

# Mudassir Khan

Riyadh, Saudi Arabia

+966 571 790 435

[mudassir7779@gmail.com](mailto:mudassir7779@gmail.com)

Dear Hiring Manager,

I am writing to express my interest in the position of Civil Engineer at your esteemed organization. With over five years of hands-on experience in construction and infrastructure development, I bring a strong track record in managing diverse civil engineering projects, including high-rise buildings, substations, Gas station, parks, hospitals, and residential villas.

Throughout my career, I have successfully contributed to the planning, execution, and supervision of multiple projects such as:

- ***Al Qirwan-2 (132kV/13.8kV) Substation, Riyadh – SEC Project***
- ***Al Dhowehi Gas Station Construction Project at Riyadh KSA***
- ***King Salman Park Construction Project, KSA***
- ***Dhabeji Substation (132kV & 220kV), Pakistan***
- ***Hospital Building Construction Project, Pakistan***

My core competencies include site and construction management, AutoCAD 2D, Primavera P6, project coordination, and ensuring compliance with safety and quality standards. I am adept at reviewing technical drawings, managing resources efficiently, and communicating effectively with multidisciplinary teams.

I am currently seeking new opportunities where I can apply my expertise and continue to grow as a professional Civil Engineer. I hold a transferable Iqama, and I am available to join immediately.

Thank you for considering my application. I have attached my resume for your review. I would welcome the opportunity to discuss how I can contribute to your team in person.

Sincerely,

Mudassir Khan

# Mudassir khan

Civil Engineer

IQAMA – [Transferable](#)

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LinkedIn:- [enqr-mudassir-khan-0a3001194](#)

Riyadh, KSA.

## Summary:

Experienced +5 Yrs. As a Civil Engineer with a demonstrated history of working Site Inspection, Design Review, Cost Control, Material Management and Supervision of project such as **High-Rise towers Apartment, Hospital, Substation, Fire water tank, Trenches, Culverts and the villa project**. Skilled in **Site Management and Construction Management**.

## EDUCATION

Bachelor of Engineering from Sir Syed University of Engineering and Technology, Karachi, Sindh, Pakistan.

Major: Civil Engineering CGPA = 3.50

## EXPERIENCE:

**Civil Site Engineer, LIWA ALSHARQ CONTRACTING Company Ltd, Riyadh, KSA. SEC Project = Construction of Al Qirwan-2 132kv/13.8kv Substation #8217, Riyadh City, KSA. Dec 2023 to Present**

### Duties and Responsibilities:

- Determine needed resources (manpower, equipment, and materials) from start to finish with attention to budgetary limitations.
- Review the detailed working drawings and detailed BOQ before handover the project files to execution team.
- Preparation of daily & monthly progress reports and updating to the Project Manager.
- Determine and manage resources both manpower and equipment necessary for the work.
- Also ensure that all materials used, and work performed are in accordance with the specifications.
- Ability to budget, schedule, negotiate, and control costs.
- Monitor all quality related activities on the project.



Liwa Al Sharq Contracting Company

**Civil Supervisor, ART Arabia Company Ltd, Riyadh, KSA. Project = Al Dhowehi Gas Station Riyadh, Sept 2022 to Dec 2023**

### Duties and Responsibilities:

- Planning the work to be done, getting the necessary manpower, and assigning the right duties to the right people.
- Communicate with engineer to ensure full understanding of the information provided.
- Coordinating tasks by different people on-site to ensure uniformity upon project completion.
- Allocating resources to ensure there is no shortage while avoiding any unnecessary delays caused by management decisions
- Witness all required tests for the project, soil, and concrete (during and after casting)
- Provided cutting, bending, laying, binding etc. steel reinforcement at any level, floor, height, or lift, for all R.C.C. work including providing chairs, binding wire, spacer block, etc. complete in all respects as per Drawings.
- Executions of civil works as per the drawing.
- Checking activities according to revised drawing and implementation of work standards and specifications
- To monitor the all civil maintenance works like concrete, sealant & grout repairs by using deferent types of repairs
- Supervised concreting works quality, mix, slump test, placement and compaction



ART ARABIA COMPANY LTD. اربت العربية للمقاولات

**Civil Engineer**, Nabatat Contracting Company, Project = **King Salman Park**, KSA, Nov 2021 to Aug 2022

**Duties and Responsibilities:**

- Coordination with Contractors/Subcontractors for Finishing Activities to carry out Technical supervision of ongoing Civil & Finishing activities at all stages.
- Monitor the daily progress, performance against planned activities and produce a report recommends necessary action for review.
- Determine and manage resources both manpower and equipment necessary for the work.
- Installed high yield steel reinforcing bars different diameters, sizes and spacing according to approved construction drawings incl. spacer, supports/ Chairs, cutting, bending, overlaps, fixing, cleaning, etc. complete in all respects as per drawing
- Checking activities according to revised drawing and implementation of work standards and specifications
- Monitor all quality related activities on the project
- Supervised concreting works quality, mix, slump test, placement and compaction.



