

PMO Director

Nearly 17 years of breakthrough success in orchestrating Project Management, Consultancy, and Techno-commercial Operations. Outstanding qualifications in all phases of project operations, at ease with budget limitations, deadlines, and high-pressure situations

CORE COMPETENCIES

Vision Setting Strategy & Leadership

Project Management

Change Management and Transformation

Financial, Budget & Cost Control

Design & Engineering Management

Risk Management & Mitigation

Project Management Controls

Quality Assurance & Control

Contracting, Bidding, and Tendering

Stakeholders Collaboration

Government Relations

Agile (Scrum) Methodologies

Team Leadership / Training

PERSONALITY TRAITS

Strategic View & Decision-making Skills

Excellent Presentation and Interpersonal

Unsurpassed Communication

Technical Know-How

Intercultural Orientation

Courteous Demeanour

Energetic Work Attitude

Negotiation & Influencing

EDUCATION

- Pursuing: **Master of Business Administration (MBA)** | Anglia Ruskin University, UK
- **2008: Bachelor of Electrical Engineering (Electronic & Communication)** | King Saud University, Riyadh, Saudi Arabia

PROFILE SUMMARY

- Passionate about building the future of the organization by **creating cost-efficient engineering, construction and project management policies**, thus improving **customer experience**, and benchmarking best engineering practices that enhance efficiency, productivity & performance
- Extensive experience in **leadership positions with responsibility** for driving top and bottom-line results; proven ability to transform organization capability, culture, cost base, and performance, through implementation and **management of technology, operations, people, and sourcing**
- **History of concurrently directing multiple, multi-million-dollar projects** to successful completion through effective management & team collaboration; continually strives to produce high-quality projects while adhering to a tight schedule and budget
- **Leading by example and working alongside other C-suite roles**, shaping a vision for the future, and promoting continuous improvements to push the culture toward innovation
- **Charismatic people leader** with the competency in building and leading large, multi-functional teams across complex organizations and cultures

WORK EXPERIENCE

May 2024 – Present: NAGA Architects (Holy Makkah Municipality - PMO), Makkah as PMO Director

- Directed overall **strategy for the PMO**, aligning with Makkah Municipality **objectives**.
- Created **alignment frameworks**, developing processes and templates to ensure all projects align with Makkah Municipality strategies.
- Advanced **PMO staff expertise** in project methodologies and tools.
- Provided **Training Programs**: Regularly schedule training sessions on project management **methodologies** (e.g., Agile, Lean, Waterfall).
- Strengthened relationships with delivery and functional teams, ensuring smooth **project execution**.
- Established **standardized planning and scheduling**, supporting adherence to timelines and milestones.
- Implemented **cost control processes, financial reporting – cashflow**, and variance analysis in collaboration with finance.
- Managed **portfolio reporting**, defining KPIs, **dashboards**, and portfolio reviews.
- Led **proactive risk management** and reporting, promoting a culture of risk awareness.
- Optimized **resource planning and allocation across projects**, minimizing bottlenecks.
- Coordinated **interface management**, ensuring communication and **issue resolution** across departments.

Jan 2024 – May 2024: NAGA Architects (Holy Makkah Municipality - PMO), Makkah as Engineering & Construction Director

- Implementing **value engineering** techniques and procedures.
- Supporting and participating in technical services contract and procurement operations with design and **engineering consultancy**.
- Conducting an evaluation and development of existing **technical standards**.
- Creating a **scope of work** for consulting services for **design and engineering** projects (design, technical standards, and detailed **construction drawings**).
- Evaluate technical proposals for engineering design contracts.

- **High Diploma-Executive Management**, United Kingdom

- **Mini-MBA | Telecom Academy**, United Kingdom

KEY PROJECTS

Construction Projects:

- **Infrastructure Projects:** Aramco, Sabic, Petro Rabigh
 - Duration: 2 Years
 - Project Value: 120 M SAR
- **Electrical Factory: NEP**
 - Duration: 2 Years
 - Project Value: 170 M SAR
- **Real estate development: Ajlan Bros**
 - Duration: 5 Years
 - Project Value: 850 M SAR
- **7 Factories: Ajlan Bros**
 - Duration: 4 Years
 - Project Value: 850 M SAR
- **Qirawan Gate Project: Ajlan Bros**
 - Duration: 3 years
 - Project Value: \$ 1.1 Billion
- **200 Villa Project: Ajlan Bros**
 - Duration: 2 years
 - Project Value: 180 M SAR
- **Hotels/residential/Factories Projects:** Uzbekistan – China – Rusia
 - Duration: 2 Years
 - Project Value: 2 Billion \$
- **Portfolio: Infrastructure Projects:**
 - Makkah Municipality
 - 5.5 B SAR

