



Mohammed Sadiq Shaikh ,PMP®

Sr.Planning Engineer -Transferable Iqama,
Location:-Eastern Region, KSA.

CONTACT

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CORE COMPETENCIES

- Stakeholder Management
- Planning & Implementation
- Leadership Skills
- Program Control Services
- Process Management
- EOT Claim
- Contract Management
- Resource Planning

TECHNICAL KNOWLEDGE

- Plot Plans & Key Plans.
- Isometric Diagrams.
- Primavera
- MS Project
- P & ID Diagrams.
- AutoCAD Drawing Tools

ACADEMIC DETAILS

- **Bachelor of Civil Engineering in 2009** from Visveswaraya Technological University, India.
- **12th Passed from** - Bangalore Board, Karnataka, India
- **10th Passed from** - Maharashtra Board, India

PERSONAL DETAILS

- **Date of Birth** : 14.01. 1985
- **Skype ID**: sadiq.shaikh21
- **Gender**: Male
- **Nationality**: Indian
- **Languages Known**: English, Hindi, Marathi and Arabic
- **Passport Number**: S7959237

OBJECTIVE

A highly versatile and results-driven technocrat with over 15+ years of comprehensive experience across all phases of project lifecycle management. Expertise includes project planning, monitoring, controlling, and resource allocation, with a proven ability to coordinate and manage interdisciplinary teams. Adept at overseeing large-scale projects, optimizing operational efficiency, and ensuring timely delivery within budget constraints. Seeking to leverage my strong background in administration, resource planning, and cross-functional collaboration to contribute to the growth and success of an innovative organization.

Willing to work in a challenging and competitive environment, where I can enhance my knowledge, experience, overall growth and contribute to the development of the organization.

PROFESSIONAL SUMMARY

- A strategic planner with proven ability to supervise and lead high performance teams to deliver strategic initiatives in achieving company goals in an extremely competitive business environment.
- Extensive project management experience with proficiency in grasping the big picture, conceptualizing, developing, implementing solutions, partnering closely with business leaders & stakeholders to achieve higher levels of efficiency and effectiveness.
- Good experience in field of construction projects for Building, Pipeline, High Rise Towers, Oil & Gas & Industrial Buildings.
- Strategist in preparation of EOT & Cost Claim.
- Proactively assessing progress, completion forecasts and providing solutions to mitigate schedule delays or to optimize project completion.
- Excellent at figuring out the processes to get things done, understands efficient workflows, and capable of managing multiple tasks simultaneously.
- Actively participates in functional execution and doesn't hesitate to take ownership of tasks in support of the overall project goals.

PROFESSIONAL CAREER SNAPSHOT

**CIVIL WORK COMPANY(Al Rasheed Group) |May. 2023- Till Date|
Position : Senior Planning Engineer**

Projects:

- IHSA'A WATER IMPROVEMENT PROJECT 2 – South West Strategic Network & Reservoirs
- IHSA'A WATER IMPROVEMENT PROJECT 3 – South West Strategic Network & Reservoirs
(Project Value: 201,952,130 Million & 270,581,317 Millions)

**ISAM KABBANI & PARTNERS COMPANY |Dec.2017-May. 2023|
Position : Planning Engineer**

Projects:

- BI-25-00040, SPARK COMMERCIAL BUILDING PROJECT, KING SALMAN ENERGY PARK
- B.I 10-02443 – Dhahran Rastanura Pipeline Corridor – Phase – 02 Zone – 05, Dhahran
- B.I 22-00005 – Construction of Security Gate Houses at King Abdullah Sports City, Jeddah
- B.I 19-15630-0022 – Upgrade HVAC System at Shed gum WIP #03, & Udhailiya DCO Communication Building
- BI 10-00966 Upgrade Security Facilities @ Shedgum & Uthmaniyah
- BI 10-01623 Corporate Affairs Government Service Complex @ Dhahran North
- BI-10-01435 Risk Mitigation -Abqaiq
- Installation of Diesel Pump at SHGOSP-06
- Installation of New Air Compressor at SGPD GOSPS
- Construction of Chemical Warehouse, Rastanura
- EPC OF DAP-01 Scrubber Area Rehabilitation works in Train A, B, C & D (MAADEN PHOSPHATE CO.)
- Install Fire Sprinkler System & Upgrade of Fire Alarm System at Studio Bldg. 11,13 &15-500
- Gypsum Stacking Expansion Phase-III (MAADEN PHOSPHATE CO.)
- Execution of Additional Scope- Dhahran
- New Sec Equipment Building at Udhailiyah Camp Substation
- Structural Strengthening Upgrade at Berri Gas Plant
- Construction of New Admin Building at Shedgum
- Replacement of CCR Battery bank at Shedgum gas plant
- The Outdoor Public Toilet (Itra Tower)
- Lush Garden Structural & MEP Enhancement (Itra Tower)
- Construct Shared Service Building at Hawiyah
- Upgrade Fire Protection System at Dhahran Theater B-1109A & New Pump Room with Hydrants
- Installation of HDPE For Emergency Pond at Rahima Sewage Treatment Plant
- Upgrade Welding Shop Exhaust System, Rastanura Saudi Aramco Training Center

**Gulf Construction Est. (GCE), Kingdom of Saudi Arabia |Dec.2016-Nov. 2017|
Position : Estimation & Planning Engineer**

Projects:

- Construction of Petrol Station Al Andalus Station
- Construction of Petrol Station Al Afnan Stations

Gulf Eastern General Contracting Company (G.E.G.C) | Nov.2011 – Nov. 2016|
Position : Planning Engineer

Projects:

SAUDI ELECTRICITY CO.

