

Ahmed Alosaimi

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SUMMARY

Diploma in Civil Construction Technology from the Technical College in Riyadh, with training in engineering drawing and computer-aided design. I possess skills in adaptability, working under pressure, and quickly acquiring new skills. I have over three years of experience in sales and marketing. I aspire to contribute to team success and continuous professional development.

PROFICIENCIES

- **Soft Skills:** Effective Communication, teamwork, Analytical Thinking, Strategic Planning, Stress Management, Time Management, Team Leadership, Motivation, Adaptability, Commitment.
- **Hard Skills:** Project Management, Sales & Marketing, Data Entry, Technical Writing, Software Proficiency (e.g., MS Office, Excel, AutoCAD), Statistical Analysis, Quality Control, Equipment Maintenance

EDUCATION

Associate Degree in Civil Construction Technology

Nov2023

Technical College of Riyadh

- 1st Class Honors Graduate with a 4.80 out of 5.00 GPA

Bachelor's Degree in Islamic Studies

2020

Majmaah University

- Graduated with a 4.40 out of 5.00 GPA

EXPERIENCES

Sales and Marketing Specialist | Beit Hail Company

Feb2021- Present

- Develop and implement sales strategies to drive revenue growth.
- Conduct market analysis to identify new business opportunities.
- Manage client relationships to ensure satisfaction and repeat business.
- Collaborate with marketing team to create promotional materials and campaigns.

Sales Representative | Various Stores

2016- Jan2021

- Provided exceptional customer service, addressing inquiries and resolving issues.
- Managed inventory, including ordering, receiving, and organizing products.
- Implemented promotional strategies to increase store traffic and sales.
- Maintained store appearance to ensure a welcoming environment for customers.
- Adapted quickly to new products and technologies in the communication sector.

COURSES & CERTIFICATIONS

- Saudi Council of Engineers - Certified Civil Engineering Technician 2023
- Intensive English Language Course, *Technical College* | 600 hours
- Design Thinking, Dorooob | January 2023
- Engineering Drawing - Practical, Dorooob | January 2023
- Data Analysis, Dorooob | January 2023
- Introduction to Data and Descriptive Analytics, Dorooob | January 2023
- Best Practices and Improved Skills in Computer-Aided Drawing, Dorooob | January 2023
- Engineering Drawing Between Present and Future, Dorooob | June 2022
- Engineering Drawing - Theoretical, Dorooob | June 2022