PROFESSIONAL DEVELOPMENT

- PMP
- PgMP
- P30
- PMO-CP
- PMI-ACP
- Project Management
- Risk Management
- Risk chart
- Strategic Planning
- Schedule Management Plan
- Six Sigma Methodology
- Organizational Strategy
- Organizational Structure Affects Projects
- Group Liaison
- Leadership Development Program
- Organizational Leadership
- Prospect Management
- Balanced Scorecard System KPIs
- Finance for Non-Financial
- Financial Management for Construction Projects
- The Eight Essential People Skills for Project Management
- Project Integration Management

- Managing engineering **consulting service providers**.
- Setup, enhance, and implement **Building Information Systems (BIM)**.
- Review design across **technical disciplines** as needed, including **value engineering**.
- **Construction Supervision & Progress Tracking:** Managed construction activities on-site, ensuring alignment with project schedules and progress milestones.
- **Contract & Quality Management:** Oversaw project contracts, ensuring adherence to quality and safety standards.
- **Budget & Cost Control:** Controlled project budgets, monitored costs, and reviewed cost variances to maximize savings.
- **Risk Management:** Monitored and updated project risk management plans.
- **Testing & Commissioning:** Supervised testing, commissioning, project closure, and handover processes.
- **Progress Reporting:** Prepared and reviewed periodic reports on construction site progress.

Jan 2023 – Present: Ajlan & Bros Holding Group, Riyadh as **Program Director – Engineering Department**

- **Providing strategic leadership, oversight, and guidance** to drive project management functions in the most challenging, demanding & resource-constrained environments that consistently achieve superior results operationally and financially
- **Envisioning and spearheading a multi-pronged approach** in setting up an engineering department belonging direct to the Executive Office of Deputy Group CEO and EPMO for the company's construction projects
- **Working in close relation with the Deputy Group CEO** on a regular basis to review and report progress on all appointed developments and related infrastructure works
- **Key Driver of Change Management Process**, thus identifying and approving modifications to scope, cost, schedule & quality
- **Commercially savvy with creating tender strategy**, whilst identifying qualified consultants, contractors & vendors; also preparing & issuing RFPs, evaluating proposals; negotiating contract terms, deliverables, or payment schedules
- **Playing a key role in establishing a factories and residential projects**, along with the development & restoration of 4 Towers, Safety Systems Project for Central Warehouses 150 K m², all projects owned by ABH Group

Aug 2022 – Present: PMI KSA Chapter (Part-time) as **Performance Director**

- **Building strategies** in collaboration with leadership teams to tackle critical challenges and enforce a sustainable culture
- **Steering initiatives** towards managing the operational work, structuring the institute and the functions of its departments
- **Imperative role** in handling performance management and **strategies development**
- Coordinating **training & development** work for improving productivity, building capability, and quality enhancement
- Also, reviewing the **training** desires questionnaire and its response from the **T&D** team of members
- Processing **Service Level Agreements (SLAs)**, covering both inside & outside membership management
- **Designing a RACI matrix** between the membership departments' viz. the Department of Communication and Member Growth

Jun 2017 – Dec 2022: **Ajlan & Bros Holding Group**

Projects Director, Riyadh | Jun 2020 – Dec 2022

- **Valued contributor in setting up project schedules** in coordination with internal & external stakeholders; also accountable for reviewing the scope of work, specifications, conditions of the contract, project execution plan, and project schedule
- **Bridged a gap between Board Members of ABH and the Government** in order to gain community support for the program to improve the program delivery
- **Skilfully ensured continuous alignment** between the program of projects and ABH strategic objectives

- Resource Planning for Multiple Projects
- Waterfall Project Management Lifecycle
- Agile Project Management
- Quality Plan
- Marketing Analytics
- Leadership and Influence
- Digital Business Models
- Microsoft Power BI
- Microsoft Project
- WCDMA

PERSONAL SNIPPETS

- **Date of Birth:** 11th February, 1981
- **Address:** Riyadh Saudi Arabia
- **Passport Details:** Z023947
- **Visa Status:** Citizen
- **Languages Known:** Arabic & English

