

Tariq Rashid, PMP[®], MRICS, MCIQB, SCE Registered Engineer

Commercial & Contracts Manager

BEng Civil, BSC QS, ACI Arb, Lead Auditor.

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Iqama Status: Transferable with immediate joining

CAREER HIGHLIGHTS

Accomplished professional in Contract Management and Quantity Surveying, boasting over two decades of diverse expertise. Adept at overseeing Contract Administration, Cost Control, Estimation, Planning, Financial Management, Conflict Resolution, Pre-Contract Tender Documentation, Tender Analysis, Subcontract Evaluation, Claim Management, and other contractual affairs. Proficient in navigating international and local standard documents, including FIDIC, CESMM3, SMM7, and the Qatar Method of Measurement. Extensive experience handling various contract forms, such as Lump Sum, Design and Build, and Re-Measure Contracts, across major infrastructure and building projects. Demonstrated proficiency in managing the financial intricacies of significant projects, spanning Infrastructure, roads, bridges, sewage treatment plants, high to low-rise buildings, and more. Collaborated successfully with industry-leading contractors, consultants, and developers.

KEY PROJECTS

1. Confidential Design & Build Government, Project Value QAR. 3.10 billion.
2. Shaheeniya Road and Infrastructure Works Package 1 value 315 million, and Shaheeniya Pumping Station Works Value 133 million
3. Hamad Port Project (Packages –Package 00009,0057, 0085 & Visitors Centre Building including Aquarium & Exhibition Hall)
4. Qatar Petroleum District (Formerly known as Barwa Financial District)
5. Pearl Shell GTL Project Raslaffan – Qatar
6. Eastern Petro Chemical (Sharq 3rd expansion project Jubail – KSA)
7. Grey 6700 TPD Cement Plant Kohat –Pakistan
8. Pakistan Cement Plant Chakwal Grey 6000TPD –Pakistan
9. Dharampurra underpass Lahore Pakistan & Doctors Hospital Underpass

Academic

BSc.(Hons) in Commercial Management & Quantity Surveying , London South Bank University, UK

Bachelor of Engineering in Civil Engineering (B. Eng Civil)

EMPLOYMENT HISTORY

Company: GHD Global PTY LTD (Qatar)

Project: Confidential Design & Build Project of value QAR. 3.10 billion.

Position: Commercial & Contract Manager

Duration: June 2022 to present

Project Scope:

Design and Build Project on 1000,000m² plus area with Built-up area around 296,000m² and which aimed at providing Administration buildings up to 7 story, Data Center, Shooting Range, Soldier Barracks, Investigation, Villas, Clinic building, Theatre, Mosque, Academy, Staff Gate Building, Officers accommodation, Primary and Secondary Substations, Chiller yard and all other essential infrastructure around 17 KM Asphalt Roads of different widths, services & training facilities. The Project comprises two facilities to be constructed in different areas. The scope also includes underground Dry and Wet utilities and associated road works.

Roles & Responsibilities

- Accountable for briefing the team on the project scope to ensure roles and responsibilities are understood.
- Prepares for final approval tender negotiations.
- Prepares and administers routine correspondence.
- Prepares, organizes and maintains contract records to ensure contract compliance.
- Attends Project meetings to ensure compliance with contract requirements.
- Supports the project team and provides advise/support regarding the requirements of the contract and clarifies contractual queries.
- Prepares, process and negotiates change orders with clients and contractors.
- Ensures that all contractual deliverables are in place and creates relevant logs Administration, review and settlement of claims, resolution of disputes and contract change negotiations.
- Ensures all warranties, bonds, insurances, guarantees, etc. are in place and maintained and updated in accordance with the Contract Minimum

Company: Al Jaber Engineering

Project: Shaheeniya Road and Infrastructure Works Package 1 value 315 million and Shaheeniya Pumping Station Works Value 133 million

Position: Senior Contract Administrator / Contract Manager

Duration: July 2021 to Jun 2022

Roles & Responsibilities

- Variations and claim preparation.
- Management of Scope
- Reviewing Payment Application
- Progress of works
- Budget Preparation.
- Subcontract agreement.
- Preparation of different Reports
Progress Meetings attendance and reviews
- Negotiations and checking conformance.

Company: Ministry of Transportation & Communications Represented by Hamad Port Project:

Project: Strategic Food Security Facilities (Design and Build Project)

Position: Contract Administrator (Client's representative)

Duration: May 2018 to 30 June 2021

Hamad Port Project-Qatar- Project Scope:

Hamad Port Project is a Guinness World Record project being "The deepest artificial port basin created on land"; a large scale Greenfield program that includes 300+ buildings, 50 major packages, associated utilities/ infrastructure, dredging, 72 million m3 of excavation, 8km of quay walls, new Qatar Emiri Naval Forces Base, Coastguard Facility, Cruise Terminal, Commercial Terminal, Offshore Facility and Qatar Special Economic Zone marine worksstrategically located south of Doha, this mega project total costs QAR 27 Billion (US\$ 7.4 Billion).The new port will have an annual total cargo handling capacity of 6 million twenty-foot equivalent; units (TEUs) and will be one of the world's deepest seaports.

