

# Sameh Hosni Abdelazim Ali

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A 25+ experienced finance and audit professional with

## ❖ Specialized skills:

1. Preparation of Monthly and annual Financial Statements
2. Supervision of receivables & payables
3. Cash management
4. Fixed asset management
5. Inventory management
6. Payroll management
7. Budgeting and variance analysis
8. Manage GAZT & VAT matters
9. VAT Implementation
10. Internal Audit & Controls.
11. Professional Experience

## ❖ Qualifications:

- Bachelor of Accounting from Ain Shams University (Cairo) May 1995.

- Currently working as the internal audit department manager for ABV Rock Group Limited, one of the biggest Saudi Arabian construction companies. Previously held the position of financial controller at Saudi Carbonate Co., one of the largest suppliers of calcium carbonate, a crucial filler used in many different industrial sectors.

### ● Company ABV Rock Group Limited (Riyadh, Saudi Arabia)

(Mar 21, 2023 – present)

One of the biggest construction businesses in Saudi Arabia. Its main office is in Riyadh. ABV is a general and specialized contractor for the construction of dams, bridges, industrial plants, airports, and other buildings and structures. In Riyadh and Jeddah (KSA), it is now working to build two specialized medical cities.

Position: Manager of Internal Audit Services.

#### My key duties:

1. To establish the department's mission statement, KPIs, goals, and audit programs.
2. Creating annual audit plans based on risk and submitting them to the audit committee.
3. Execution of the audit plan and publication of reports containing recommendations and audit results.
4. Assisting the management of the company in enhancing the governance, operations, and information systems of the organization as well as the risk management process, control environment, and operational efficiency.
5. Overseeing and carrying out audit fieldwork in critical, predetermined areas in accordance with the annual audit plan, such as Review of budgeting and estimation of actual costs during ongoing project reviews.
6. Materials and subcontracted work are acquired in accordance with company policy and the interests of the company.
7. Human resources and manpower are utilized in accordance with best practices.
8. Management of fixed assets and their use. Fixed asset management is reviewed half yearly to analyze asset efficiency.
9. Quarterly review of payroll, and inventory at site & central store.

10. Yearly review of Insurance costs such as employee insurance, asset insurance, plant & risk policy, and project insurance.
11. Conduct project closeout audits. Complete analysis of budget vs actual cost as per contract.
12. Identify the areas that are losing money and make suggestions to senior management for improved outcomes in upcoming projects.

- **Company Al Khafrah Holding Group (Riyadh, Saudi Arabia)**

(Mar 20, 2022 – Mar 20, 2023)

Private investment firm established in 2010 that focuses its investment activity on a broad range of investments across multiple asset classes. AKH also engages in technology transfer projects with a portfolio that currently includes several companies, and 25 industrial facilities, contributing to over 3000 jobs.

**Position:** Chief Accountant

**My key duties:**

1. Prepare the financial projections for the balance sheet, income statement, and cash flows.
2. Create monthly, quarterly, and annual financial statements and reports, as well as management and group consolidation packages and regulatory reporting.
3. Bank Reconciliation and related parties account reconciliations

- **Company Saudi Carbonate Co. (Riyadh, Saudi Arabia)**

(Nov 01, 2009 – Oct 30, 2021)

The company was founded in 1989 as a joint venture with Jordan Carbonate Company and is licensed to produce Calcium Carbonate (CaCO<sub>3</sub>), Dolomite & Talc. Saudi Carbonate Company is one of the biggest leading producers & suppliers of this vital filler supplying the major industrial sectors in the Kingdom, GCC countries, Asia & Africa.