- **Pivotal in setting up JV entities** with global partners viz. Logistics, E-payments, Facility Management, and Military
- Highly successful in the **establishment of a new factories worth 750 M SR**

LLC General Director | Oct 2018 – May 2020

- **Coordinated with respective Business Owners & Government Authorities** to ensure ABH value is generated throughout Uzbekistan
- **Served as a Group Liaison between** the Rep Office in Tashkent and Vice Chairman, to ensure the achievement of the objectives of the investment program i.e., **2 B \$**
- **Extended support to Senior Management;** *ensured ABH meets investment objectives*
- Displayed proficiency in **establishing a Representative Office**, a textile industry company with Law Firm, Dentons, Grata
- **Nurtured healthy business relationships** with industry associations such as PwC, KPMG, JLL, Deloitte, and EY
- Efficiently & effectively worked on a **machinery relocation project** from the factories in China, to Uzbekistan (**50 M \$**)
- Evangelist of **Scrum Methodologies during project phases**

Project Manager – Control Planning, China, Uzbekistan, Saudi Arabia | Jun 2017 – Sep 2018

- Develop and manage **project budgets** and forecasts for full life-cycle cost control.
- Coordinate with project managers, procurement, and contracts teams on **cost control** plans.
- **Monitor project** expenditures, verifying invoices to reduce losses.
- Oversee financial tracking, **reporting on cost deviations**, and advising on corrective actions.
- Lead cost estimation efforts, ensuring **alignment** with project **specifications**.
- Evaluate consultant **scope adjustments** and provide recommendations to senior management.

Jul 2015 – May 2017: National Electrical Products Company (NEP), Riyadh as **Plant General Manager**

- **Looked after the entirety of operational tasks** such as Technical Sales and Marketing of Industrial Products, Business Development as well as Account Management
- **Charted out innovative sales strategies;** coordinated budgets, forecasts & reports and accordingly effectuated business plans to attain maximum sales and optimum revenue
- **Synchronized divisional priorities** and directed all phases of plant operations viz. production, quality control, maintenance, receiving, shipping & distribution
- Essayed a **stellar role in negotiating the company's largest retail deal** in 2017
- **Collaborated with Quality Team** in order to review product consistency while monitoring scrap rates to determine trends and areas of improvement
- **Diligently reviewed established production schedules** for all manufacturing departments; also provided leadership & guidance for day-to-day operations of the facility, successfully

Jun 2010 – Jun 2015: STC, Riyadh Projects Manager (Jun 2010 – Jun 2015)

- **Project Planning & Execution:** Developed and implemented comprehensive project plans, ensuring alignment with deadlines, budgets, and quality standards.
- **Stakeholder Collaboration:** Coordinated with internal teams, external vendors, and contractors to achieve project objectives.
- **Risk Management:** Identified, assessed, and mitigated risks to maintain project continuity and success.
- **Quality Assurance:** Ensured all project deliverables met technical and performance benchmarks through rigorous quality control.
- **Progress Reporting:** Delivered detailed progress updates to senior management, highlighting milestones and addressing challenges.
- **Innovation & Development:** Introduced innovative methodologies and technologies to optimize infrastructure efficiency and support organizational goals.

Jan 2010 – Jun 2010: Siemens Ltd., Riyadh as Low Voltage Engineer

- **Design & Planning:** Developed detailed designs and technical specifications for low voltage systems, including CCTV, fire alarm, and access control systems.
- **Installation & Supervision:** Oversaw the installation and integration of low voltage systems, ensuring compliance with project specifications and standards.
- **System Testing:** Conducted system testing and troubleshooting to ensure optimal performance and reliability.
- **Maintenance & Technical Support:** Provided preventive maintenance and resolved technical issues to guarantee system uptime.
- **Risk Management:** Evaluated potential risks and implemented safety measures during installation and operation.
- **Documentation & Reporting:** Prepared technical documentation, including design layouts, test results, and maintenance reports.
- **Cross-Functional Collaboration:** Worked closely with electrical engineers, contractors, and clients to deliver tailored solutions.

Aug 2008 – Jan 2010: Advanced Communication and Electronic System Company, Riyadh as IBS / RF Engineer

- Contributions towards **managing IBS projects** from initial surveys to RF and civil/EM design and implementation
- Deftly, **held design follow-up meetings with clients**, obtained design approvals, and addressed post-implementation KPI issues and system troubleshooting
- Oversaw **mega projects for 3G Signal Indoor** as well as Outdoor coverage 200 M SAR