

# **MUHAMMAD JUNAID RAZA (CIVIL ENGINEER)**



- Address: KSA Riyadh
- Email: junaid.uol786@gmail.com
- Cell: +966-567805875
- Iqma: 2562985362

## ***CAREER OBJECTIVES***-----

*I am looking forward to start my professional career in a field where there are more parameters to accomplish challenges and potential to grow to expert level using professional, educational and personal skills. I am working as a Civil ENGINEER since July, 2016 and apply my professional knowledge and skills in tune with the latest trends and to be part of team that works. I am passionate in providing a positive contribution towards the society.*

## ***Qualification***-----

Heaving a Bachelor Degree in Civil Engineer and Technology (2016)

## ***Memberships***-----

Registered in the Saudi Council of Engineers

## ***Courses***-----

- QMS Lead Auditor Course ISO 9001:2015 CQI/IRCA Approve
- QA/QC Level 6 Diploma in Civil Engineer LicQual UK Approve
- CBRE Safety Passport Course 2021
- Primavera P6 learning Course
- AutoCAD

## ***WORK EXPERIENCE (10 Years)***-----

### ***List of Project:***-----

#### ***Safari Group KSA:(Civil Engineer)***-----

Tadawual Tower KAFD Riyadh (2025 Till Date)

Sport Boulevard Foundation (SBF) Riyadh (2023 to 2024)

#### ***Elite Engineering Pvt.LTD:(Site Engineer)***-----

Gas & Oil Retail Outlets - Construction, Renovation, Repairing & Maintenance (2020 to 2022)

Shell Pakistan Meinhardt Retail Outlets All over the Pakistan (2022 to 2023)

Gas & Oil Bulk Oil Depots – Construction (2019 to 2020)

**CHCHI China Construction Company: (Sr.Site Supervisor)**-----

Industrial Project of Maple Leaf Cement Factory Line three Iskandarabad Pakistan  
Sub Station for Cement Plant (2018 to 2019)

**AL-Hafeez Group Lahore: (Site Engineer)** -----

Al Hafeez Executive 21stories Tower (2016 to 2018)

**Responsibility:** -----

- Ensuring the effective implementation of all company and client policies and procedures, including lab or relation policies.
- Excellent knowledge of **construction methods, health and safety regulations**, and site management
- Proficiency in **AutoCAD, Primavera P6** and other engineering or project management tools.
- Serves as the primary contact with client representatives, subcontractors, and government representatives for construction related activities. Make strong client and community relations.
- Manages the assignment manpower, materials and equipment to maximize efficiency, maintain schedules, and to meet budget goals.
- Ensure that critical milestones are met for each phase of the project.
- Direct the overall planning of construction activities to identify critical milestones and priorities.
- Ensure the use sound construction practices to attain required quality control at the maximum efficiency and minimum cost.
- As per Drawing's & Specifications by the Consultant and fulfilling the Client's requirements.
- Verify that the site activities are in accordance with the applicable codes and standards.
- Liaise with Architect, consultant's representatives for the conduct of day-to-day project activities.
- Coordinate all inspections for acceptance of check request to get the go ahead.
- Reviewing the project in depth to schedule deliverables and estimate costs.
- Monitor the progress and effectiveness of the project quality management system.

**Working History:** -----

**Safari Group KSA** -----

Current working in KSA Safari Group Company as Civil Engineer since last 1.5 years. Checking activities and making plan and handle all Asset register, witness all the site Asset and testing commissioning report. Control All the site Preventive Maintenance, Corrective Maintenance, Reactive Maintenance, Plan Maintenance as per the plan and Control The KPIs.

- Monitor work progress and provide daily reports to project managers
- Ensure adherence to safety protocols and conduct site inspections to maintain quality control
- Assist in planning and executing project phases in coordination with engineering teams
- Resolve technical issues on-site and recommend appropriate solutions
- Supervise on-site construction activities and ensure compliance with project plans and specifications

***Project: Tadawul Tower KAFD Riyadh -----***

Checking and controlling daily maintenance activity control all site Asset and update in CAFM system. Close all the daily activities in system. Updated all asset register as per client and site demand. Assign the duty to site Staff as per PPM schedule. Checking the staff daily activities.