**Civil Engineer**, Abdul Haleem Construction limited, Project = **Dhabeji Substation Construction**, Dec 2020 to Aug 2021.

**Duties and Responsibilities:**

- Construction of 220kV & 132 KV Ground plus one control house building comprising of control room with proper sitting for SBO / MV room (to cater 4 PTR & interconnection MV switchgear lots) to accommodate minimum 70 Numbers Panel /AC DC Room/PLC Room/Battery Bank Room/Aux Trafo Pad and capacitor Pad with Firewalls & Fence/DG set with sound proof enclose/Gas Cylinder room/Battery room/Battery charger/Store/ Kitchenette/ Toilets/ janitorial room/ Manager Office/Underground & overhead water tanks etc inclusive of all trenches and openings, False floor / False ceiling /Furniture and fixtures for all facilities, comprising structural completed as specified.
- Approve the quality of materials used in all civil works and materials tests, storage and handling.
- Reinforcement check and review of reinforcement execution Drawings.
- Supervised and instruct on activities for subcontractors, crafts people and operatives.
- Supervise concreting works quality, mix, slump test, placement and compaction.



**Assistant Engineer**, Associated Constructors Limited (ACL) Project = **Hospital Building Construction** Part time job, Jan 2020 to Nov 2020

**Duties and Responsibilities:**

- Study of detailed drawing plan and specification.
- Execution of work on Site Also prepares a Daily progress report also resolves any unexpected
- As a site Engineer responsible for Execution of work according to the design approved drawing.
- Review the detailed working drawings and detailed BOQ before handover the project files to execution team.
- Motivation to take independent responsibility as to contribute and be a production team member or a leader.
- Good communication skills, interpersonal & leadership qualities. Hard working and quick learner.



**COURSES:**

**Construction and Project Management**  
**Reinforced Cement**  
**Construction Engineering**  
**International Association of Safety Professionals (IASP)**  
**Institution of Occupational Safety and Health (IOSH)**

**SKILLS:**

Computer skills: Very Good command of

1. Autodesk 2D&3D (AutoCAD/Civil 3D)
2. Primavera P6, Safe (v12.2.0)
3. Microsoft Office (Word, Excel, PowerPoint)

**Language:**

English, Arabic, Urdu

# SIR SYED UNIVERSITY OF ENGINEERING & TECHNOLOGY

University Road, Karachi - 75300, Pakistan Tel. 34988000-7, Fax: (92 - 21 ) 34982393  
<http://www.ssuet.edu.pk/>

NO.SSUET/REG/2021/0793

Dated: 16 December 2021

## ENGLISH PROFICIENCY CERTIFICATE

Following points may be mentioned in the case of Sir Syed University of Engineering & Technology whose graduate may have applied for immigration / higher Studies / Employment and is required to submit a certificate regarding medium of instruction at the University.

1. It is certified that the University is recognized by Higher Education Commission, formerly known as University Grants Commission of the Government of Pakistan vide letter number 16-012/ugc-sec-/98/894 dated: 09-03-1998.
2. The medium of instruction in Sir Syed University of Engineering & Technology is English.
3. The University graduates have been accepted for admission into postgraduate programs (Masters) in reputable Universities of the world.

In the light of the above points it is suggested that you may evaluate the application of our ex-student Mr. Mudassir Khan S/O Zamir Badshah bearing Roll No. 2017-CV-068 who, after successfully completing four years Degree programme, was awarded degree of Bachelor of Science in Civil Engineering. You may, however, feel free to contact S.S.U.E.T (or visit [www.ssuet.edu.pk](http://www.ssuet.edu.pk)) for verification of the documents or academic record submitted by Mr. Mudassir Khan.

  
Registrar





**FUTURE VISION CENTRE**

مركز الرؤية المستقبلية المتطورة للتدريب  
Future Vision Centre For Advanced Training



**CERTIFICATE NUMBER**  
**FVCAT-24-68704**

# Certificate of Completion

*This certifies that*

**MUDASSIR KHAN ZAMIR BADSHAH**

**IQAMA/ID NO 2565521636**

*has successfully completed the training course on*  
**WORKPERMIT RECEIVER**

**ISSUE DATE: 01-Jun-2024**

**EXPIRY DATE: 01-Jun-2026**

**Authorized Signature**



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