

# ABDULMAJID AHMED KAWAF

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## PROFESSIONAL SUMMARY

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Results-driven Environmental Program Manager with a civil engineering background, recognized for developing and certifying ISO 14001-compliant Environmental Management Systems at the organizational level, seamlessly integrating them into corporate operations and large-scale construction projects, including marine, onshore, and offshore projects. Expertise in ensuring compliance with NCEC standards and local environmental regulations, complemented by a strategic approach to embedding ESG and SDG principles into business practices. Skilled in environmental tendering, program management, and team leadership, with a proven ability to align environmental strategies with corporate objectives, enhance operational efficiency, and deliver innovative, compliant solutions that support long-term organizational growth and sustainability.

## PROFESSIONAL EXPERIENCE

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### ❖ **Environmental Program Manager (HQ)** *Modern Building Leaders, Jeddah, Saudi Arabia* *February 2024 – Present*

- **ISO 14001 Certification Leadership:** Directed the development, implementation, and certification of an ISO 14001-compliant Environmental Management System for the entire organization, integrating it across corporate functions and project operations. Delivered significant value by aligning environmental practices with the requirements of mega and giga construction projects, including marine, onshore, and offshore developments.
- **Regulatory Compliance:** Ensured strict adherence to NCEC standards and other local environmental regulations, embedding compliance into operational processes to mitigate risks and enhance accountability.
- **Environmental System Development:** Designed and implemented a comprehensive organizational environmental framework, providing the foundation for streamlined operations and compliance across multiple divisions.
- **Strategic Tendering Oversight:** Led the environmental component of tendering processes, ensuring all submissions met regulatory and client-specific requirements while maintaining alignment with the organization's environmental strategies.
- **Leadership and Team Development:** Built and managed a high-performing team of environmental professionals, fostering a results-oriented culture that prioritizes innovation, compliance, and efficiency.
- **Environmental Innovation:** Introduced cutting-edge solutions to minimize waste, optimize energy use, and reduce environmental impact, delivering measurable improvements across the organization.
- **Auditing and Continuous Improvement:** Designed and executed an internal auditing framework to monitor compliance with ISO 14001 standards, regulatory requirements, and client expectations, driving continuous improvement and operational excellence.
- **Data-Driven Decision Making:** Developed and implemented advanced environmental dashboards, enabling real-time monitoring of KPIs and providing actionable insights for corporate leadership and project teams.

- **Training and Awareness Programs:** Delivered comprehensive training programs tailored to organizational and project needs, enhancing the capacity of teams to meet environmental and compliance standards.
- **Sustainability Integration:** Embedded ESG and SDG principles into the organization's environmental strategy, aligning project execution with future sustainability goals and global best practices.
- **Stakeholder and Client Engagement:** Acted as a key representative for the organization in regulatory discussions and client meetings, presenting strategies, achievements, and progress in environmental performance.

#### ❖ **Acting Environmental Manager – Oceanarium and Opera House Projects**

*Client: Jeddah Central Development Company JCDC*

*Modern Building Leaders, Jeddah, Saudi Arabia*

*January 2024 – March 2024*

- Oversaw the environmental aspects of the Oceanarium and Opera House projects, ensuring alignment with NCEC regulations and client-specific environmental requirements.
- Collaborated with a third-party consultant in the preparation of the Environmental Impact Assessment (EIA), providing critical project data, technical support, and strategic guidance to ensure compliance with regulatory standards and project objectives.
- Led the development and implementation of the Construction Environmental Management Plan (CEMP) and risk management strategies, addressing project-specific environmental challenges.
- Directed site-level inspections and audits to monitor compliance with environmental frameworks and identify areas for improvement.
- Coordinated with regulatory authorities, contractors, and project teams to ensure seamless integration of environmental plans into project execution.
- Delivered targeted training programs and inductions for project staff, enhancing environmental awareness and ensuring compliance with project-specific and regulatory standards.
- Monitored environmental KPIs and project progress, preparing reports for senior leadership to support data-driven decision-making.

#### ❖ **Environmental Engineer – SPMI (Site Preparation Marine Infrastructure) Phase 1**

*Client: Jeddah Central Development Company JCDC*

*Modern Building Leaders, Jeddah, Saudi Arabia*

*May 2023 – January 2024*

- **Marine & Coastal Management:** Supported compliance with Environmental Impact Assessment (EIA) and Construction Environmental Management Plan (CEMP) requirements for dredging, reclamation, and shoreline protection activities, ensuring alignment with National Center for Environmental Compliance (NCEC) regulations.
- **Environmental Monitoring and Reporting:** Established and maintained real-time tracking systems for air, water, noise, and soil metrics, preparing detailed reports to guide proactive decision-making and ensure compliance.
- **Regulatory Compliance:** Ensured strict adherence to environmental standards across air quality, water management, noise control, and hazardous waste disposal, meeting NCEC and project-specific requirements.
- **Impact Mitigation:** Implemented mitigation measures outlined in the EIA and CEMP, focusing on turbidity control, sediment management, and spill prevention to minimize environmental risks.
- **Contaminated Area Management:** Directed the cleanup of contaminated areas, overseeing the safe removal and disposal of hazardous materials and soil to approved landfills, ensuring compliance with regulatory requirements and project-specific goals.