***Project: Sport Boulevard Foundation (SBF) Riyadh -----***

*SBF a Govt. project and my responsibility is to check all the site activities of Civil Work, involve all the testing and commissioning procedure, making all the Asset register, JOB plan, SOP and handle all activities. Preparing weekly and monthly reports & Reports to the Manager.*

***Elite Engineering PVT. Ltd (5 year working Experience) -----***

Last working with **Elite Engineering** as a **Site Engineer**. Working Experience With an **EPC** Company which deal In Oil and Gas sector, Industrial project, Retail Outlets, oil Storage Units, Maintenance work from Initial stage to complete Finishing in all our Pakistan. **CBRE** safety passport. My duty is to Monitoring, Controlling, planning all the site active and direct inform to head office, and deal with client, contractor and design related issue.

- As a site Engineer responsible for monitoring all the planning activities, Design, Construction, operation, Maintenance, and Asset Management of all Systems, as well as the interaction between Civil & Utility infrastructure.
- Check all PPM & MEP work.
- Day- to-day monitoring work and planning entire work.
- Preparing weekly and monthly reports & Reports to the Manager.
- Attending weekly and monthly meeting along with consultant and main subcontractors.
- Execution of job by controlling of man, material and resources in the project.
- Checking and clearing the inspection of Civil structural work, Electrical line Route, Mechanical work, Plumbing work installation work.
- Preserving discipline according to safety rules and organizing quality circle in department.
- Solving the technical problem.
- Rising IR, MEP works for consultant approval or in case of any clarification is required.
- Review regularly all backlogged work orders, update the status, and coordinates with the foreman to minimize the backlogged list.
- Scheduled all preventive maintenance work orders and corrective maintenance work orders as per the maintenance plan and avoid any time conflict.
- Order the required materials and follow up with the material coordinator in case of unavailability of material required.
- Supervisor new equipment installation, commissioning, testing and ensures that work is completed as per contract specification, standards, and client demands.
- Interprets company policies to workers, initiates or suggests plans to motivate his subordinates in developing their competencies to achieve work goals.
- Checking and monitoring through SAP software. Experience in an enterprise computer environment and in implementing Maximo in the maintenance section.

**CHCI (China Hebei Construction Survey and Research Institute Co. Ltd)(1 year working Experience) -**  
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One year working experience with an **International Construction Company** as **Sr.Civil Supervisor** in Pakistan at the Project of Maple Leaf Cement Factory Line three Iskandarabad. Having experience Construction of industrial unit of cement Factory. Construction of Sub Station for Electrical supply in Cement plant.

- Dealing with client engineers. Perfume all activities with the coordination of the client engineer.
- Layout of site, check as per drawing, and ensure all activities, are as per standards.
- Materials/Work inspection to inspect with a consultant.
- Ensuring the placement of all civil work, mechanical and electrical parts with the coordination of the different departments.
- Evaluate the site problem and follow up on the work orders of CIVIL & MEP section.
- Ensure that all the plumbing and firefighting activities are conducted under controlled condition as per shop drawing. Method statement, project specifications, local authorities, and work plan.

**AL-Hafeez Group Lahore (2 Year working Experience)-----**

2years Working experience with Al Hafeez Group as **Site Engineer**. Construction of Al Hafeez Executive 21 stories building. One of **High Rise Building** in Lahore. My duty is to check all the Quality of work, controlling cost, estimate all the material and monitor all the site active.

**Responsibility -----**

- Ensuring the effective implementation of all company and client policies and procedures, including lab or relation policies.
- Excellent knowledge of **construction methods, health and safety regulations**, and site management
- Proficiency in **AutoCAD, Primavera P6** and other engineering or project management tools.
- Serves as the primary contact with client representatives, subcontractors, and government representatives for construction related activities. Make strong client and community relations.
- Manages the assignment manpower, materials and equipment to maximize efficiency, maintain schedules, and to meet budget goals.
- Ensure that critical milestones are met for each phase of the project.
- Direct the overall planning of construction activities to identify critical milestones and priorities.
- Ensure the use sound construction practices to attain required quality control at the maximum efficiency and minimum cost.
- As per Drawing's & Specifications by the Consultant and fulfilling the Client's requirements.
- Verify that the site activities are in accordance with the applicable codes and standards.
- Liaise with Architect, consultant's representatives for the conduct of day-to-day project activities.
- Coordinate all inspections for acceptance of check request to get the go ahead.
- Reviewing the project in depth to schedule deliverables and estimate costs.
- Monitor the progress and effectiveness of the project quality management system.

