



Muhammad Qamer

ID: 2374836175 **Nationality:** Pakistani **Date of birth:** 20/03/1991

Place of birth: Kotli (AJK) Pakistan, Pakistan **Gender:** Male

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Home: Village Nawan, P.O Potha, Tehsil Sehnsa, Distt Kotli, Azad Kashmir
(Kotli) (Pakistan)

ABOUT ME

Experienced Civil Foreman and Acting QA/QC with 12 years of expertise in overseeing residential building works, structural and architectural tasks, and managing quality control in construction projects. Strong background in reviewing drawings, preparing inspection reports (IR), and conducting site inspections with consultants. Proficient in managing a wide range of tasks from structural work, steel reinforcement, block and tile work, to road asphalt and earthwork. Demonstrated ability to monitor, identify issues, and ensure high standards of quality control and safety on construction sites.

PERSONAL SKILLS

Keys Skill

- Site Supervision
- QA/QC Management
- Structural & Architectural Work
- Earthwork & Asphalt Work
- Steel Reinforcement
- Block, Tile, and Paint Work
- Road and Infrastructure Work
- Project Management
- Drawing & Design Review
- Site Inspection & Documentation
- Consultant Coordination
- Safety Standards Compliance
- Team Leadership & Communication

WORK EXPERIENCE

Acting QA/QC Inspector

El-Seif Engineering & Contracting Company [01/01/2020 – Current]

Address: KAP-2B -P132, Tabuk (Saudi Arabia)

- Review and ensure that all project work complies with the drawings and specifications.
- Prepare and submit Inspection Requests (IR) for work completed, ensuring timely approval.
- Conduct regular site inspections with consultants to verify the quality and compliance of all work.
- Perform surveillance during ongoing work, noting and observing any deviations or issues.
- Oversee a wide range of tasks, including structural, architectural, infrastructural, steel reinforcement, block work, tile and paint work, asphalt, earthwork, and carpentry.
- Issue observations and corrective actions to maintain quality control on-site

Civil Foreman

El-Seif Engineering & Contracting Company [01/01/2015 – 02/12/2019]

Address: KAP-2A-P132, Riyadh (Saudi Arabia)

- Managed day-to-day operations of the civil works on large-scale residential projects.
- Coordinated the activities of workers and subcontractors, ensuring project completion within deadlines.
- Assisted in planning and executing structural, architectural, and infrastructural tasks, including steel reinforcement, block work, tile work, and finishing.
- Ensured all work was done according to safety standards and regulations.
- Reviewed construction drawings to verify accuracy and resolve discrepancies.

Civil Site Supervisor

HABIB RAFIQ PVT. LIMITED, Islamabad, Pakistan [09/06/2012 – 12/05/2014]

City: Islamabad | Country: Pakistan

- Supervised residential building works, managing both on-site staff and subcontractors.
- Ensured the timely completion of work and compliance with project specifications.
- Handled site inspections, material coordination, and quality assurance checks.
- Collaborated closely with architects and engineers to implement project plans and resolve issues on-site.
- Trained and mentored site workers, ensuring a high level of safety and work performance.

EDUCATION AND TRAINING

DAE (Diploma of Associate Engineering) Civil

Punjab Board Of Technical Education, Lahore [2009 – 2012]

Country: Pakistan

Secondary School Certificate

Board of Intermediate & Secondary Education Mirpur (AJK) [2007 – 2009]

Country: Pakistan

SKILLS

Microsoft Office (Outlook, Excel, Word, PowerPoint) / Computer Basic Knowledge / Internet Browsing / Data Entry / COMPUTER SKILLS

LANGUAGE SKILLS

Mother tongue(s): Urdu

Other language(s): ENGLISH | Arabic

MUHAMMAD QAMER

Applicant