

# Suliman Anjum

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## Objectives

Motivated and detail-oriented professional with more than 8 years of experience in industry. I have construction experience in engineering building and I am looking for an opportunity to work as a safety supervisor where I can use my extensive knowledge and experience in the background to help the organization achieve its goal of excellence.

## Education

- 2013 – 2018 **B.Tech Civil Engineering**  
Sarhad University of Engineering and Technology, Peshawar, Pakistan
- 2010 – 2013 **Diploma of Associate Engineering (Civil)**  
Technical board Peshawar
- 2008 – 2010 **Matriculation**, Islamia Cadre Public High school Sirsinai, Swat Pakistan

## Experience

### NOEM SPORT BUILED OF WAERHOUSE (AURCO)

#### Dec 2024 – Present **HSE Supervisor**

- Provide Environmental, Health and Safety (HSE) leadership and technical guidance.
- Application of company and clients HSE procedures and regulations.
- Suitability from a safety viewpoint of new and hired plant and equipment and validity of all appropriate test certificates.
- Suitability of standards of personnel protective equipment.
- Identifying Potential hazards on new work activities before work commences.
- Analysis of information on injury, damage, and production loss, assess accident surveys and inspections on regular basis to ensure that safe working practices are in operation.
- Reviewing any corrective actions recommended eliminating or minimizing incident causes.
- Supervising the recording trends and reviewing overall safety performances.
- Training of employees to promote awareness of incident prevention and damage control.
- Ensuring strict adherence to client work permit procedures.
- Ensure compliance with client HSE manual. Coordinating incident/accident response including first aid, rescue, evacuation, investigation and reporting.
- Liaison with the construction manager in Hazard identification and the establishment of preventive measures.
- Acting as a single point of contact for monitoring and compliance with safety regulations.
- Drive HSE initiatives and serve as safety culture change agent to foster reduction injuries.
- Prepare and distributions technical safety reports, information company alerts and safety.
- Maintain safety and health records and documents.
- Investigation and make report on accident and critical incidents that occur within job.

### Local government Rural Development KP PAKISTAN

#### 2020 to 2024 **Sub Engineer (Civil), District Swat**

- Acting as the main technical adviser on a construction site for subcontractors, crafts people and operatives;
- Setting out, leveling and surveying the site;
- Checking plans, drawings and quantities for accuracy of calculations;
- Ensuring that all materials used and work performed are as per specifications;
- Overseeing the selection and requisition of materials and plant;
- Agreeing material's price, and making cost-effective solutions and proposals for the project;

- Managing, monitoring and interpreting the contract design documents supplied by the client or architect;
- Liaising with any consultants, subcontractors, supervisors, planners, quantity surveyors and the general workforce involved in the project;
- Liaising with the local authority (where appropriate to the project) to ensure compliance with local construction regulations and by-laws;
- Day-to-day management of the site, including supervising and monitoring the site labor force and the work of any subcontractors;
- Planning the work and efficiently organizing the plant and site facilities in order to meet agreed deadlines;
- Overseeing quality control and health and safety matters on site;
- Resolving any unexpected technical difficulties and other problems that may arise.

## GWADAR INTERNATIONAL AIRPORT CPECC

### 2018 – 2020 **Site Engineer**

- Worked as trainee civil with CPECC (China Petroleum Engineering Construction Corporation) for construction of Chablat Nowshera Additional carriageway project (National Highway Authority) for a period of one year.
- Analysis of information on injury, damage, and production loss, assess accident surveys and inspections on regular basis to ensure that safe working practices are in operation.
- Investigation and make report on accident and critical incidents that occur within job.
- Acted as a single point of contact for monitoring and compliance with safety regulations.
- Provide Environmental, Health and Safety (HSE) leadership and technical guidance.
- Liaison with the construction manager in Hazard identification and the establishment of preventive measures.
- Identifying and assess hazards, risk and control measures for a specific operation.
- Supervise the safe handling, storage and disposal of hazardous materials.
- Prepare and distributions technical safety reports, information company alerts and safety promotional materials.
- Reviewing any corrective actions recommended eliminating or minimizing incident causes.

## SHAWKAT SHARARA CONSULTANTS CO. PAKISTAN

### 2016 – 2018 **Junior Engineer**

- Managing parts of construction projects and Conduct surveys and set up sites.
- Performing a review of technical designs and drawings for accuracy and to ensure that they are followed correctly.
- Ensure project packages meet agreed specifications, budgets, and/or timescales.
- Liaising with clients, subcontractors, local authority employees, architects, and other professionals, especially quantity surveyors, and the overall project manager.
- Provide technical advice and solve problems on site and Preparation of site reports and log progress.
- Ensure that health and safety and sustainability policies and legislation are adhered to.

## Technical Skills

Computer , Microsoft Office (Word, Excel, Power Point), Data Entry  
 Hardware , Total station  
 Designing , AutoCAD

## Awards and Certifications

- Awarded with health and safety certificate (**NEBOSH**) in 2018.
- Awarded with survey certificate from skilled development council Peshawar 2012.

## Languages

English, Arabic, Urdu, Pushto

## Hobbies

Badminton, Cricket, Football, Table tennis, Hiking