**Position:** Financial Controller (Jun 01, 2016 – Oct 30, 2021)

**My key duties:**

1. Prepare monthly, quarterly & annual financial statements & reports including regulatory reporting, management, and group consolidation packages.
2. Prepare the financial projections for the balance sheet, income statement, and cash flows.
3. Direct and coordinate company financial planning and budget management functions.
4. Implementation process of ERP system (Microsoft Dynamics AX 2012) for the following modules: General Ledger, Fixed Assets, accounts Payables, accounts Receivables, bank Management, purchase order Processing, Inventory Management, Sales Order Processing Management reporter installation, configuration, and Financial reports design.
5. Development and evaluation of the accounting directory, financial authorities, and accounting rules & procedures.
6. Assist in preparation of board financial presentation, which includes actual performance against forecast figures & prior year, ratio analysis (Operating cash flow, operating net working capital, production cost & variance, DSO, DPO, DSI & profitable sales development for value and volume.
7. Prepare and assist to manage the production cost through activities-based costing.
8. Manage inventory controlling for warehouses.
9. Monitor and analyze monthly operating results against budget and report to the financial manager.
10. Handling creditors updating their accounts, preparing payments, and accounts reconciliation
11. Handling debtor's follow-up for collections, updating debtor Accounts, & accounts reconciliation
12. Monitoring of accounts receivables to improve the collection from customers.
13. Following regulation implementation of Value Added Tax (VAT).
14. Handle taxation issues to provide information & reports to management along with recommendations.

**Position:** Payables Accountant (Jun 01, 2012 – May 30, 2016)

**My key duties:**

1. Handle Vendor relations for Monthly Payments.
2. Following up on vendor invoicing and payment processing along with statement reconciliation.
3. Proceed with a petty cash transaction, cash & bank transaction.
4. Monthly bank Reconciliation and year-end bank balances confirmation.
5. Resolve Vendor Financial complaints.
6. Follow up monthly expenses invoice.
7. Ensure compatibility of quotations, purchase orders, and contracts provided by procurement
8. Prepare monthly vendor payment reports and the payment plan.
9. Preparing payment vouchers on the ERP system.
10. Following and record monthly accruals and prepaid expenses.

**Position:** Receivables Accountant (Nov 01, 2009 – May 30, 2012)

**My key duties:**

1. Resolve customers' financial complaints.
2. Prepare and follow customers' collection request letters.
3. Preparing ERP system to receive vouchers and process customers' payments according to bank slips.
4. Monthly bank reconciliation and year-end bank balance confirmation.
5. Prepare and follow customer balance confirmations.
6. Maintain sales transportation costs and related monthly reporting.

• **Company Al Menwal Group for trading & Industries (Riyadh, Saudi Arabia)** (Oct 01, 2006 – Oct 01, 2009)

Travel Agencies, Catering and Contracting

**Position:** Chief Accountant

**My key duties:**

1. Maintain monthly trial balances.
2. Bank reconciliation.
3. Prepare monthly, quarterly, and annual financial statements and reports.
4. Following customers and vendor accounts.
5. Preparing costing.
6. Preparing weekly sales reports and follow-up payments for travel Agencies to Saudi Airlines.
7. Preparing monthly payroll and employee payments.

• **Company Sameh Co for spare parts (Cairo & Hurghada Egypt)**

(Mar 01, 2002 – Sep 01, 2006)

**Position:** Owner & Managing

**My key duties:**

1. Prepare monthly, quarterly, and annual financial statements and reports.
2. Following Customers and Vendor Accounts.
3. Preparing Costing.

- **Company Mohamed Omer Bagader Est. (Riyadh, Saudi Arabia)**

(March 01, 1996 – Feb 01, 2002)

Distribution of Tires & Batteries

**Position:** Accountant

**My key duties:**

1. Maintain journal entries and documentation.
2. Bank reconciliation.
3. Preparing monthly payroll and employee payments.
4. Auditing branches' transactions, documentation, and journals.
5. Prepare monthly, quarterly, and annual financial statements and reports.

**❖ Seminars & Training:**

1. KPMG IFRS Seminar SMEs May 23, 2016
2. SOCPA Auditing Training Course March 12-30, 2017
3. KPMG IFRS Seminar May 22, 2017
4. EY Value Added Tax (VAT) Seminar September 18, 2017

**❖ Professional Organization Membership:**

Associate in Saudi Organization for Certified Public Accountants (SOCPA) No. 10422 [www.socpa.org.sa](http://www.socpa.org.sa)

**❖ Skills:**

- Computer:
  - Advanced user of Microsoft Office Excel, Word, Access, PowerPoint, and Outlook.
  - Good Knowledge of ERP & Accounting System i.e.(Microsoft Dynamic AX, SAP &Net soft )
- Personality:
  - Good planner and organizer.
  - Strong interpersonal skills.
  - Decision-making & Problem-solving skills.
  - Good communications & Team leadership skills.
- Languages
  - Arabic. (Native)
  - English.

**❖ Personal Information:**

**Nationality:** Egyptian

**Date of Birth:** Oct 8, 1973 (48 years old)

**Marital Status:** Married