•**Strategic Food Security Facility) (SFSF):**

Value QAR 1.665 Billion (456 M USD). Project located at Hamad Port (Area 530,000 sqm and built-up area 120,000 sqm) designed to support the Qatar National Food Security Programme as a fully functional stand-alone Terminal, by providing handling, storage, process (refinery and milling), re-loading and transportation of three main commodities: Rice, Sugar and Edible oils. **The proposed project is consisting of administration buildings, warehouses along with infrastructure works including road networks, Potable water, foul water, TSE water, storm water, chilled water and fire water lines, HV cables duct, LV ducts, Security and fiber optical cable ducts.**

• **Visitors Center (Design and Build Project:** Value QAR 190 million (52 M USD) (Area 50,000 sqm, built area 9,500 sqm) includes Aquarium, Theater, Exhibition and Cafeteria.

• **Local District Roads (Design and Built Project:**

Ground improvement, Road Design and construction of roads Value QAR 90 million, two lanes in two ways total length 13 km and two truck parking's with service facilities.

Roles & Responsibilities:

- Review and provide feedback on all tender plans and recommendations.
- Ensure accurate and timely administration of contract terms & conditions.
- Monitor the cycle of contract proposals through contract to award.
- Scrutiny of contractor's monthly statements and recommendation to Steering Committee.
- Ensure contract document processing procedures are completed in a timely manner.
- Providing the data and participating in preparation of cost report.
- Reviewed and approved or proposed new rates for the changed scope of work.
- Attending and Preparation of Variation Review Meeting Minutes.
- Assist in the defense/ approval of any claim for cost variations or major change to the design.
- Review Advance payment requisitions, Performance guarantees, Consultant /Contractor agreements and other control documents for respective compliance and accuracy.
- Coordinate with concerned parties to ensure the targeted milestones are achieved in timely and cost-effective manner. Provide expert advice to Project team related to contractual and commercial issues.

Company: AECOM Middle East Ltd

Project: Hamad Port – Port Buildings and Infrastructure Package (NPP/0057) Project Value: 1.4 billion QR

Client – Hamad Port Steering Committee

Position: Senior Project Quantity Surveyor

Duration: January 2015 to 17 May 2018

Project Scope:

Construction of 16 distribution substations with rated capacity of 22 KV/0.433 KV for 60 port buildings and infrastructure works including road network, paving works soft and hard landscaping, telecom and security network, Foul water, Irrigation water, Potable water, Fire water, Storm water lines, fire pump stations, street lightings, landscape lightings and security gates, along with High Voltage, Low voltage cabling network.

Roles & Responsibilities:

- Manage and co-ordinate contracts administration, construction progress schedule, cost control mechanism & work measurements.
- Provide commercial advice on construction cost and strategic planning to prospective owners, architects, engineers, and client.
- Drafting responses to Client, sub-Consultant, and Contractor's correspondences.
- Controlling and reviewing the Insurances Bond for the consultancy and construction contracts.
- Recommending new work instruction to the Client for approval, this includes cost estimate of the potential cost change for budget preparation.
- Review and recommend contractors Interim Payment Applications.
- Assess payment for work executed against variation orders and materials.

- Prepare the draft MOTC letters, slides and support documents on all changes at the various stages of change initiation, scope development, approval, assessment and instruction including providing updates for MOTC, Technical and Tender Committee.
- Prepare the Request for Proposal to contractor and Commercial analysis off's and provides recommendation for the Contract Variation Form.
- Provide advice on the contractual issues related to payments, variation order, claims, Extension of Time and prolongation cost.
- Update and monitor the Claims, Contractor's Payment log, Site Instruction and Variation Order log. (Reporting to Commercial Director & Contract Manager)

Company: AECOM Middle East Ltd

Project: Hamad Port – Port Basin and Quay Walls Package (NDPP/0009) Project Value: 3.8 billion QR

Client: Hamad Port Steering Committee

Position: Senior Project Quantity Surveyor

Duration: July 2012 to January 2015

Project Scope:

Project consists of Port basin excavation, quay walls, block walls, embankment, quay furniture, site formation works, ground improvement, leveling and compaction of formation level, temporary site access road, controlled flooding of port basin, etc.

Roles & Responsibilities:

- Reviewed and certified Interim Payment Applications submitted by the Contractor
- Prepared the Payment certificate for the Contractor based on the actual work progress at site.
- Responsible for Change Requests and Site Instructions incorporating the estimate.
- Assess and prepared Cost Estimates for additional scope of work.
- Analysed and recommended cost impact assessments submitted by contractors in response to Site Instructions.
- Scrutinized the final measurement submitted by contractors.
- Prepared minutes of meeting for Commercial meetings

Company: Bouygues Bitment International

Project: Qatar Petroleum District formally Barwa Financial District Contract Value – QAR 5.5 Billion QR

Client: Qatar Petroleum

Position: Quantity Surveyor

Duration: October 2010 to July 2012

Project Scope:

Construction of 9 towers with maximum 52 stories and minimum with 32 stories office towers and 17 story hotel towers

Roles & Responsibilities:

- Take-off material quantities for three towers.
- Negotiating on cost estimates, schedule and finalizing contracts with potential subcontractors.
- Review of subcontractors BOQ's, Preparation letters correspondence with consultant subcontractors and designers etc.
- Preparation of IPC and various claims.
- Managing variations & provisional sums, providing financial & contractual input for claims.
- Measuring & agreeing on final measurements, building up & agreeing on new rates.
- Certifying sub-contractor and supplier's progressive payments.
- Agreeing final accounts with contractor and issuing the final certificate.