- Service Building Expansion at Khobar BSP.
- Renovation works at Khobar office & DM-74 Warehouse Dammam.
- Construction of Data Recovery Building at SECTI-Dammam.
- Construction of Ware House at Khobar BSP.
- Construction of Emergency Rooms at Various JAMD Substations.
- Construction of Ware house at Khobar BSP.

KING FAHD CAUSEWAY AUTHORITIES (KFCA).

- VIP Security Building
- Extension of Service Buildings.
- Construction of VIP Mosque.

SAUDI ARAMCO TOTAL REINING PETROCHEMICAL COMPANY (SATORP)

- Conversion of Receptacle voltage from 120v to 220v at admin & P7 building
- Construction of shelter building for Service staff, Walkway and manhole pit
- Inside plant gate area 7.

ROLES & RESPONSIBILITIES ACROSS THE CAREER

- Responsible for Creating, developing, maintaining & reviewing a program of work. Ensuring that projects are completed on time and within budget.
- Liaising with projects stakeholders in different stages.
- Responsible for the development and delivery of the resource loaded, baseline project schedules based on project contract documents and deliver any type of Schedule may the business need such as preliminary, master, revised, recovery schedules.
- Produce of all project plans and associated documents (Milestones, "S" curves, Histograms, tabulated man hour / progress data, schedule variance reports).
- Prepare & develop required resources plans along with all necessary charts and diagrams.
- Prepare cost control reports such as budget reports, cash flow diagrams.
- Review and evaluate subcontractor schedules and reports in accordance with the project plan.
- Track and monitor day to day work activities/progress and prepare the weekly and monthly reports and updated monthly project schedule.
- Report to project stakeholders about the current work progress, challenges, delays and to make comparison between plan and actual progress and advice alternative approaches to recover the delays.
- Provide analysis of the progress and schedule performance including productivity and critical path.
- Prepare delay analysis reports and share with the concerned stakeholders.

- Perform the required coordination/meetings with Client/Consultant when required and through the proper channels.
- Prepare and share with Stakeholders the monthly look-ahead and make sure that the project team is aware of the related targets.
- Handle the time claims for projects at all stages starting from data collection ending with consultant/client approval.
- Prepare the revised/recovery schedules based on the approved time claims.
- Monitor critical activities based on the project schedule and advise project management,
- Promote good working relationship within the Project Controls Teams and other project departments and client representative.
- Acquiring precise data and reliable construction progress S-curve; KPI's, productivity rates, delay analysis, etc.
- Liable for all progress/updated data collected/received; responsible to validate before utilizing in his area outcome; dashboard, updates, revised schedules, charts, etc. sequence of activities to complete project scope
- Plans, organizes, and coordinates planning activities, selects the most appropriate techniques and logical sequence of activities to complete project scope
- Inputs the work breakdown structure information in means to assess an accurate forecast on time, resources and cash flow of the project
- Developed & maintained various monthly/quarterly reports for the projects.
- Developed construction flip charts, which was well adopted by PMT/CMT Team.
- Developed & Maintained Overall EPC Schedule for 100 Million Capital Project, critical path that anchored the project completion date.
- Developed Milestone schedule from overall schedule for the management.
- Developed various cost & schedule deliverables to support Project Gating process.
- Helped in developing Class 3 Estimate, developed Monthly Cost Profiles.
- Complete Responsibility of developing/monitoring Project Change Order & Schedule Change Notices.
- Developed Methods/Process in order to upload Primavera Master Schedule to Project Controls System & loaded activities with Control Budget & developed various reports such as S-Curve, KPI factors for Project as well as Major Project Division.
- Reported the CPI, SPI & Productivity of Project.
- Participating daily/weekly Planning meetings with Engineering, Procurement & Construction group.
- Direct responsibility of preparing Monthly Project Controls & Progress Report for reporting project cost & schedule health to project stakeholders & Senior Management.
- Checking the contractor's monthly engineering, procurement & construction progress & certifying the Monthly progress invoices for the payment.
- Highlighting the date slippage & impact of it in meeting overall Milestones.
- Developed early system completion dates & maintained various flow charts/templates in by interacting with operation & maintenance group, this helped in developing schedule
- Worked on various schedule scenarios & "what if analysis" on request on C&SU Manager & management.
- Participating in weekly Construction Progress & Productivity meeting & identifying the key progress issues to management. Helping Management & contractors to develop the mitigation plans in case of progress slippage.

INITIAL CAREER SNAPSHOT (INDIA)

- **Rustomjee Ever Shine Joint Venture (REJV) |Dec.2010-Nov 2011|**
- **Ganga Construction | Aug 2009 – Dec. 2010|**

Position : Civil Site Engineer

Work with developer's & Builder's (High Rising Buildings)

ROLES & RESPONSIBILITIES ACROSS THE CAREER

- Supervise daily construction activities, ensuring compliance with plans, specifications, and safety regulations.
- Track project progress, identifying and addressing potential delays or issues.
- Prepare bar bending schedule & bill of quantities for civil works
- Responsible for Execution of structural & architectural works as per drawing and schedule.
- Attending meetings with the site personnel and resolving problem in coordination with the higher management.
- Ensure quality standards are met, conducting inspections and tests as necessary.
- Implement and enforce site safety policies, procedures, and regulations.
- Coordinate with contractors, subcontractors, and project stakeholders.
- Identify and resolve technical issues, collaborating with other engineers and experts as needed.
- Maintain accurate records, including site diaries, reports, and documentation of changes or issues.