

## Ibrahim Mohammed El Sharkawy

Accounting Manager  
TBADOR GROUP

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Nationality: Egypt.

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Marital Status: Married.

## Summary

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"A financial professional with extensive experience exceeding 15 years in managing accounting and financial operations, with a proven ability to lead teams and achieve the highest standards of accuracy and compliance. Possesses expertise in developing financial policies, reporting, and strategic analysis to enhance financial performance."

## Education

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- **Degree:** Bachelor of Commerce.
- **Department** of Accounting.
- **ZAGAZIG University - Egypt**
- **Graduation Year:** 2002.

## Courses

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- ERP system (Phenix, Odoo, QuickBooks).
- Mastering Microsoft Office and Advanced Excel for Accountants and Finance Professionals.

## Experiences

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### **Job title: Accounting Manager.**

Tbador Group.

Riyadh, Saudi Arabia

Date worked: 6/2021: Till now.

Oversees the entire accounting department

Develops accounting policies and ensures compliance (e.g., IFRS, GAAP)

Leads financial audits (internal/external) and liaises with auditors

Involved in budgeting, forecasting, and financial planning

handle bank relationships, regulatory compliance, and financial strategy

### **Job title: Chief Accountant.**

Tbador Group.

Riyadh, Saudi Arabia

Date worked: 1/2018: 5/2021.

Supervising the daily accounting team (including accountants and their assistants)

Ensuring the accuracy of accounting entries and financial documents

Preparing preliminary financial statements (such as the balance sheet and income statement)

Reviewing expenses, revenues, and payables

Being responsible for basic tax reports

### **Job title: Senior Accountant.**

Tbador Group.

Riyadh, Saudi Arabia

Date worked: 1/2014: 12/2017.

Maintain and reconcile the general ledger accounts.

Prepare monthly, quarterly, and annual financial statements (P&L, Balance Sheet, Cash Flow).

Ensure compliance with accounting standards (GAAP/IFRS).

Supervise junior accountants and review their work for accuracy.

Oversee accounts payable (AP) and accounts receivable (AR) processes.

Perform bank reconciliations and resolve discrepancies.

Lead month-end and year-end closing procedures.

Prepare accruals, deferrals, and adjusting journal entries.

Assist in internal and external audits.

### **Job title: Senior Accountant.**

Riyadh Devolvement Contracting Co.

Riyadh, Saudi Arabia

Date worked: 1/2011: 12/2013.

Maintain and reconcile the general ledger accounts.

Prepare monthly, quarterly, and annual financial statements (P&L, Balance Sheet, Cash Flow).

Supervise junior accountants and review their work for accuracy.

### **Job title: Accountant.**

Daly Export for Communication Systems Co.

Cairo, Egypt

Date worked: 1/2003: 12/2010.

Record financial transactions (sales, purchases, expenses, revenues) in accounting books.

Post journal entries and maintain the general ledger.

Match bank statements with accounting records to ensure accuracy.

Issue customer invoices and track receivables and Process supplier invoices and ensure timely payments.

Calculate employee salaries, bonuses, and deductions.

Work with accounting systems (QuickBooks, Peach tree).

## **skills**

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### **personal skills**

- Excellent communication and interpersonal skills.
- Flexible, able to adjust to new people and situations...
- Problem-solving by thinking logically.

### **Languages**

- Arabic: mother tongue.
- English: Good.

**THANK YOU**