

THAMER ALTHUMAIRY

CONTACT

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Riyadh, Saudi Arabia

SKILLS

- Leadership
- Strategic thinking
- Decision-making
- Financial acumen
- Team collaboration
- Problem-solving
- Analytical skills
- Effective Communication
- Time management
- Adaptability
- Act autonomously

LANGUGES

- Arabic
- English

AWARDS

Nov 2021

Medal of excellence for distinguished efforts, positive contribution and participation in facing the corona virus pandemic - Riyadh Municipality.

EDUCATION

- Master of Business Administration** Jun 2022
Majmaah University
GPA: 4.70
Thesis topic: "A study of the Impact of e-government on the quality of services provided by the Ministry of Municipal and Rural Affairs and Housing in the Riyadh region."
- Bachelor's Degree in Business Administration - Accounting** May 2017
Majmaah University

CERTIFICATION

- SHRM - Advanced Certificate in Human Resources Management** Mar 2023
The Society for Human Resource Management

EXPERIENCE

- Al-Marshad Holding Group**
Senior Treasury Specialist Aug 2024 - Present
 - Overseeing and auditing cash flow to ensure optimal liquidity management.
 - Building and maintaining strategic relationships with financial institutions, ensuring compliance with regulations.
 - Ensuring sufficient liquidity for operational and financial needs.
 - Identifying and pursuing high-return investment opportunities.
 - Continuously monitoring liabilities and implementing risk mitigation.
 - Contributing to accurate budget forecasting.
 - Supervising bank accounts by reviewing daily balance statements.
 - Managing the issuance of guarantees and letters of credit.
- Al-Marshad Group for Contracting Company**
Treasury Manager Dec 2023 - Aug 2024
 - Preparing periodic reports.
 - Managing relationships with financial institutions and ensuring compliance with banking terms and conditions.
 - Providing liquidity and seeking optimal investment opportunities.
 - Continuous monitoring of liabilities, commitments, and risk mitigation.
- Senior Treasury Officer** Aug 2023 - Dec 2023
 - Monitoring and overseeing bank accounts.
 - Providing banking services.
 - Ensuring and archiving all correspondence related to treasury management.
 - Tracking corporate banking requests.
 - Reviewing reconciliations in coordination with the bank.
- Ministry of Municipal and Rural Affairs and Housing**
Auditor Jul 2018 - Aug 2023
 - Auditing and preparing salaries accurately.
 - Reviewing and preparing overtime bonuses and holiday bonuses.
 - Compiling and documenting annual employee leaves, whether paid or unpaid
 - Efficiently managing resignations and terminations.
- Social Development Bank (SDB)**
Coop Trainee Jan 2017 - Apr 2017

COURSES

- CTP - Certified Treasury Professional Sep 2024
- Introduction to Human Resource Functions, Dorooob Jan 2023
- Mathematical formulas for data analysis, Dorooob Jan 2023
- Microsoft Excel, Dorooob Jan 2023