



# MUHAMMAD MOUSA

## SENIOR SITE CIVIL ENGINEER



### EXPERIENCE

#### **Project Manager** NABNY Limited Co. - Tabuk

05/2024 – Present

- Municipality of Tabuk - Project of " Asphalt, sidewalks and lighting for the Secretariat and affiliated municipalities".
- King Abdulaziz Military City Land Forces – Project of " Implementation of rehabilitation and restoration works for the facilities of the Third Land Forces Aviation Group in the Northwest".
- Managing projects with tight deadlines and limited resources.
- Coordinating team members to ensure tasks are completed on time and within budget.
- Documenting project requirements, processes, and procedures.
- Provide leadership during times of ambiguity or uncertainty while motivating the team.
- Coordinated with subcontractors and vendors for material procurement, scheduling and delivery requirements.
- Created detailed reports that documented project timelines, budget allocations and quality control measures taken during construction process.

#### **Project Manager** Mohammed Saeed Bin Hashbal Contracting Co. - Jeddah

02/2024 – 05/2024

- Saudi Geological Survey - Project of "Design, rehabilitation and restoration for the aircraft hangar at King Abdullah Air Base in Jeddah".
- Managed projects with tight deadlines and limited resources.
- Coordinated team members to ensure tasks are completed on time and within budget.
- Documented project requirements, processes, and procedures.
- Provided leadership during times of ambiguity or uncertainty while motivating the team.
- Developed project plans, tracking progress, and reporting results to stakeholders.
- Communicated effectively with all levels of stakeholders including executives.
- Managed project budget and oversee expenditures to keep costs controlled and within budget parameters
- Monitored project performance metrics to ensure adherence to quality standards.
- Led meetings to detail project milestones, brainstorm ideas and determine appropriate techniques to manage tasks.
- Organized and leading kickoff and status meetings to communicate project expectations prior to project execution.
- Assisted in the evaluation and selection of vendors and subcontractors.
- Developed detailed schedule for planning and tracking manpower, equipment, and work orders.
- Identified project needs such as resources, staff and finances by reviewing project objectives and schedules.
- Negotiated with project stakeholders and suppliers to obtain resources and materials.

#### **Site Engineer** Green Style Contracting Co. - Riyadh

11/2023 - 01/2024

- Saudi Real Estate Infrastructure Company (Binyah) – Startup Site Offices

### CONTACT



Tabuk



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13/09/1991



Private



Egyptian

### PROFESSIONAL SUMMARY

As a 10 years of experience civil engineer, my positive mindset, proactive approach, and unwavering commitment to excellence have been instrumental in driving successful projects. Through collaboration, leadership, and meticulous attention to detail, I empower project teams and execute with impressive results. With a focus on customer satisfaction and a proven track record, I am confident in my ability to contribute to future endeavors and ensure continued project success. I am seeking a job opportunity that will increase my professional experience and provide benefit to my new workplace.

### SKILLS

- Project Estimation and Bidding
- Concrete Estimation
- Construction Management
- Subcontractor Reviews
- Increasing Savings

- Project Drawings
- Project Records

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## LANGUAGES

- **Arabic**  
Native
- **English**  
Advanced

### Phase 1 New Murabba Project.

- Project Management Consultant: Bechtel.
- Designer: Khatib & Alami.
- Site grading & cutting with an area of 52,000 m2, asphalt works for roads and parking lots, road marking, parking sheds for cars, and traffic signs for roads and parking lots.
- General site infrastructure contains utilities such as sewer lines, portable water networks, low voltage cables and generator, septic tank, fire storage tank and fuel tank.
- Solar lighting poles for general site and metal fence around our scope of work.
- Prepared plans for submitting material and supplier approvals, timelines for implementing work, and periodic reports to main contractor.
- Submitted financial claims to the main contractor and following up until release.
- Inspected construction sites on a regular basis to verify compliance with safety regulations.
- Coordinated with project managers and subcontractors to support project completion on schedule.
- Identified and resolved any issues that arose during the construction process.
- Verified engineering plan measurements and calculated material needs for projects.
- Prepared cost estimates for proposed projects based on labor costs, materials utilized and other expenses.
- Supervised the installation of materials and equipment at construction sites.
- Kept accurate records related to time spent on each task at the job site as well as materials used.
- Inspected completed installations to verify adherence to design specifications and quality standards.
- Coordinated with subcontractors and vendors for material procurement, scheduling and delivery requirements.
- Developed detailed drawings and plans for a variety of construction projects.
- Performed site surveys to gather data for project planning and implementation.
- Collaborated with architects, designers, contractors and other stakeholders involved in the project lifecycle.
- Created detailed reports that documented project timelines, budget allocations and quality control measures taken during construction process.
- Met with suppliers and vendors to negotiate contract terms and prices.

### **Project Manager** Tatweer Al Diyar Contracting Co. - Nabhaniyah 08/2022 - 11/2023

- Owner: Ministry of Defense.
- Project consultant: Zuhair Fayez Partnership Consultants.
- A project consisting of 6 buildings, including 2 steel structures (a warehouse + a fuel station), and infrastructure utilities such as sewer lines, drainage system, portable water, and electricity networks, road works, asphalt, and traffic guidance signs.
- Prepared time schedules and daily, weekly and monthly reports required to follow up on project progress status and write down client's notes & instructions during site visits.
- Prepared bill of quantities and invoices, reviewed and approved them from QS consultant, following them up until release, and verified all attached documents.
- Prepared cash flow plans according to the project's needs and arranged priorities with higher management.
- Coordinated between all departments to ensure that no conflict occurs

either on implementation plan or on drawings.

