

SUMMARY

Civil Engineer and Project Manager with over 7 years of hands-on experience in managing and supervising residential construction projects. Skilled in site preparation, soil surveying, concrete structure works, and full finishing activities including insulation, painting, ceramics, marble, and metal carpentry. Proven track record in coordinating multiple construction sites, managing subcontractors, controlling project costs, and ensuring adherence to project schedules and quality standards. Experienced in preparing and reviewing payment extracts, overseeing procurement, and ensuring compliance with health and safety regulations. Strong ability to lead site teams, solve problems on-site, and maintain clear communication with consultants, clients, and suppliers to successfully deliver projects on time and within budget.

EXPERIENCE

Project Manager

Jan 2020– Mar 2025

Al-Hakam Contracting Company
Cairo, Egypt

1. Construction of 10 Residential Buildings – New Ismailia

- Conducted site handover procedures and performed comprehensive soil surveys.
- Supervised excavation works, soil replacement, and site preparation.
- Led the construction of concrete structures: foundations, columns, beams, and slabs.
- Managed finishing works: building shells, thermal insulation, internal and external painting, metal carpentry, ceramics, and marble installation.
- Negotiated contracts with subcontractors and suppliers, managed procurement, and oversaw on-site deliveries.
- Supervised the preparation and approval of subcontractors' and owner's payment extracts.
- Maintained project timelines, safety standards, and quality control measures.

Achievements:

- ✓ Delivered the project 12% ahead of schedule.
- ✓ Reduced construction material waste by 15% through optimized site management.
- ✓ Achieved zero major safety incidents during the project lifecycle.

2. Construction of 4 Residential Buildings – New Capital

- Managed site activities from soil surveying to final finishing stages.
- Supervised excavation, concrete structure works, and full finishing phases.
- Coordinated subcontractors and material suppliers to ensure project milestones were achieved.
- Handled site inspections, progress reports, and payment certifications.

Achievements:

- ✓ Completed the project within budget, saving approximately 8% of the estimated cost.
- ✓ Improved subcontractor efficiency by 10% through clear work planning and supervision.

3. Construction of 2 Residential Buildings – Kafr El-Sheikh

- Led site management and technical supervision for excavation and construction works.
- Oversaw concrete works and finishing operations, ensuring compliance with project specifications.
- Managed subcontractor agreements and project documentation.
- Ensured quality standards and project delivery deadlines were met.

Achievements:

- ✓ Enhanced construction quality, achieving a 95% client satisfaction rate.
- ✓ Reduced project delivery time by 10% through efficient resource management.

4. Construction of 12 Residential Buildings – New Capital

- Supervised simultaneous construction activities across multiple sites.
- Led teams through excavation, structural, and finishing works.
- Coordinated closely with engineers, suppliers, and client representatives.
- Managed project budgets, procurement processes, and subcontractor extracts.

Achievements:

- ✓ Successfully managed parallel projects without exceeding resource limits.
- ✓ Improved project documentation accuracy by implementing standardized reporting templates.

Site Engineer

Badr Al-Din General Contracting corporation
Cairo, Egypt

Aug 2017– Dec 2019

1. Construction of 8 Residential Buildings – New Ismailia

- Assisted in soil surveys, excavation works, and foundation construction.
- Supervised concrete structure works according to design specifications.
- Managed site finishing works including insulation, painting, and metal carpentry.
- Supported in preparing subcontractor extracts and maintaining site records.

Achievements:

- ✓ Supported on-time project completion with minimal design modifications.
- ✓ Ensured full compliance with HSE standards, resulting in zero lost-time incidents.

2. Construction of 12 Villas – New Capital

- Conducted site supervision for excavation, soil preparation, and structural works.
- Oversaw finishing operations: ceramics, marble, insulation, painting, and wood/metal works.
- Assisted in subcontractor management and ensured compliance with project plans and quality standards.

Achievements:

- ✓ Delivered all villas within the contractual delivery date.
- ✓ Increased subcontractor output efficiency by 15% through better task coordination.

SKILLS

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| • Project Management | • Subcontractor Management and Negotiation | • AutoCAD and Construction Drawings Review |
| • Site Supervision and Coordination | • Materials Procurement and Vendor Coordination | • Problem-Solving and Decision-Making |
| • Construction Planning and Scheduling | • Cost Control and Budget Management | • Team Leadership and Workforce Management |
| • Soil Surveying and Site Preparation | • Preparation and Review of Payment Extracts (Owner/Subcontractor) | • Client and Consultant Coordination |
| • Excavation and Soil Replacement Works | • Quality Assurance and Quality Control (QA/QC) | • Construction Documentation and Reporting |
| • Concrete Structure Works Management | • Health, Safety, and Environment (HSE) Compliance | • Risk Management and Mitigation |
| • Finishing Works Supervision (Painting, Insulation, Ceramics, Marble, Metal Carpentry) | | |

EDUCATION**Bachelor Of Civil Engineering**

Al-Safwa High Institute of Engineering – Cairo, Egypt

Graduated in 2017

LANGUAGES

Arabic – Mother tongue

English – Very good