

Tariq Fahed Salahie

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Dammam



Syrian (Son of Saudi – Saudization Eligible)



Civil Engineering graduate currently working as a Procurement Engineer, with 2 years of experience in construction and infrastructure projects. Skilled in managing the full procurement cycle, maintaining vendor relationships and negotiating contracts. Proficient in ERP systems including Microsoft Dynamics 365 and Odoo, with a strong focus on cost efficiency, regulatory compliance, and timely project execution.

EDUCATION

Bachelor of Civil Engineering | Imam Abdulrahman bin Faisal University | 2022.

Graduation Project: Preserving heritage sites using a mixture of sabkha soil.

WORK EXPERIENCE

Procurement Engineer | Kabbani Construction Group (KCG). | 10/2024 – Present.

- Proficient in Microsoft Dynamics 365 ERP System, with hands-on experience in managing procurement operations.
- Skilled in tracking the complete procurement cycle, from Purchase Order (PO) issuance to invoice submission and follow-up.
- Built and maintained strong professional relationships with reputable suppliers of epoxy painting, scaffolding, and heavy machineries for high-profile governmental projects (Aramco).
- Coordination with Accounts team, as well as Projects managers to ensure smooth operations.

Procurement Engineer | Nabil A.Abunhaya &Partner Co. | 3/2023 – 10/2024.

- Managed digital issuance and tracking of company purchase orders through ODOO ERP, ensuring efficient inventory oversight.
- Cultivated strong vendor relationships, enabling strategic sourcing of materials at competitive prices.
- Proficiently handled purchase orders from prominent entities such as SABIC, RC, and ARAMCO.
- Prioritized orders based on urgency, ensuring timely fulfillment of critical requirements.

Trainee (Internship) | Keller Turki Co Ltd | 6/2022 - 8/2022.

- Conducted site visits at the SEVEN Project, documenting soil improvement activities and construction progress.
- Generated daily reports on machinery entering the site, ensuring accurate records of equipment usage and maintenance.
- Managed the company's machinery yard, overseeing inventory and maintenance schedules to support soil improvement operations.

PROFESSIONAL CLASSIFICATIONS

- **Civil Engineer** | Saudi Council of Engineers | Accreditation No. (888572).

CERTIFICATIONS AND COURSES

- Certified Lean Six Sigma Black Belt | 2024.
- OSHA 30-Hour General Industry Training Course | 2024.
- Quality Management System ISO 9001 Training Course | 2024.

PRACTICAL SKILLS

- Delivery Scheduling.
- Vendor Sourcing & Evaluation.
- ERP System Operation (Microsoft Dynamics 365, Odoo)
- Invoice Verification & Processing

LANGUAGES

- Arabic.
- English.