

Mohammed Shamim

Senior Quantity Surveyor | 9 Years of Experience



📞 **Mobile:** +966 54 329 3225

✉️ **Email:** shamimcivil38@yahoo.com

📍 **Location:** Riyadh, Saudi Arabia

Professional Summary

A Graduate Civil Engineer with 9+ years of experience in Quantity Surveying, Cost Estimation, and Contract Management in the construction industry, including buildings, infrastructure, and landscaping projects. Well-versed in Saudi standards and regulations related to construction and cost control. Expertise in BOQ preparation, procurement, project billing, supplier coordination, and claims management.

Core Competencies

- ✓ Quantity Takeoff & BOQ Preparation.
- ✓ Cost Estimation & Budgeting.
- ✓ Project Billing & Cost Control.
- ✓ Contracts & Claims Management.
- ✓ Supplier & Subcontractor Coordination.
- ✓ Work Inspection & Material Inspection Requests (WIRs & MIRs).
- ✓ Factory Acceptance Testing (FAT) & MEP Installation Tracking.
- ✓ Tendering, RFQ, and RFP Documentation.

Professional Experience (9+ Years)

Abunayyan Group – WETICO (May 2024 – Present)

Senior Quantity Surveyor

Project: Wastewater Treatment Plant – Qiddiya

- **Billing & Cost Control:**
 - Preparation of Interim Payment Applications (IPA) & Interim Payment Certificates (IPC) for client and subcontractors.
 - Budget planning and cost control to ensure project financial health.
- **Construction Progress & Material Tracking:**
 - Monitoring structure-wise progress for claims and dispute resolution.
 - Tracking WIRs & MIRs approval status and maintaining logs.
- **Procurement & Supplier Management:**
 - Managing Purchase Orders (POs) and vendor quotations.
- **Material & Installation Oversight:**
 - Tracking Factory Acceptance Testing (FAT) status.
 - Monitoring installation progress of MEP items.
- **Contract Administration & Site Inspections:**
 - Managing contracts, claims, and ensuring compliance with **Saudi regulatory standards**.
 - Conducting site visits to verify work as per contract specifications.

Al-Bawani Construction Company (Jan 2023 – May 2024)

Estimator II

Projects at Tender Stage:

- Green Riyadh City Park – 2
- Jeddah CEER Automotive Electric Car Manufacturing Unit
- JCDC Stadium & Qiddiya Water Park Project
- NEOM Trojena Ski Village Project
- Tender & Estimation Management:
 - Quantity takeoff, BOQ preparation, and cost estimation.
 - Preparing RFQs and tracking vendor responses.
 - Assisting senior estimators in pricing strategies.

Maccaferri Group (Jan 2017 – Dec 2022)

Senior Engineer – Billing

Key Projects:

- Construction of Outer Ring Road Project – Lucknow, India
- Delhi–Meerut Expressway, India
- Construction of Outer Ring Road Project – Ranchi, Jharkhand, India

Job Responsibilities:

- Reviewed construction drawings, QTO, and **BOQ preparation**.
- Prepared **RA Bills** as per monthly progress and secured **client certification**.
- Followed up on **payment approvals** and documented **design changes**.
- Coordinated with **site managers, contractors, and stakeholders**.

Hydraulic Engineers (July 2015 – Dec 2016)

Civil Engineer

- Conducted **quantity takeoff, BOQ preparation, and cost estimation**.
- Processed **monthly RA Bills** and followed up on payments.
- Managed **material procurement** and updated project documentation.

Education & Certifications

 **B.Tech in Civil Engineering**

 **Diploma in Project Management (Primavera P6)**

Software Expertise:

- MS Excel, MS Word, MS PowerPoint
- AutoCAD
- Primavera P6
- Candy
- Aconex(Worked as DC for Aconex Docs. Submissions for 2 Months in DC Emergency Absence)

Languages

English, Hindi, Urdu, Bengali, Arabic.

17101312029-59865

MAULANA ABUL KALAM AZAD
UNIVERSITY OF TECHNOLOGY,
WEST BENGAL

16117953



MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL
(Formerly known as West Bengal University of Technology)

Certified that

MD SHAMIM

bearing Regn. No. : 121710110234 of 2012-2013

*having fulfilled all the requirements has been admitted to
the Degree of*

**Bachelor of Technology
in
Civil Engineering**

*of this University and that the degree was conferred on him/her
with all the Rights and privileges thereto. In witness whereof the
Signature of the Vice-Chancellor of Maulana Abul Kalam
Azad University of Technology, West Bengal is hereunto affixed.*

DGPA : 8.57

(Degree Grade Point Average)

