

AKHTAR MEHMOOD

CIVIL ENGINEER

PERSONAL INFORMATION

Email: akhtarmehmood1444@gmail.com
Phone: +966 58 068 2761
Experience: 5+ Years
Address: Dammam, Eastern Province, KSA
Iqama: Valid and Transferable
Availability: Immediate

CAREER OBJECTIVE

Experienced and results-driven **Civil Engineer** with **5+ years** of proven experience across site execution, quality control, and planning roles within residential, commercial, and infrastructure projects in Saudi Arabia. Holding a Bachelor's degree in Civil Engineering, I bring a comprehensive skill set in supervising on-site activities, executing QA/QC procedures, preparing project schedules, and ensuring alignment with design, safety, and quality standards. Adept at coordinating multidisciplinary teams, resolving technical challenges, and maintaining cost-effective and timely project delivery. Committed to contributing engineering expertise, strategic thinking, and continuous improvement to dynamic, quality-focused organizations.

PROFESSIONAL EXPERIENCE

- DESIGNATION: **CIVIL ENGINEER**
- COMPANY: SENDAN INTERNATIONAL COMPANY LIMITED
- PROJECT: BROWNFIELD PKG-I AND PKG-II, WEST AREA FOR ABU ALI PLANT, JUBAIL
- PERIOD: MAY 2023 - DEC 2024

- DESIGNATION: **CIVIL ENGINEER**
- COMPANY: ANAB GROUP CONTRACTING COMPANY
- PROJECT: MASAR (PKG B), MAKKAH, KSA
- PERIOD: JAN 2022 - MAY 2023

- DESIGNATION: **CIVIL ENGINEER**
- COMPANY: SALEH ALSHAMRANI HOLDING COMPANY
- PROJECT: AL-QAA HOUSING PROJECT, AL QUNFUDHAH, KSA
- PERIOD: DEC 2020 - JAN 2022

- DESIGNATION: **SITE ENGINEER**
- COMPANY: CAPSTONE BUILDERS & ENGINEERS LTD.
- PROJECT: VOQ G+5 STORY PROJECT
- PERIOD: FEB 2020 - NOV 2020

CORE RESPONSIBILITIES

- Supervised overall site execution and structural works ensuring compliance with approved drawings and standards
- Conducted civil, structural, and QA/QC inspections as per project specifications and codes
- Reviewed technical drawings, ITPs, and method statements to ensure proper site implementation
- Monitored concrete pouring, rebar placement, and finishing activities to maintain quality and safety
- Coordinated with consultants, subcontractors, and teams to ensure smooth workflow and issue resolution
- Verified material approvals, on-site testing, and ensured adherence to specification requirements
- Issued NCRs and conducted root cause analysis to implement corrective and preventive actions
- Prepared and submitted detailed daily, weekly, and monthly progress and inspection reports
- Tracked project milestones, monitored construction schedules, and ensured timely task completion
- Maintained organized site records, inspection logs, and technical documentation for audits and compliance
- Collaborated with planning engineers for resource allocation and scheduling adjustments based on site conditions
- Ensured work activities align with HSE and quality control procedures at every execution phase
- Led and motivated site teams, promoting accountability, teamwork, and continuous performance improvement
- Conducted technical meetings and contributed to resolution of design and execution-related issues
- Assisted in project close-out procedures including snag list verification and final documentation submission

PROFESSIONAL SKILLS

- Planning coordination and resource allocation analysis
- Schedule tracking and construction progress monitoring
- Site execution and civil work supervision
- Structural layout and leveling precision
- Material inspection and approval verification
- QA/QC implementation and nonconformance resolution
- Compliance with project specs and standards
- Risk assessment and mitigation planning
- Technical reporting and documentation accuracy
- Communication with stakeholders and consultants
- Subcontractor and workforce resource management
- Team leadership and coordination efficiency
- Strategic problem-solving and technical decision-making
- Continuous quality and process improvement
- Adaptability with fast learning and skill development
- Leveraged AI tools (ChatGPT, OpenAI) for technical writing and productivity enhancement

SOFTWARE SKILLS

- Primavera P6 (Certified)
- Auto CAD (Certified)
- Auto Desk Revit (Proficient)
- MS Office (Certified)
- Plan Swift (Certified)
- Bluebeam (Proficient)
- RS Mean (Basics)

EDUCATIONAL QUALIFICATION

- **Bachelors of Science in Civil Engineering (4 years)**
National University of Science & Technology, Islamabad
- **F. SC Pre Engineering (2 years)**
Islamia College, Peshawar

LANGUAGES

- English Professional Proficiency – Fluent
- Arabic Intermediate
- Urdu / Hindi Professional Proficiency – Fluent
- Pushto Native

EXTRACURRICULAR ACTIVITIES

- Chess (Captain University Team)
- Watching and reading documentaries