

## **Jawad Ullah**

Civil Engineer – Structural/Architectural

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Iqama Status: Valid and Transferable



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## **Professional Summary**

Ambitious and dedicated Civil Engineer with 7 years of experience in the construction industry. Expertise in site work, MS preparation, BOQ preparation, QA/QC procedures, BBS preparation, and documentation. Skilled in managing complex projects and ensuring timely delivery while maintaining high-quality standards.

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## **Professional Experience**

### **China Harbor Engineering Construction**

Position: Civil Engineer, Temporary Work Coordinator

Duration: January 2024 – Present

#### **Duties and Responsibilities:**

- Supervise and monitor site construction activities to ensure compliance with drawings, specifications, and safety standards
- Coordinate with subcontractors, site teams, and suppliers to ensure smooth project execution and timely delivery
- Prepare daily progress reports, site logs, and documentation for project tracking and client updates
- Ensure quality control through regular inspections and coordination with QA/QC personnel.
- Preparing method statements, risk assessments
- Comply with health, safety, and environmental regulations on-site.
- Monitor resource allocation including manpower, materials, and equipment to meet project timelines
- Maintain and update the Temporary Works Register regularly
- Coordinate with designers, subcontractors, and site teams for proper installation and removal of temporary structures
- Resolve technical issues related to both temporary and permanent works on-site

### **Shapoorji Pallonji Contracting Co.**

Position: Civil Site Engineer

Duration: Mar 2024 – August 2024

#### **Duties and Responsibilities:**

- Supervised daily site activities to ensure execution as per drawings, specifications, and safety standards.
- Coordinated with subcontractors, consultants, and project management teams to maintain workflow and resolve site issues promptly.
- Managed construction of structural and finishing works, including shuttering, steel fixing, concreting, masonry, waterproofing, and tiling.
- Monitored site manpower, materials, and machinery requirements to meet project deadlines efficiently.

- Prepared and maintained daily progress reports (DPRs), site logs, and material consumption records.

### **Osais Al Najd Contracting Company**

Position: Civil Engineer

Duration: February 2021 – November 2023

#### **Duties and Responsibilities:**

- Conduct regular site inspections to monitor progress and ensure quality.
- Review and approve shop drawings, submittals, and contractor's programs.
- Maintain safety standards and ensure compliance with HSE plans.
- Oversee project budgets, resource allocation, and schedules.
- Coordinate with project stakeholders to ensure timely delivery.
- Prepare detailed engineering drawings, technical reports, and construction documentation.
- Manage and supervise civil construction activities including earthworks, foundations, and drainage systems.
- Perform feasibility studies and cost estimates.

### **Barak Al Barak Contracting Company**

Position: Civil Supervisor

Duration: December 2018 – December 2020

#### **Duties and Responsibilities:**

- Supervise daily civil construction activities to ensure compliance with drawings, specifications, and safety standards.
- Monitor workforce performance and ensure proper execution of tasks as per project schedule.
- Coordinate with engineers, subcontractors, and foremen to manage site operations efficiently.
- Inspect ongoing works to ensure quality control and adherence to approved procedures.
- Allocate manpower, materials, and equipment effectively to meet productivity targets.
- Report daily progress, site issues, and material requirements to the site engineer or construction manager

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## **Education and Certifications**

**B.Sc. Civil Engineering**

**IOSH 30Hr Certification**

**TW Coordinator**

**Scaffolding Supervisor**

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## **Technical Skills**

**Software:** AutoCAD, MS Office Suite (Word, Excel, PowerPoint)

**Core Skills:** BOQ preparation, QA/QC procedures, MSRA preparation, BBS preparation, volumetric calculations, and infrastructure design.

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## **Languages**

English, Arabic, Hindi, Pushto

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## **General Skills**

Excellent planning and organizational abilities.

Strong problem-solving and conflict resolution skills.

Effective communication and teamwork.

Presentation and report-writing expertise.

Leadership and project management.

Ability to work under pressure and meet tight deadlines.

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**Declaration:** I hereby declare that the information provided above is true to the best of my knowledge.