Year of passing : 2016



Dated : **3rd May 2017**

Saikat Maitra

Vice-Chancellor

No. 2681/22 Dt. 22/12/22
Signature(s) above/overleaf is/are
Attested for authentication by the
Ministry of External Affairs
Govt. of India

Sourangshu Dutta
Section Officer, Gr.-'A' Service
Home and Hill Affairs Dept.
Foreigners' Branch
Govt. of West Bengal



नं० 614/22 दिनांक 26/12/2022
No. 614/22 Date 26/12/2022
राज्य सरकार के सचिव / अपर सचिव / उप
सचिव/अवर सचिव/सहायक सचिव / अनुभाग
अधिकारी के हस्तक्षर सत्यापित किये जाते हैं।
The Signature of Secretary / Additional
Secretary / Deputy Secretary / Under
Secretary / Asstt. Secretary / Section
Officer of State Government
Attested.

(रवि रंजन पंडित)
(Ravi Ranjan Pandit)
अनुभाग अधिकारी / Section Officer
विदेश मंत्रालय
Ministry of External Affairs
शाखा सचिवालय, कोलकाता
Branch Secretariat, Kolkata



Membership no.:1012906

عضوية رقم: 1012906

In accordance with the Regulations of Saudi Council of Engineers by Royal Decree M/36 Date 26/9/1423H and the Engineering Professions Practice Regulation by Royal Decree M/36 Date 19/4/1438 H. SCE has approved:

استناداً إلى نظام الهيئة السعودية للمهندسين الصادر بالمرسوم الملكي رقم م/٣٦ وتاريخ ٢٦/٩/١٤٢٣هـ ونظام مزاولة المهن الهندسية الصادر بالمرسوم الملكي م/٣٦ وتاريخ ١٩/٤/١٤٣٨هـ ولأحته التنفيذية فقد قررت الهيئة اعتماد:

MOHAMMED SHAMIM

Membership Category: Engineering Technologist

Specialization: Civil Engineering Technology

Membership Start Date: 2/21/2024

محمد شميم

فئة العضوية: مهندس تقني

التخصص: هندسة مدنية تقنية

تاريخ بداية العضوية: 2/21/2024

This Certification is valid until: 21 February 2027

هذه الشهادة صالحة إلى تاريخ: 15 رمضان 1448



الأمين العام Secretary General

م. عبدالمحسن بن ضاوي المجنوني



Digitally signed by Saudi Council of Engineers at 2/25/2024

Date: 03-04-2024

عرض وظيفي – Job Offer**Dear:** Mohammed Shamim

السيد/ة: محمد شميم

Based upon your qualifications, experiences, and the information shared during your interview, we have the pleasure to offer you the Job **described below** with **WATER AND ENVIRONMENT TECHNOLOGIES COMPANY**, pursuant to the following Terms and conditions:

تحية طيبة وبعد
بناء على المؤهلات ، الخبرات ، والمعلومات التي قمت بتقديمها خلال المقابلات التي اجريت لكم مؤخرا، يسرنا عرض الوظيفة **الموضحة** ببياناتها أدناه في شركة تقنية المياه والبيئة المحدودة ، وفقا للاحكام والشروط التالية :

Job Offer Details		تفاصيل العرض الوظيفي	
Name	Mohammed Shamim	الاسم	محمد شميم
Nationality	Indian	الجنسية	هندي
Job Title	Quantity Surveyor	المسمى الوظيفي	مساعد كميات
Division/Subsidiary	WETICO	القطاع / الشركة	شركة تقنية المياه والبيئة المحدودة
Location	Riyadh	الموقع	الرياض
Commencement Date	TBD	تاريخ الالتحاق	TBD
Job Grade	As per company policy	الدرجة الوظيفية	على حسب سياسة الشركة
Basic Salary	██████████	الراتب الأساسي	ريال سعودي ██████████
Accommodation	██████████	بدل السكن	ريال سعودي ██████████
Transportation	██████████	بدل المواصلات	ريال سعودي ██████████
Mobile Allowance	██████████	بدل جوال	ريال سعودي ██████████
Medical Insurance	As per company policy	التأمين الطبي	على حسب سياسة الشركة
Job Offer Validation	7 days effective from Job Offer date	صلاحية العرض الوظيفي	7 أيام من تاريخ العرض الوظيفي
Annual Leave	30 Days	الإجازة السنوية	30 يوم
Working Hours	45 hours per week	ساعات العمل	45 ساعة في الاسبوع
Contract Term	1 year from the day of joining	فترة العقد	سنة واحدة من تاريخ مباشرة العمل
Probationary Period	90 days from the date of joining	فترة التجربة	90 يوم من تاريخ مباشرة العمل

This Job Offer letter constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior discussions ,negotiations ,understandings, correspondences and agreements of any kind between the parties ,whether oral or written relating to its subject matter . All that is stated in this Job Offer letter is in conformity with the labor law and the **WATER AND ENVIRONMENT TECHNOLOGIES COMPANY** regulations and policies. To complete contracting process, you will be requested to sign an employment contract and at the Joining date.