- Prepared shop drawings, submitted them for approval, and submitted material approvals in accordance with client's requirements.
- Followed up on implementation of construction and architectural works and ensure quality in their implementation in accordance with project specifications.
- Prepared As-Built drawings after completion of works, approved them, and prepared the required close-out documents for project hand-over.
- Followed-up continuously and coordinated between subcontractors to ensure progress of work according to specified timelines.
- Followed-up on supplied materials, ensured their compliance with approvals, and submitted material inspection requests (MIRs) to consultant.
- Arranged & recorded project documents and RFIs.
- Supervised implementation of architectural & finishing works in various stages.

**Site Engineer** Tatweer Al Diyar Contracting Co. - Nabhaniyah

11/2020 - 08/2022

- Supporting Buildings Project - Phase 4 - Qassim.
- Client: MODA.
- Inspected construction sites on a regular basis to verify compliance with safety regulations.
- Coordinated with project managers and subcontractors to support project completion on schedule.
- Monitored the progress of construction activities on a daily basis to ensure timely completion of projects.
- Handed over works to consultant according to project specifications and ensuring their conformity with approved shop drawings.
- Coordinated with other departments, such as architectural and electromechanical works, to avoid any conflicts.
- Submitted requests for approval of drawings, materials and documents.
- Reviewed complete BOQ of project items with consultant and created revised BOQ and tables of savings and increases.
- Followed up on implementation of infrastructure & construction works (asphalt, sewage system, portable water, medium & low voltage cable networks, general site lighting poles, etc.).
- Implemented 2 steel structures for a storage warehouse and a fuel station, in addition to 4 buildings in all construction stages.

**Site Engineer** Mecca Contracting Co. - Ain Sokhna

01/2020 - 11/2020

- Project of constructing watch towers for the Border Guard Forces on the Red Sea.
- Supervised work on site and arranged all site needs for materials, labor, and equipment.
- Prepared invoices, reviewed them, submitted to client's representative, followed up on them until release, and verified all attached documents.
- Pre-planned implementation of works and site needs and submitting requests for material supplies well in advance to ensure that time plan is not delayed.
- Coordinated with higher management to meet needs of project, reduce and avoid potential risks as much as possible.
- Prepared As-Built Drawings and submitted them for approval and prepared hand-over documents.
- Ensured implementation of construction works in accordance with project specifications.
- Continuous follow-up and coordination between subcontractors to ensure progress of work according to specified timelines.
- Followed-up on supplied materials and ensured their compliance with approvals.

**Site Engineer** Mohammed Saeed Al Azbi Est. - Jizan  
07/2017 - 10/2019

- Supervised implementation of construction work on projects acquired by establishment during my work period.
- Delivered works to consultant according to project specifications and ensured their conformity with approved drawings.
- Worked on 4 projects belonging to the Land Forces, Royal Navy Forces, Ministry of Municipal and Rural Affairs, and a project of a residential hotel, from excavation until hand-over.
- Submitted requests for approval of drawings, materials, documents, and schedules and followed them up until approval.
- Submitted invoices and reviewed them with consultant until approval and release.
- Supervised all project works, such as civil, architectural, electrical and mechanical works.

**Site Engineer** National Company Armed Forces - Kafr Al Sheikh  
01/2017 - 07/2017

- Inspected construction sites on a regular basis to verify compliance with safety regulations.
- Coordinated with project managers and subcontractors to support project completion on schedule.
- Monitored the progress of construction activities on a daily basis to ensure timely completion of projects.
- Verified engineering plan measurements and calculated material needs for projects.
- Supervised the installation of materials and equipment at construction sites.
- Kept accurate records related to time spent on each task at the job site as well as materials used.
- Tested soil and raw materials to verify adequacy and strength of foundations.
- Conducted site surveys to establish reference points and grades for construction guidance.

**Trainee** Al Shahid Office - Kafr Al Sheikh  
07/2014 - 01/2015

- Built relationships with coworkers and team members to increase work productivity.
- Gained experience in problem-solving and troubleshooting issues for customers.
- Completed on-the-job training sessions and demonstrated skills learned to supervisors.
- Collaborated with cross-functional teams to complete tasks.
- Performed fieldwork assignments and visited various store locations.
- Engaged in self-directed learning and research to supplement training materials.



## EDUCATION

**Bachelor of Science (B.S.) in Civil Engineering: Civil Engineering**  
**Kafr Al Sheikh University** - Kafr Al Sheikh, 07/2014



## CERTIFICATIONS

- Saudi Council of Engineers Membership Since 2017
- Project Planning & Control (SMART PM TRAINING)



## WEBSITE, PORTFOLIO AND PROFILES

[www.linkedin.com/in/muhammad-mousa-473450127](https://www.linkedin.com/in/muhammad-mousa-473450127)



## REFERENCES

References available upon request