## **QUALIFICATIONS**

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- **The University of Lahore, Lahore**  
**Bachelor of Science in Civil Engineering & Technology 4Years Program**  
Completion Year: 2016
- **Punjab Board Of Technical Education Lahore**  
**DAE Civil Technology, 3Years Program**  
Completion Year: 2011
- **Board of Intermediate and Secondary Education Gujranwala**  
**Matriculation in Science**  
Completion Year: 2008

## **SKILLS**

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### ***Interpersonal Skills***

- Communication Skills
- Administrative Skills
- People person
- Leadership

### ***Technical Software Skills***

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- ***Primavera P6***
- ***Microsoft office***
- ***Auto CAD 2D, 3D***
- ***3D Max***
- ***Revit (Arch)***
- ***Google Sketch up***
- ***SAP***
- ***CAFM***

## **PERSONAL INFORMATION**

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Father's Name: FAZAL KAREEM  
Nationality: PAKISTANI  
Religion: ISLAM  
Marital Status: MARRIED  
Date of Birth: DECEMBER 07, 1991  
Language: ENGLISH / URDU/ARABIC  
Passport No: NE9893832

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**REFERENCES FURNISHED UPON REQUEST**

# THE UNIVERSITY OF LAHORE

Registration No.  
Session.

BSCT01123095  
Fall 2012

The Board of Governors of the University of Lahore on the recommendation of the Faculty of Engineering & Technology and by virtue of the authority bestowed in them by law, have this day conferred upon

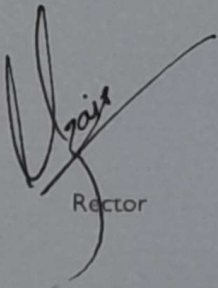
**Muhammad Junaid Raza**

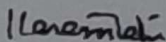
The degree of

**Bachelor of Science in Civil Technology**

And have granted the Rights, Privileges and Honours pertaining thereto.

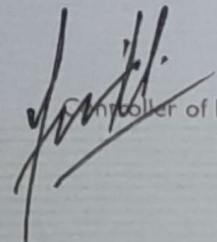
Given at Lahore, in Pakistan, this Fourth day of April,  
Two Thousand and Seventeen.

  
Rector

  
Registrar



  
Chairman, Board of Governors

  
Controller of Examinations

10-571158

Membership no.:1118485

عضوية رقم: 1118485

اعتماد مهني  
Certificate  
Professional Accreditation

In accordance with the Regulations of Saudi Council of Engineers by Royal Decree M/36 Date 26/9/1423H and the Engineering Professions Practice Regulation by Royal Decree M/36 Date 19/4/1438 H. SCE has approved:

استناداً إلى نظام الهيئة السعودية للمهندسين الصادر بالمرسوم الملكي رقم م/٣٦ وتاريخ ٢٦/٩/١٤٢٣هـ ونظام مزاولة المهن الهندسية الصادر بالمرسوم الملكي م/٣٦ وتاريخ ١٩/٤/١٤٣٨هـ ولائحته التنفيذية فقد قررت الهيئة اعتماد:

**MUHAMMAD JUNAID RAZA FAZAL KAREEM**

**محمد جنيد رازا فزال كريم**

Membership Category: Engineering Technologist

فئة العضوية: تقني هندسة

Specialization: Civil Engineering Technology

التخصص: تقنية الهندسة المدنية

Membership Start Date: 2/10/2025

تاريخ بداية العضوية: 2/10/2025

This Certification is valid until: 10 February 2026

هذه الشهادة صالحة إلى تاريخ: 23 شعبان 1447



الأمين العام Secretary General

م. عبدالمحسن بن ضاوي المجنوني



Digitally signed by Saudi Council of Engineers at 2/19/2025



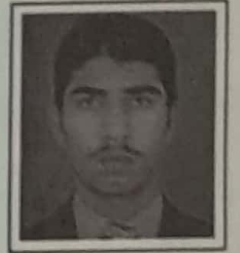
# Punjab Board of Technical Education Lahore

