

S.No. of Certificate 9771



M. [Signature]
ಕುಲಪತಿ Vice-Chancellor