

MANAL ALSULAMI**Saudi Mnalnn7@gmail.com****0540292397****OBJECTIVE**

A recent graduate with a strong understanding of accounting principles and financial management. Well-versed in using accounting software like Excel. Motivated to apply theoretical knowledge in a professional setting, with a strong desire to learn, grow, and contribute to a dynamic team. Detail-oriented, organized, and eager to start career in accounting.

EDUCATION

- **ACCOUNTING**
DIPLOMA-SAUDI HIGHER TRAINING INSTITUTE (2025)
- **ENGLISH LANGUAGE**
DIPLOMA- SAUDI ELECTRONIC UNIVERSITY (2024)

EXPERIENCE**AL-FUTTAIM COMPANY**

I learned basic accounting tasks like organizing invoices, entering data, and supporting simple financial records during my training.

CERTIFICATIONS

- Professional Certificate as a Value-Added Tax (VAT) Specialist.

COURSES

- International Public Sector Accounting Standards.
- Fundamentals and principles of financial accounting.
- Principles of Financial Accounting

SKILLS

- Time-Management
- Flexibility and adaptability
- Team work skills
- Communication skills
- Organizational skills
- Multitasking

LANGUAGES

- Arabic
- English