First Annual Examination, 2011

Certified that MUHAMMAD JUNAID RAZA  
son/daughter of FAZAL KAREEM  
Registration No 208-1174-04414 of the  
GOVERNMENT COLLEGE OF TECHNOLOGY, SARGODHA

has satisfactorily completed the THREE YEAR Programme of Instructions in  
CIVIL TECHNOLOGY

and has passed the Examination as a whole securing 2579 marks  
out of 3350 and has been placed in "A" Grade



In recognition thereof this

## Diploma of Associate Engineer

is awarded at Lahore on the February 22, 2012



*Small*  
Secretary



# CERTIFICATE OF ACHIEVEMENT

Course Number 18220  
Unique Certificate Number 442/AK-TAR/05/2025, CQI | IRCA | 623906

**Mr. Muhammad Junaid Raza**  
Date and place of birth: 12.07.1991, Mandi Bahauddin

Participated and has successfully completed the  
CQI | IRCA Approved (18220) 5 – day training course on

## QUALITY MANAGEMENT SYSTEMS AUDITOR/LEAD AUDITOR

from 07.03.2025 until 21.03.2025

**has successfully passed all the course assessment requirements** of Quality  
Systems Standard ISO 9001 and the conduct of quality system audits

Bucharest, 15.05.2025

TÜV Austria Romania

Fulga Doru  
Managing Director



This certificate is valid for 5 years as an CQI | IRCA | QMS Lead Auditor  
from the last day of attendance. This statement is valid only for CQI | IRCA registered auditors.

TÜV Austria Romania – 139B Calea Plevnei, Building A, District 6, 060011, Bucharest  
academia@tuv-austria.ro ; www.tuv-austria.ro



This is a certificate awarded to

***Muhammad Junaid Raza***

on successfully completing

**LICQual Level 6 Diploma in Civil Quality Control and Quality Assurance QC/QA**

training course approved and validated by the

**LICQual**

in association with Approved Training Centre

**Innovative College of Professional Studies (Pvt) Ltd**

Course Number: LICQ2200138

Course Duration: 120 Credit Hours

Certificate Number: 54457

Issued on 11<sup>th</sup> April 2025



A handwritten signature in black ink, appearing to read "Rebecca Alice".

**Rebecca Alice**





Ref: HR-EXP-101553-2023-52

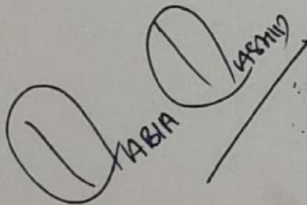
October 24, 2023

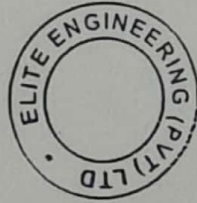
To Whom It May Concern

This is to confirm that Mr. Muhammad Junaid Raza holding CNIC 34401-1510383-3 worked as "Site-Incharge" in our organization from January 09, 2019, to October 24, 2023.

During his employment with us, we found him efficient and dedicated and wish him good luck for his brilliant future.

Best Regards





**Rabia Rasheed**

**Assistant Manager HR & Admin**

113-L1, Valancia Town, Lahore  
UAN: +92-42-111-111-932  
Tel: +92-42-35225708-9, 35226692  
[www.eliteengineering.com.pk](http://www.eliteengineering.com.pk)





HEBEI RESEARCH INSTITUTE OF CONSTRUCTION & GEOTECHNICAL  
INVESTIGATION CO., LTD PAKISTAN BRANCH

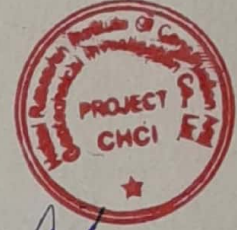
ADD: NO. 187, 33 Street, Khayaban-e-qasim, Phase VIII, DHA, Karachi, Sindh, Pakistan  
TEL: 0302-8448512 0310-8801666 E-mail: [chci.mlc@gmail.com](mailto:chci.mlc@gmail.com)

## TO WHOM IT MAY CONCERN

This is to certify that **Mr. Muhammad Junaid Raza S/O Fazal Kareem** (ID Card 34401-1510383-3) served in our Company **Hebei Research Institute of Construction & Geotechnical Investigation Co Ltd.** as a **Senior Site Supervisor** from February, 2018 to January-2019.

