



Hafiz AKHTAR RASOOL

Civil Supervisor / Associate Engineer

ABOUT ME

With over 12 years of experience as a Civil Supervisor, I am dedicated to oversee and manage the construction process, including coordinating and directing workers, subcontractors, and suppliers

SKILLS

Site Supervision and Operations
Baseline schedules creation
Strong management skills
Safe job site set-up
Cost control and subcontractor management.
Prepare reports
Construction machinery operation
Blueprint fluency
Strong communication skills

CONTACT

+ 966570963201

mlkakhtar5@gmail.com

Riyadh

WORK EXPERIENCE (MORE THAN 7 YEAR GULF & 12 YEAR TOTAL)

Capital Border Contracting Company, Riyadh KSA.

September 2024 to Till Now.

1. Project: DD-2020-249-Diriyah Gate DSQ 316-Super Basement

Alsahraa Group of Companies ABU DHABI, UAE.

Dec 2016 to Jul 2023

- Project: CMW Road And Infrastructure & Utilities**
- Project: CMW Building Project Civil Defense Academy Abu Dhabi**
- Project: Khorfakkan Road And Yabsa Port Road Fujairah**

- Oversee and manage the construction process, including coordinating and directing workers, subcontractors, and suppliers.
- Enforce safety regulations and building codes, and conduct regular inspections to identify potential hazards or violations.
- Manage and resolve conflicts between parties involved in the project.
- Communicate effectively with clients, contractors, and other stakeholders to ensure project expectations are met.
- Identify and address any issues or problems that arise during the construction process.
- Ensure all works are carried out in accordance with approved plans, specifications, and permits.
- Manage the allocation of resources, including labor, materials, and equipment.
- Assisting project managers with planning work activities.
- Experienced in reading structural and architectural drawings.
- Supervise and lead workers to perform on site work for Carpentry Formworks and reinforcement of concrete works.
- Able to carry out construction work involving Formwork/Reinforcement.
- Recommending /suggesting changes to construction operations to procedures to boost efficiency.

**Bahria Town Private Limited, Islamabad Pakistan
Aug 2011 to November 2016**

**Project: Business Avenue and Spring South Model Villas
(G+5 Commercial Building & 20 Villas Project)**

- Supervise and lead workers to perform on site work for Carpentry Formworks and reinforcement of concrete works.
- Able to carry out construction work involving Formwork/Reinforcement.
- Inspecting construction site occasionally to identify and remove potential safety hazards.
- Keeping and maintaining an accurate and up-to-date record of construction employee attendance.
- Supervise and lead workers to perform on site work for Carpentry Formworks and reinforcement of concrete works.
- Able to carry out construction work involving Formwork/Reinforcement.
- Recommending /suggesting changes to construction operations to procedures to boost efficiency.

Hafiz AKHTAR RASOOL

Certifications:

- First AID & CPR
- Working at Height
- Fire Fighting
- MS Office

Personal Information:

Nationality: Pakistani
Passport # AY9803833
Visa Status: Transferable
Driving license U.A.E
IQAMA : 2582255697

LANGUAGES

English: Proficient
Arabic: Good
Urdu: Native

- construction operations to procedures to boost efficiency.
- Examining and analyzing blueprints to make sure that construction projects are in strict compliance with design, safety, and budget specifications.
- Communicate effectively with clients, contractors, and other stakeholders to ensure project expectations are met.
- Identify and address any issues or problems that arise during the construction process.

EDUCATION

D.A.E CIVIL ENGINEERING **2009**

Government College of Technology, RASUL

SSC

2005

(Science, BISE Gujranwala)

Expertise & other Skills

- Managing and instructing the site workers, setting their schedules, and monitoring their performance.
- Ensuring all health and safety guidelines are followed strictly.
- Conducting regular site inspections and addressing any potential hazards immediately.
- Maintaining accurate records of employee attendance, site activities, and progress reports.
- Collaborating with project managers, engineers, and architects to ensure that all activities align with the project plan.
- Ordering and managing the inventory of construction materials to ensure a steady supply without excessive overstock.
- Problem-solving and troubleshooting any issues that may interrupt the timeline or budget of the project.

AL SAHRAA

Freight Transport and Logistics L.L.C.



الصحراء

للنقل والخدمات اللوجستية ذ.م.م

Ref: ASG/CPD/ZMC/EXLTR/00084/2023

DATE: 20/07/2023

TO Whom It May Concern

This is certify that Mr. HAFIZ AKHTAR RASOOL, PAKISTAN national, holder of passport (AY9803833) was working in the company as civil supervisor since 2016 until July 2023.

During the above period, we found him very hard working, dedicated and result oriented person.

We wish him success in his future endeavors and hope that he will continue to display the same spirit in future as well.

This certificate was issued upon the employee request, without any liability or obligation to the company.

Kind Regards,

For and on behalf of

AL SAHRAA FREIGHT AND TRANSPORT LOGISTICS LTD.

Khalid Ibrahim Ubaid

Human Resource Manager



S.No. 218855

Roll No. 103366



Punjab Board of Technical Education Lahore

First Annual Examination, 2009

Certified that HAFIZ AKHTAR RASOOL
son/daughter of GHULAM NABI AKHTAR
Registration No 205-1005-00886 of the
GOVERNMENT COLLEGE OF TECHNOLOGY RASUL, MANDI BAHAUDDIN

has satisfactorily completed the THREE YEAR Programme of Instructions in
CIVIL TECHNOLOGY

and has passed the Examination By Parts securing 1912 marks
out of 3350 and has been placed in "C" Grade



In recognition thereof this

Diploma of Associate Engineer

is awarded at Lahore on the April 01, 2011




Secretary

This Diploma is issued without alteration or erasure