Company: Linde Group (Qatar Branch)

Project: Pearl Shell GTL Project Raslaffan – Qatar (Project Value: 4.5 Billion QR.)

Client: Qatar Petroleum and Shell Oil Company

Position: Qunatity Surveyor

Duration: January 2008: October 2010

Project Scope:

Project includes Substation Buildings, field auxiliary rooms, 1 and 2 cold boxes, pipe racks, machine house (Mac back + oil unit stair tower mac after cooler Foundations), Mac blow off silencer 28m height tower constructions, in tank structure (molsiveand yard area), air inlet filter, Evaporation cooler, lox area, air separation unit secondary (ASU), pipe rack, main pipe rack, etc.

Roles & Responsibilities

- Take-off material quantities for whole project works
- Negotiating on cost estimates, schedule and finalizing contracts with potential subcontractors.
- Review of subcontractors BOQ's, Preparation letters correspondence with consultant subcontractors and designers etc.
- Preparation of IPC and various claims.
- Managing variations & provisional sums, providing financial & contractual input for claims.
- Measuring & agreeing on final measurements, building up & agreeing on new rates.
- Certifying sub-contractor and supplier's progressive payments.
- Agreeing final accounts with contractor and issuing the final certificate.

Company: - Saudi Binladin Group (SBG-PCM)

Project: Eastern Petro Chemical (Sharq 3rd expansion project). Project Value 850Million SR.

Client: Saudi Petrochemical company (SABIC)

Position: Site engineer Civil

Duration: September 2006 – December2007

Project Scope:

Project includes, construction of powerhouse, press pit, RCC framed building, water tanks, Substations, ControlBuilding, pipe rack, Erection of precast structures like L beam, T beam, single tee, double tee slabs, Demolition of existing structures, floors, foundations and existing pits.

Roles & Responsibilities

- Supervised construction of substations, control building including grade Slabs, footings, columns, and beams.
- Assist the Project Manager in the implementation of project execution, planning and scheduling and other aspects related targets.
- Planning, directing, and coordinating with all civil related jobs in plant facilities; analyses jobs to be performed and assigns manpower, selects necessary tools and equipment required for the job.
- Ensures that all related civil jobs in any assigned project are carried out safely and on time.
- Participates in the review and preparation of plant modifications or projects, including reviewing designs and scopes of work.
- Coordinates with safety and operations departments and strictly adheres to the work permit system and "sign off" all completed works.
- Coordinates with other department regarding jobs that will require involvement of other discipline areas, i.e., electrical, instrument, mechanical.

Company: - DESCON Engineering (Pvt) Limited, Pakistan.

Project 1: Kohat Cement Plant (6700 TPD) Kohat Pakistan Client – Kohat Cement

Project 2: Pakistan Cement Factory Chakwal, Punjab, Pakistan Construction of Cement Factory (6000 TPD)

Client: Kohat Cement &Orascom Egypt

Position: Site Engineer Civil

Duration: April 2005 to Sep 2006

Project Scope:

Construction of clinker Silo, cement Silos, feed mill, cement mills, motor foundations, packing plant, cable tunnel, substations, preheater, raw mill, clinker storage, conveyor foundation, compressor room, mechanical workshop, powerhouse, administration building and residential buildings

Roles & Responsibilities

- Identify critical activities, carryout risk analysis and take necessary measures to ensure timely completion of the project.
- Develops method statement for project execution, discuss with client and obtain approval.

- Responsible for constant surveillance of the work force, quality of work, safety, schedule and productivity of personnel, sub-contractors and associated support.
- Control and coordinate progress of work to maintain schedule.
- Troubleshooting and handling work as per client's schedule and specification.
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Company: SKB Engineering and Construction – Lahore Pakistan

Project: Dharampurra underpass Lahore Pakistan & Doctors Hospital Underpass

Client: Public works Department (PWD) Punjab

Position: Site Engineer Civil

Duration: June 2004 to 2005 –April

Project Scope:

Project includes Construction 2 No Underpasses 1 NO Bridge Railway Bridge along with 10 km roads, box culverts, piling works & retaining wall

Roles & Responsibilities

- Supervise, identify critical activities, carryout risk analysis and take necessary measures to ensure timely completion of the project.
 - Responsible for constant surveillance of the work force, quality of work, safety, schedule and productivity of personnel, sub-contractors, and associated support.
 - Control and coordinate progress of work to maintain schedule.
 - Troubleshooting and handling work as per client's schedule and specification.
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