



NABEEL ALSALLAK

Nationality: Jordanian **Date of birth:** 8 Oct 1998 **Place of birth:** AL-zarqaa, Jordan

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Home: Doha, (Qatar)

ABOUT ME

Civil Engineer with over 5 years of experience in construction, specializing in civil projects, And Contract Administration. Proven success In the residential buildings and villas sectors. Highly skilled in managing claims and preparing contracts with a strong background in handling complex projects and ensuring compliance with regulatory standards. Skilled in project management, team leadership, and problem-solving. Expertise in civil and architectural procurement, estimation, and technical support, ensuring seamless project operations and delivering top-tier results.

WORK EXPERIENCE

Civil site engineer

Construction Engineering Company [1 Aug 2023 – Current]

City: Lusail | Country: Qatar

I currently work full-time, and I am responsible for following up on the buildings on-site, arranging the company's workers in their positions and directing them to ensure that the work is progressing according to the schedule, arranging subcontractor contracts to complete the work, supervising them on-site, and handing over to the consultant according to the required plans and specifications.

Experienced in Contract Preparation, Procurement, and Tender Management, with a strong focus on Claims Management. Ensuring effective and distinguished contracts by addressing all necessary aspects and reducing risks. Adept at managing time efficiently to deliver work packages within strict timeframes.

Civil site engineer

Sadeen Global for Trading and Contracting [2 Mar 2023 – 7 May 2023]

City: Doha | Country: Qatar

I was responsible for following up on the buildings on-site, arranging the company's workers in their positions and directing them to ensure that the work is progressing according to the schedule, arranging subcontractor contracts to complete the work, supervising them on-site, and handing over to the consultant according to the required plans and specifications.

civil consultant

Malek Anqour Engineering Consultants & Real Estate [1 Apr 2021 – 15 Feb 2023]

City: Amman | Country: Jordan

I worked full time in the office and on-site, arranging with the owner and contractor on all work and materials used for the projects.

- Prepare Blueprints and Specifications.
- Manage Project Workflow.
- Develop Cost Estimates.
- Inspect Construction Sites.
- Provide Engineering Support.
- Prepare Project Reports.

EDUCATION AND TRAINING

Civil Engineering / Highways and Bridges

Al-balqaa applied university [1 Sep 2016 – 1 Mar 2021]

City: Amman | Country: Jordan

LANGUAGE SKILLS

Mother tongue(s): Arabic

Other language(s):

English

LISTENING B2 READING B2 WRITING B2

SPOKEN PRODUCTION B2 SPOKEN INTERACTION B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

SKILLS

project management / Advanced Critical Thinking / Demonstrated leadership skills and a team player. / Time organization / Organisational and Planning Skills / Good Communication and Writing Skills

COURSES & CERTIFICATES

Microsoft Office

AutoCAD

PROKON

CIVIL 3D

PRIMAVERA

REFERENCES

[Available upon request.]