

Curriculum Vitae

Personal

Name **Khaled Alkathami**

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Resume objective

Motivated and detail-oriented fresh graduate in Business Administration from the University of Bisha. Skilled in business operations, organizational management, and teamwork. Passionate about leveraging business knowledge to contribute to organizational growth and success. Seeking an entry-level position to develop and apply my skills in a dynamic environment.

Education and Qualifications

Apr 2019 - Jun 2023

Bachelor of Business Administration

University of Bisha, Asir - Saudi Arabia

Bachelor of Business Administration
University of Bisha, College of Business
Graduation Year: [06/2023]

- Relevant Coursework: [Strategic Management, Organizational Behavior, Marketing Principles, Financial Analysis]

Work experience

Mar 2023 - Jun

Cooperative Training

2018

University of Bisha, Asir - Saudi Arabia

Cooperative Internship
University of Bisha:

During my cooperative internship at the University of Bisha, I focused on applying my academic knowledge in business administration to practical tasks and projects. For three months, I gained hands-on experience with business tools and processes, enhancing my understanding of key concepts such as organizational management, data analysis, and strategic planning. This opportunity allowed me to develop my problem-solving, teamwork, and communication skills while contributing to real-world projects within my field of study.

Skills

Business Management ● ● ● ● ●

Data Analysis ● ● ● ● ●

Communication ● ● ● ● ●

Technical Proficiency ● ● ● ● ●

Problem Solving ● ● ● ● ●

Teamwork ● ● ● ● ●

Languages

Arabic ● ● ● ● ●

English ● ● ● ● ■