

# Majed Bahumaish

## Civil Engineer

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Results-driven Civil Engineer with 9 years of extensive experience leading government and private sector construction projects. Proven expertise in project management, site supervision, quantity surveying, procurement, and quality assurance. Adept at managing multidisciplinary teams, ensuring compliance with safety and industry standards, and delivering projects on time and within budget. Proficient in advanced construction software and tools, including TBC Unifier, AutoCAD, BIM, ETABS, and SAFE. Strong communicator fluent in Arabic and English, with a commitment to excellence and continuous professional development.

## EDUCATION

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**Bachelor's Degree in Civil Engineering, Aden University | 2015**

## WORK EXPERIENCE

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**Project Manager / Site Engineer** **October 2023 – Present**  
**Mizzony Co. — Riyadh ,**

- Supervising and receiving works from subcontractors and handing over to consultants.
- Preparing quantity take-offs and coordinating with procurement for materials.
- Creating detailed shop drawings for contractors.
- Managing subcontractor contracts.
- Reporting regularly to the project owner and company project management.

**Technical Office Manager** **October 2020 – October 2023**  
**Hussien Atig Al-Baladi Contracting — Ministry of Education Projects (Tatweer Building Company) — Jeddah**

- Managing procurement for projects.
- Preparing contracts and managing subcontractor agreements.
- Preparing and supervising structural and other departmental shop drawings.
- Approving contractors, materials, and works through TBC Unifier system.
- Preparing payment certificates and change orders, and obtaining approvals from consultants and Tatweer.

**Civil Engineer / Project Manager (Government Projects)** **May 2018 – June 2020**  
**Wala Al-Rwasi Foundation — Projects for Ministry of Interior and Ministry of Health — Jeddah & Makkah**

- Preparing payment certificates.
- Creating detailed shop drawings.
- Supervising construction works.
- Handing over completed works to consultants.
- Quantity surveying and measurement.

**Consulting Engineer (Private Projects)** **May 2017 – April 2018**  
**Experts Design Engineering Consulting — Jeddah**

- Providing technical consulting services and supervising project execution for private sector clients.

**Site Engineer** **February 2016 – March 2017**  
**Aloteer Group — Medina**

- Supervising site construction activities and coordinating with contractors and subcontractors.

## Achievements:

- Successfully managed and delivered multiple government and private construction projects on schedule and within budget, ensuring high-quality standards and client satisfaction.
- Streamlined procurement and contract management processes using the TBC Unifier system, improving project documentation accuracy and approval efficiency.
- Led technical teams in producing precise shop drawings and quantity surveys that reduced material waste and optimized project costs.

## **CERTIFICATIONS - COURSES**

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- Project Management Professional (PMP) — 2024
- OSHA Construction Standards — 2023
- Diploma in BIM — 2017
- AutoCAD 2D — 2016
- ETABS + SAFE — 2016
- Communication and Representational Systems — 2012

## **TECHNICAL SKILLS**

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- AutoCAD 2D & Shop Drawing Preparation.
- Building Information Modeling (BIM).
- Quantity Surveying and Cost Estimation.
- Project Management Software: TBC Unifier.
- Structural Analysis: ETABS & SAFE.
- Construction Site Supervision & Quality Control.
- Document Control and Contract Invoicing.
- Surveying and Leveling Instruments.
- Microsoft Office Suite (Word, Excel, PowerPoint).

## **LANGUAGE**

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- **Arabic**
- **English**