He has proved himself worthy of all the responsibilities placed on his shoulder and on each account. He performed to our entire satisfaction. He is a hardworking, dedicated and conscientious individual who demonstrated a positive attitude, and a deep sense of value work.

We wish him all the success in his future endeavors.



*Muhammad Naveed*

Muhammad Naveed

Project Manager



# HUSNAIN CONSTRUCTION COMPANY (Pvt) LIMITED

Ref: HCL/RD/B/329

Date: 30, September 2012

## TO WHOM IT MAY CONCERN

It is certified that **Mr. Muhammad Junaid Raza S/O Mr. Fazal Kareem** was working in our esteemed organization as Assistant Surveyor on **D.I.KHAN to SARAI GAMBILA PROJECT (ICB-2) N-55 Section II** from 30-August-2011 to 1-September-2012.

We found him honest, he is mentally sharp and eligible to perform the professional assignments independently to the entire satisfaction of his superiors.

We wish him success in his future professional carrier.

Head Office :  
242 AHMED BLOCK NEW  
GARDEN TOWN LAHORE PAKJSTAN  
TEL : (042) 5836202-5836653-5832395  
FAX : 5836232 TELEX # 47745 HCCL PK

Regional Office :  
D - 103 BLOCK # 4 KAHKESHAN CLIFTON KARACHI  
TEL : (021) 5862751 / 3 FAX : (021) 5862751

Regional Office :  
HOUSE # 76 STREET # 45 F-10/4 ISLAMABAD  
TEL : (051) 290091 FAX : (051) 290081

Branch Office :  
BAHAWAL PUR ROAD  
MUNIR ABAD MULTAN  
TEL : (061) 588944 FAX : (061) 528440



BML/GM/STAFF/511

September 7, 2015

## CERTIFICATE OF INTERNSHIP

This is to certify that **Mr. M. Junaid Raza**, student of The University of Lahore, vide reference BSCT 01123095, has completed his 08 weeks **Internship Training** with our company from **30-06-2015 to 29-08-2015**.

He has been regular, prompt and proved himself meticulous during his entire internship period. We found him very obliging, helpful and co-operative. He handled all the dealings and tasks assigned to him in a loyal and prudent behavior.

We wish him a successful future.

for **Banu Mukhtar Contracting (Pvt.) Limited**

**Raja Muhammad Iftikhar Khan**  
General Manager (Admin.)

### Head Office: Lahore

Banu-Mukhtar, 5-A, Ali Block, Main Blvd.  
New Garden Town Lahore, Pakistan.  
Fax: (042) 35846653-54  
E-mail: lhe@banumukhtar.com

### Islamabad

G.T Road, Motorway Chowk  
Islamabad. Fax: (051) 5402778  
E-mail: isb@banumukhtar.com

### Karachi

45-H, Block-6, P.E.C.H.S.  
Shahrah-e-Faisal. Fax: (021) 34389535  
E-mail: khi@banumukhtar.com



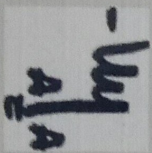
**Elite Engineering (Pvt) Ltd.**  
Engineering, Procurement & Construction

# SAFETY GREENSERIES AWARD LTI FREE SAFE MAN-HOURS AWARD

THIS CERTIFICATE IS PROUDLY PRESENTED TO

**Junaid Raza-Site Incharge**

THIS APPRECIATION IS GIVEN TO EXPRESS OUR SINCERE GRATIFICATION AND THANKS FOR YOUR EFFECTIVE CONTRIBUTION, DEDICATION AND COMMITMENT DEMONSTRATED TOWARD SAFE & SUCCESSFUL COMMENCEMENT OF THE MILESTONES TO CREATE BENCHMARKS.



SIGNATURE



**June 08, 2022**

DATE