

Ahmed Tarek Abdalla Abdellatif

Phone: +966-569571883

Email: ahmedtarek2923@gmail.com



PERSONAL INFORMATION

- Nationality: Egyptian
- Iqama Status: (Transferable)
- Marital Status: Single
- Date of Birth: 08 August 1998
- Religion: Muslim

Professional Summary

Dedicated and detail-oriented Safety Officer in workplace safety, risk assessment, and compliance with health and safety regulations. Adept at developing and implementing safety policies, conducting inspections, and providing training to ensure a secure work environment. Skilled in identifying hazards, investigating incidents, and recommending corrective actions to minimize risks. Strong knowledge of OSHA, ISO standards, and other regulatory requirements.

Proven ability to foster a safety-conscious culture through effective communication and leadership. Committed to maintaining a safe and compliant workplace, reducing workplace incidents, and enhancing overall operational efficiency.

EDUCATION

- Bachelor of Law (2018-2022)
Beni Sueif University, Egypt

Work Experience:

November 2023 to Present

Safety Officer, Brothers Contracting Company

November 2023 – March 2025

Urban Infrastructure and Public Services Enhancement Project – East Beni Suef

Client: Ministry of Housing, Utilities & Urban Communities

- Monitored and enforced compliance with occupational health and safety (OHS) regulations and project-specific safety plans.
- Conducted daily safety inspections, hazard assessments, and toolbox talks to promote a safety-first culture on-site.
- Investigated incidents and near-misses, prepared detailed reports, and implemented corrective actions.
- Coordinated with site supervisors and contractors to ensure safe work practices during construction, maintenance, and utility services.

- Developed and maintained safety documentation including risk assessments, permits to work, and emergency response plans.
- Provided safety training sessions for workers and subcontractors to improve awareness and reduce risk
- Led a team of safety officers in ensuring compliance with occupational health and safety regulations.
- Assisted in conducting risk assessments and implementing safety control measures.
- Provided emergency response training, including fire drills and first aid.
- Collaborated with management to develop accident prevention strategies.
- Ensured all employees were properly trained on hazardous material handling and equipment safety.

Skills:

- Occupational Health and Safety (OHS) Regulations
- Workplace Safety Audits & Inspections
- Hazard Identification & Risk Assessment
- Incident Investigation & Reporting
- Safety Audits & Inspections
- OSHA, ISO & Local Safety Regulations Compliance
- Emergency Preparedness & Response Planning
- Safety Training & Awareness Programs
- Personal Protective Equipment (PPE) Compliance
- Safety Culture Development
- Leadership, Problem Solving
- Time Management
- Critical Thinking Effective Communication

SEMINARS & TRAINING:

- OSHA Construction Industry Safety & Health (29 CFR 1926)
- OSHA General Industry Safety & Health (29 CFR 1910)
- IOSH Managing Safely , Institution of Occupational Safety and Health (IOSH)
- Safety Managements System (SMS) Certificate
- Fire Protection Specialist Certificate
- Safety and Health Professional and Risk Management Program Certificate
- Disaster Site Work Certificate
- RISK ASSESSOR Certificate
- ISO 45001:2018 Certificate
- Scaffolding Supervisor Certificate
- Confined Space Program Certificate
- MICRO SOFT OFFICE EXCEL, WORD ,POWER POINT(ICDL Course)