

To,  
HR Manager

**Subject: Applicant for the post of Structural Draftsman / BIM Modeler**

Dear Sir,

Please find attached Curriculum Vitae for the position of **STRUCTURAL Draftsman / BIM Modeler**. I believe that I have the expertise and qualities to be successful. I have total 23 years of experience in **Structure, Architecture, & Precast** (Design Drawings, Shop Drawings and As Built Drawings). I have been working in **Redco International Doha Qatar Nov, 2011 & Currently Redco International EL Seif JV NEOM KSA since Oct, 2023**. During this duration I have completed numerous projects.

**10 years'** work in Pakistan 1- Crystal Engineering Services, 02- (NESPAK) National Engineering Services Karachi. 03- Siemens Pakistan, 04- Exponent Engineers Karachi Pakistan, 05- (EPC) Engineering Project Consultant Islamabad Pakistan.

I would greatly appreciate the opportunity to with you. Please feel free to contact me.

Thanks in advance for consideration.

Yours truly,

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**MUHAMMAD KHALEEQ**

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## **MUHAMMAD KHALEEQ**

(SR. STRUCTURAL DRAFTSMAN) AUTOCAD / BIM

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### **Career Objective**

“Seeking a career position as a challenging and hardworking environment”

I plan to have a career that will involve a challenge in my job.

**Total Experience: 23 Years Including 13 Years GCC Experience**

### **Academic Qualification**

- 3 Months Certificate course in AutoCAD 2001 from Paradise computer center (Rawalpindi) Pakistan.
- Certificate Civil Draftsman (Two years) 2000 from Rawal Technical College (Rawalpindi) Pakistan.
- Matriculation 1999 Board of Secondary Education Mirpur (Azad Kashmir) Pakistan.
- A.D.I.T 2004 Academy of information & Management Sciences (Rawalpindi) Pakistan.

### **Strengths**

- More than 22 years overall experience in Architecture, Structure & Precast Building Design Shop Drawings and As Built Drawings of Bungalows, Multi-stores buildings towers car parks and shopping malls.
- More than 13 years' experience of working on international projects, especially in Middle East.
- Well familiar with international standards, capable of producing high quality detailed.
- Excellent command of REVIT / AUTOCAD software.
- Hard working & dedicated.

### **Interpersonal Skills**

Possess good communication in English & Urdu analytical skills.

Capable of learning new concepts in a short period of time.

Efficient and energetic leader with strong presentation, communication and team building skills

Punctual and devoted to job.

### **Computer Skills**

- AutoCAD (All Versions) (2D, 3D)
- Revit Structural & Architectural
- Rebar Detailing software: multi-Rebar 8666
- (PCM) Primavera Contract management (Aconex)
- MS Office

### **Countries of work Experience**

- Pakistan
- State of Qatar
- KSA Neom

## Employment History

### Redco International W.L.L Qatar Nov. 2011 to till now.

#### Current Responsibilities:

**Redco International  
EL Seif JV NEOM  
KSA since Oct, 2023.**

- ❖ Working as **Draftsman Revit / AutoCAD** Preparation Design drawings elevations sections & Details for submission to consultant for approval.
- ❖ Preparation of Drawings & Bar bending Schedule for all the structural members using Multi-rebar (Following BS 4666)
- ❖ Preparation the precast shop drawings elements wise footing column beams hollow core slabs and joint details as per design drawings & bar banding schedule.

#### Previous Projects:

- ❖ 01- 5 School Projects In Doha Qatar.
- ❖ 02- Burj Marina Tower Project Doha Qatar District Lusail.
- ❖ 03- Mall of Qatar Project.
- ❖ 04- Multi Story Car Park at Barzan Camp.
- ❖ 05- Multi Stores Car Park at Doha Central Grand Park.
- ❖ 06- AL MIRQAB FACTORIES
- ❖ 07- FLORESTA GARDENS (TOWERS).
- ❖ 08- GWC WUKAIR LOGESTIC PARK.
- ❖ 09- BUS DEPOT (Lusail Al-Rayyan Industrial Area)
- ❖ 10- BARWA VILLAGE.

#### Running Projects:

- ❖ **11- GEWAN ISLAND (DOHA QATAR)**
- ❖ **12- OXAGON (POTABLE WATER PIPELINE) NEOM KSA**
- ❖ **13 PRECAST FACTORIES (NEOM KSA)**

### **Crystal Engineering Services March 2010 to Nov.2011.**

#### Responsibilities:

- ◆ Working as **Civil Draftsman** Preparation of architectural Building Shop Drawings and As Built Drawings.

#### ➤ Projects:

- ◆ **1-U.S.F. Schools project flood affected areas IN Sindh.**
- ◆ **2-U.S.F. Schools project Earth Quick areas in Azad Kashmir Pakistan.**

### **National Engineering Services Pakistan August 2008 to October 2009.**

#### Responsibilities:

- ◆ Working as **Civil Draftsman** preparing architectural & structural drawings & Details checking on site to ensure compliance with the contractor.

**Projects:**

- ◆ **Telenor Pakistan Project phases I, II, III, IV & V.**

**Nokia Siemens network PVT. Ltd Karachi Pakistan  
January 2006 to July 2008.**

**Responsibilities:**

- ◆ Working as **Civil Technician** for Rooftop & Green field Telecommunication towers sites of Mobile Company Telenor Pakistan.
- ◆ Preparing the complete detail design drawings, As Built, planning & isometric views for U-fone & Paktel sharing sites.
- ◆ Also working on 3d views & perspective Views.
- ◆ Civil work TSS & site Supervision for phase IV, & V sites. Site visit for BSC, MSC, BTS, sites.
- ◆ All work design & construction for phase V. Coordination with Contractors and Sub Contractors for site visit arrangements.

**Exponent Engineers Karachi  
August 2004 to December 2005.**

**Responsibilities:**

- ◆ Working as **Civil Draftsman** preparation of architectural drawings of Bungalows, High rise buildings, Commercial plazas, Factory buildings & Shopping centers Plumbing and Sanitation And interior Exterior, Sanitation And interior Exterior, Electrical Drawings 2D,3D& studio Max

**Projects:**

- ◆ **Port grand.**
- ◆ **BHP Billiton.**
- ◆ **New Office Block at KAP Pump Site.**
- ◆ **Factory Site Karachi.**
- ◆ **Mapak OIL & GAS Refinery**

**E.P.C (Engineering Project consultant) Islamabad  
January 2002 to July 2004.**

**Responsibilities:**

- ◆ Working as **Cad operator** for residential and commercial
- ◆ Building's submission drawings CDA RDA & TMA.Multistoried Buildings and preparing the complete details as per requirement.

**Projects:**

- ◆ **Airport housing society**
- ◆ **Various Villas Working Drawings.**

**Personal**

Full Name: Muhammad Khaleeq  
Date of Birth: 15-August-1980  
Marital Status: Married  
Gender: Male

Religion: Islam  
Nationality: Pakistani  
Languages: English, Urdu and Punjabi  
Current Location: Saudi Arabia  
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Reference: Will be provided upon request.

Declaration: I hereby declare that all information furnished above is true to the best of my knowledge.