

Marwan Fahd Abu Rabaa

Legal Specialist | Lawyer

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Marwan Abu Rabaa

Saudi Arabia

SUMMARY

A skilled Lawyer and Legal Specialist with a Bachelor's degree in Law, offering a comprehensive understanding of legal principles and procedures. Demonstrates expertise in providing legal advice, drafting legal documents, and representing clients in various legal matters. Adept at conducting thorough legal research, preparing case files, and collaborating with legal teams to develop strategies. Committed to advocating for clients' interests, ensuring compliance with legal standards, and contributing to the effective resolution of legal issues.

EXPERIENCE

Office of Lawyer and Notary Mukhtar Ahmed Al-Shinqiti | Saudi Arabia

Legal Specialist | January 2024 – May 2024

- Conducted legal research and analysis on various cases.
- Drafted legal documents such as contracts and agreements.
- Represented clients in court proceedings and negotiations.
- Communicated with clients to provide legal advice and updates on their cases.

Office of Lawyer and Notary Fares Fahad Al-Sahli | Saudi Arabia

Legal Specialist | January 2023 – January 2024

- Reviewed and analyzed legal documents and contracts.
- Conducted interviews and gathered evidence for cases.
- Assisted in negotiations and settlements with opposing parties.
- Collaborated with legal team members to develop case strategies and arguments.

EDUCATION

Onaizah Colleges | Saudi Arabia

Bachelor's Degree in Law | Excellent with Honors | 4.53/5 | 2022.

OTHER

● Certifications & Courses:

- English Language Course | Bayswater Institute | United Kingdom | 6 Months.
- Data Entry and Word Processing Course | 6 Months.
- Legal Counsel Course.
- Legal Drafting Skills Course.
- The Concept of Governance Course.
- Financial Governance in Civil Society Organizations Course.
- Information Security Course.

● Technical Skills:

- Legal Research and Writing.
- Case Analysis and Interpretation.
- Contract Drafting and Review.
- Legal Document Preparation.
- Oral Advocacy and Presentation.
- Litigation Support.
- Negotiation and Mediation.
- Legal Analysis and Reasoning.
- Compliance and Regulatory Knowledge.
- Client Counseling.
- Microsoft Office Proficiency.

● Soft Skills:

- Leadership.
- Critical Thinking.
- Problem-Solving.
- Analytical Skills.
- Attention to Detail.
- Time Management.
- Communication Skills.
- Teamwork.
- Adaptability.
- Organizational Skills.

● Languages: Arabic, English.