يشكل خطاب العرض الوظيفي هذا الاتفاق الكامل بين الطرفين فيما يتعلق بموضوعه ، ويلغى كل المناقشات ،المفاوضات ،التفاهات ، المراسلات والاتفاقيات السابقة أيا كان نوعها بين الطرفين سواء بصيغة شفوية أو كتابية . كل ماورد في هذا العرض الوظيفي مطابقا لنظام العمل ولوائح وسياسات شركة تقنية المياه والبيئة المحدودة. لإتمام إجراءات التعاقد معكم، سيطلب منكم التوقيع على عقد عمل عند مباشرة العمل .

We hope that you find this offer acceptable and if your decision is to join **WATER AND ENVIRONMENT TECHNOLOGIES COMPANY** please sign it.

نأمل أن يحظى العرض الوظيفي بالقبول، و في حال كان قراركم هو الانضمام لشركة تقنية المياه والبيئة المحدودة ، الرجاء توقيع العرض .

التوقيع Signature

الاسم:..... Name

Regards,
Human Resources & Internal Communication Department

لكم جزيل الشكر،
قسم الموارد البشرية والتواصل الداخلي



شركة البواني (ط.م.م)
AL BAWANI Co.LTD.

Contingent Offer of Employment

Date: Sun, Dec 18, 2022

Congratulation! ALBAWANI is pleased to provide you with the following Offer of Employment. The terms & Conditions of the offer are as below:

Name	MR. MOHAMMED SHAMIM
Nationality	INDIAN
Passport No.	P5910903
Position	ESTIMATION ENGINEER
Company	ABCC
Assignment Location	Anywhere in KSA
Employment Term / Status	Limited (One Year) Single
Monthly Basic Salary	SAR. [REDACTED] /- Per Month
Housing	Provided by company
Transportation	Provided by company
Currency	SAR.
Working Hours	48 Hours / 06 Days a week
Commencement of Service	Upon reporting to work
Probation Period	90 Days (Determined as per the Saudi Labor Law)
Medical	Medical Coverage will be Company Provided at all authorized clinics / hospitals through Bupa Insurance Company and subject to Company Policy.
Paid Leave	30 Days After Completion of 1 year service in accordance to Saudi Labor Law.
End of Service Award	As per Company Policy
Air Ticket	1 Economy Class Return Air Ticket will be provided to you after Completion of your Contract Period.
Mandatory Requirements	Submission of all Educational & Experience Certificates.

Note: We are pleased at the prospect of you becoming a member of AlBawani team. To confirm your acceptance, please accept this offer within 72 hours of receipt. Please note that, this letter is not a contract or guarantee of employment for a definite period of time. As an employee of AlBawani Company all above benefits will be described in more details in your Employment Contract.

For [Signature]
HR-Department
20/12/2022
Date: _____

MR. MOHAMMED SHAMIM

Date: _____

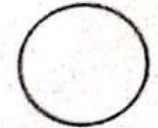
Contact No.: _____

Email Add.: _____

[Signature]

Certificate of Completion

Awarded to **MD SHAMIM**



Professional

in **Diploma in Project Planning & Management using Primavera**



at **CADD Centre Training Services, City Centre, Durgapur**

during **March 2014**

Diploma

06 - 04 - 2016

Amalendu Bikas Ghosh

Date of Issue

Centre Head

Managing Director



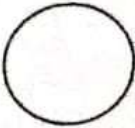
Foundation




CADD Centre training is available through a wide network of training centres. The courses offered are very comprehensive and of high quality. The participants are trained by well experienced instructors in the latest technology.


CADD Centre and CADD Centre logo are registered trademarks of CADD Centre Training Services Private Limited. www.caddcentre.ws
Corporate Office : 8th Floor, GEE GEE Crystal, Office No. 8 C & 8 D, Door No. 91, Dr. Radhakrishnan Salai, Mylapore, Chennai - 600 004. India.

Certificate of Completion

Awarded to **MD SHAMIM**  Professional

in **Diploma in Project Planning & Management using Primavera** 

at **CADD Centre Training Services, City Centre, Durgapur**

during **March 2014**  Diploma

06 - 04 - 2016

Date of Issue

Amalendu Bikas Ghosh 

Centre Head

Managing Director

Foundation 



CADD[®] CENTRE

PROJECT MANAGEMENT

CADD Centre training is available through a wide network of training centres. The courses offered are very comprehensive and of high quality. The participants are trained by well experienced instructors in the latest technology.

