

HASSAN MAHEER

BSc. (Hons) in Civil Engineering, MIET (UK)

Planning Engineer

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PROFESSIONAL PROFILE

A Professional **Planning Engineer** with a degree in civil engineering and more than **06** years of experience in the construction field, enjoys being part of a leading, successful, and productive team. I have worked on several commercial and residential building projects, as well as road and infrastructure developments for contractors in **Saudi Arabia, Qatar,** and Sri Lanka. I'm proficient in utilizing software tools, enabling seamless communication, and I am dedicated to consistently achieving on-time and cost-effective outcomes.

WORK EXPERIENCE

Planning Engineer (*Mar 2024 – Present*)

Organization: Alomaier Trading & Contracting Company

Project: Wadi Bayer Drainage Culvert Project & Station 18 Loop 2 and Level Crossing (Saudi Railway Projects)

Location: Riyadh, Saudi Arabia

Duties and Responsibilities

- Develop and maintain detailed project schedules, utilizing project management software (Primavera P6) and techniques.
- Review the tender documents, such as specifications, BOQ, and drawings of the project, to identify the requirements, exclusions, and qualifications.
- Prepare the tender schedules for tender submissions.
- Preparing the recovery & revised schedules.
- Supporting the planning manager in EOT claims.
- Identify and analyze potential risks, dependencies, and constraints, and develop mitigation strategies.
- Coordinate with project stakeholders, including clients, contractors, and internal teams, to align project objectives and timelines.
- Monitor and report on project progress, identifying and addressing any deviations from the plan.
- Maintaining a delay event log and assisting the project manager in preparing the delay notice letters.
- Collaborate with project managers to optimize resource allocation and utilization.
- Continuously review and update project plans to reflect changes in scope, resources, or external factors.

Planning Engineer (*June 2022 – Jan 2024*)

Duration: 1.5 years

Organization: KMR Trading, Contracting, and Services WLL

Project: Katara Residential Hotel Apartment Project & Dahl Al Hamam Private Palace Project.

Location: Doha, Qatar

Duties and responsibilities:

- Preparing project baseline schedule and getting approval.
- Monitoring and updating the approved baseline schedule.
- Preparing weekly and monthly progress reports and lookahead schedules.

- Preparing cash flow diagrams, histograms, and S-curves using MS Excel.
- Maintaining the logs for procurement & engineering submittals.
- Continuously monitor the site progress closely and make recommendations or advice to the team to take corrective action and mitigation measures by brainstorming meetings.
- Attending Progress meetings.
- Issuing material and resources forecast plans for weekly and monthly activities.
- Coordinate with the senior planner to resolve project control issues.
- Manage sub-contractors' program & productivity.
- Quantity take-off based on drawing & specifications.

Planning Engineer (*Feb 2020 – May 2022*)

Duration: 2 years

Organization: PORR Qatar Construction WLL

Projects: Gewan Island Main Entrance Bridge Work

Location: Doha, Qatar

Duties and responsibilities:

- Develop and maintain comprehensive project schedules, including all project phases such as design, procurement, construction, and commissioning.
- Coordinate with the project management team to ensure that schedules are aligned with project objectives and deadlines.
- Plan and monitor the allocation of resources, including manpower, equipment, and materials, ensuring optimal usage to avoid project delays.
- Prepare and maintain the PMS sheet.
- Assist in the development of project cost estimates and manage the cost control process.
- Assist in preparing tender documents, scope of work, and project schedules during the pre-construction phase.
- Support the Planning Manager in preparing and managing claims & EOTs for ongoing projects

Junior Planning Engineer (*Feb 2018 – January 2020*)

Duration: 2 years

Organization: Link Engineering (Pvt) Ltd

Project: District Administration Building, Batticaloa

Location: Sri Lanka

Duties and responsibilities:

- Assist in preparing the detailed construction baseline schedule using Primavera P6 with loaded resources (manpower, cost, and equipment) for new projects.
- Assist in preparing an overall manpower histogram of the project based on the productivity rate of activities.
- Monitoring and updating the approved baseline schedule.
- Prepare the site's daily progress report (DPR).
- Assist in identifying the critical areas of progress risks and communicating properly with the project team.
- Support the coordination of resources to avoid delays and optimize project performance.
- Maintain and organize project documentation, ensuring it is readily available for the team.

ACADEMIC QUALIFICATIONS

- BSc. (Hons) Civil Engineering – SLIIT, Malabe.
- Higher Diploma in Civil Engineering.

PROFESSIONAL MEMBERSHIPS

- MIET (UK) – Member of the Institute of Engineering & Technology

KEY SKILLS

- Project Management
- Project Planning & Controlling
- Cost Control
- Time Management
- Risk Management
- Resource Allocation
- Project Estimation

SOFTWARE SKILLS

- Primavera P6
- MS Project
- AutoCAD
- PlanSwift
- Blubeam
- MS Office
- Power BI
- Sap2000

PERSONAL SKILLS

- Self-motivated and hard worker.
- Strong interpersonal and communication skills.
- Cooperative team member.
- Problem solving and decision making skills.
- Work well under pressure.
- Handling different types of jobs.

PERSONAL INFORMATION

- **Full Name:** Hassan Sarjoon Mohammed Maheer
- **Civil Status:** Married
- **Nationality:** Sri Lankan
- **Languages:** English, Tamil