- **Dredging and Marine Oversight:** Monitored dredging operations, including turbidity and sediment quality, and collaborated on marine ecological surveys to protect biodiversity and coral health.
- **Stakeholder Coordination:** Partnered with consultants, contractors, and project teams to address environmental challenges and integrate compliance measures into project execution.
- **Environmental Audits:** Conducted onshore and offshore audits to identify and resolve non-compliance issues, driving continuous improvement in project environmental performance.
- **Awareness and Communication:** Designed project-specific environmental signage and delivered training to enhance team awareness of compliance requirements and best practices.
- **Waste Management:** Developed and implemented waste minimization plans, tracking hazardous waste handling and ensuring alignment with NCEC standards.

#### ❖ **Project Engineer – Shami Restaurant Project**

*Client: Emirates Europe Company*

*The Zone General Contracting Company, LLC, Abu Dhabi, United Arab Emirates*

*May 2022 – March 2023*

- **Fit-Out and Finishing Works:** Managed the fit-out phase of the Shami Restaurant project, overseeing activities such as tiling, cladding, and interior installations, ensuring quality and adherence to client specifications.
- **Subcontractor Coordination:** Directed and coordinated subcontractors, preparing contracts, reviewing quotations, and ensuring billing accuracy throughout the project lifecycle.
- **Documentation Development:** Established and maintained project documentation, including forms, checklists, and operational templates, to streamline workflows and ensure consistency.
- **Site Supervision:** Supervised on-site activities to ensure smooth execution of finishing works, adherence to project schedules, and compliance with quality standards.
- **Stakeholder Engagement:** Acted as the primary point of contact for the client and subcontractors, maintaining clear communication and ensuring alignment with project objectives.

#### ❖ **Project Engineer / Maintenance Engineer – Al-Kamal Headquarter Renovation / Maintenance**

*Client: Al-Kamal Import Office Company Ltd. Headquarters, Jeddah*

*Structured Finance Company, Jeddah, Saudi Arabia*

*January 2020 – March 2022*

- **Complete Renovation Oversight:** Managed the full renovation of multiple office floors, overseeing all phases from initial structural modifications to final interior finishing, including partitioning, flooring, HVAC systems, painting, and furniture installation.
- **Interior Upgrades:** Directed detailed finishing activities, such as tile and carpet installation, gypsum board work, window and door replacements, and layout integration to create modern, functional office spaces.
- **Furniture Installation:** Coordinated the procurement and installation of office furniture, ensuring proper alignment with the renovated spaces and client requirements.
- **Maintenance Operations:** Supervised maintenance activities on operational floors, ensuring uninterrupted functionality while coordinating renovation efforts on other floors.
- **Subcontractor Engagement:** Managed subcontractor activities, including contract preparation, task delegation, and progress monitoring, to ensure efficient and timely project delivery.
- **Resource Planning and Execution:** Developed comprehensive project plans, optimized resource allocation, and maintained schedules to meet project deadlines and client expectations.
- **Quality Checks:** Inspected ongoing works to ensure they met design specifications and client requirements, addressing any issues to maintain high-quality outcomes.
- **Client Communication:** Maintained open lines of communication with the client, providing updates, addressing concerns, and ensuring satisfaction with all aspects of the renovation and maintenance activities.

## EDUCATION

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### MSc IN CIVIL ENGINEERING AND CONSTRUCTION MANAGEMENT

HERIOT-WATT UNIVERSITY, EDINBURGH, DUBAI, UNITED ARAB EMIRATES

2023

### BACHELOR OF SCIENCE IN CIVIL AND ENVIRONMENTAL ENGINEERING

UNIVERSITY OF SHARJAH, SHARJAH, UNITED ARAB EMIRATES

2019

## SKILLS

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- Regulatory Compliance and Environmental Management
- Strategic Project Management for Complex Projects
- Risk Assessment and Mitigation Planning
- Advanced Data Analysis and Decision Support
- Process Design, Optimization, and Innovation
- Sustainability Practices and Environmental Impact Assessment
- Leadership and Cross-Functional Team Coordination
- Training, Education, and Capacity Building
- High-Level Communication and Stakeholder Engagement
- Research and Development for Process Improvement
- Problem-solving and Quality Control
- Instrumentation and Technical Proficiency (AutoCAD, waster CAD, Microsoft Project, MS Office (Word, Excel, PowerPoint))

## PROFESSIONAL DEVELOPMENT & COURSES

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- **PMP Certification – Project Management Professional**
- **ISO 14001 Environmental Management Systems and Lead Auditor Certification**
- **United Nations Certifications: Setting Science-Based Targets, The Net-Zero Standard**
- **United Nations Certifications: Sustainable Development Goals (SDG)**
- **Lean Six Sigma – Process Optimization and Efficiency**
- **Risk Assessment and Mitigation in Construction Projects**
- **Lean Six Sigma Green Belt – Process Optimization and Efficiency**
- **Global Environmental Management – Technical University of Denmark**
- **Environmental Management Systems in Projects**
- **Understanding and Optimizing Water and Wastewater Systems**
- **Introduction to ESG – Corporate Finance Institute**
- **Key Performance Indicators (KPI)**
- **Member of ISSP Community – International Society of Sustainability Professionals**
- **Member of Global Ambassadors of Sustainability**

## LANGUAGE

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- **English**
- **Arabic**

## REFERENCES

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Professional references are available upon request and will be provided to align with the specific requirements of the position.