CADD Centre and CADD Centre logo are registered trademarks of CADD Centre Training Services Private Limited. www.caddcentre.ws
Corporate Office : 8th Floor, GEE GEE Crystal, Office No. 8 C & 8 D, Door No. 91, Dr. Radhakrishnan Salai, Mylapore, Chennai - 600 004. India.

Date: June 30, 2023
Name: Mohd. Shamim
Designation: Senior Engineer

Subject: Relieving Letter

Dear Shamim,

This is in reference to your resignation letter from the post of Senior Engineer – Construction Services Vertical Wall. The same has been duly considered and your resignation has been accepted by the management. Accordingly, you are relieved of your duties after the close of business hours on January 16, 2023, subject to the terms laid down in your Appointment Letter and your undertaking to adhere to the terms of confidentiality after the severance of your employment with **M/s Maccaferri Infrastructures Pvt. Ltd.**, as mentioned in **Annexure-1** which you have duly executed, in this regard.

For : **M/s Maccaferri Infrastructures Pvt. Ltd.**,

Mohini

Human Resource

E n g i n e e r i n g a B e t t e r S o l u t i o n

Maccaferri Infrastructure Private Limited

Registered Office:
Mezzanine / Loft Level, 113/1,
Amar Industrial Estate, Andheri Kurla Road,
Saki Naka, Mumbai - 400072, Maharashtra.

नोंदणीकृत कार्यालय:
मेजेनाइन/मघान सूतर, ११३/१,
अमर इंडस्ट्रियल एस्टेट, अंधेरी कुर्ला रोड,
साकी नाका, मुंबई - ४०००७२, महाराष्ट्र

Pune Office:
D-40, MIDC Ranjangaon, Tal-Shirur,
Dist. Pune - 412 220, Maharashtra.
Tel.: +91 2138393000, Fax: +91 2138393030

पुणे कार्यालय:
डी ४०, एमआयडीसी रंजणगाव,
ताल-शिरूर, जिल्हा. पुणे - 412220, महाराष्ट्र



Date: June 30, 2023

To whom so ever it may concern

This is to certify that Mohd. Shamim is working with **M/s Maccaferri Infrastructures Pvt. Ltd.** as Senior Engineer – Construction Services Vertical Wall.

The tenure of your employment with Maccaferri India has been from January 9, 2017 to September 22, 2020 with Maccaferri Environmental Solutions Pvt. Ltd and from September 23 2020 till January 16, 2023 with Maccaferri Infrastructures Pvt. Ltd.

Your association with Maccaferri was fruitful & contributing. We wish you the very best for all your future endeavours.

Yours sincerely

For **M/s Maccaferri Infrastructures Pvt. Ltd**



Human Resource

Hydraulic ENGINEERS

HEAD OFFICE :

34E, Suren Sarkar Road (Near Swabhumi) Kolkata-700 010, West Bengal, India

Ph.: 23633338, Tel. Fax : 23633338

E-mail : hydraulic_pvc@yahoo.com / Website : [http:// www.hydraulicengg.com](http://www.hydraulicengg.com)

Ref. No.: HE/EC/18/2016-17

Date: 05.01.2017

TO WHOM IT MAY CONCERN

This is to certify that Mr. Mohammed Shamim has worked with our Company from 01.07.2015 to 31.12.2016 as trainee Civil Engineer.

Mr. Mohammed Shamim besides having a pleasing personality bear a good moral character and conduct and also possesses active habit and manners.

He handled his assignments with utmost care and has shown self initiative in discharging his routine responsibilities quite efficiently. He has proved to be a conscientious and reliable employee whose conduct has been excellent during the tenure of his services.

We have no objection on his applying or get job in any other organization / Company. His performance during this period is up to the required standard. We wish him luck in his future endeavor.

For Hydraulic Engineers


Authorized Signatory
HYDRAULIC ENGINEERS
Proprietor



Microsoft Excel assessment

Great Work! You earned a badge.

You're in the **top 30%** of 25.5M people who took this.

Show your badge on your profile and in recruiter searches On



Mohammed

Sr. Engineer Planning & Billing at Maccaferri Infrastructure Pvt. Ltd.

Microsoft Excel



LinkedIn Skill Assessment badge

Take recommended assessments



Microsoft Outlook

Topics: Calendar, Tasks, Email, General, People

Microsoft PowerPoint

Topics: Animation, Transitions, and Editing Slides; Images and Media;