

CURRICULUM VITAE

HARISH RAEES AHMED SHAIKH

Project Planning & Control Engineer – (Primavera P6)

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CARRER OBJECTIVE:

“Project Planning & Control Engineer with over 7 years of EPC experience in infrastructure, industrial, and oil & gas sectors. Targeting assignments with a reputed organization in Saudi Arabia where I can contribute to Vision 2030 by ensuring timely, cost-effective, and high-quality project execution”



PROFILE SUMMARY:

- ✚ Project Planning & Control Engineer with over seven years of experience with leading organizations in EPC projects across Infrastructure, Industrial, Oil & Gas, and Residential sectors.
- ✚ Proficient in project planning and scheduling using Primavera P6, cost control, subcontract management, developing project execution plans, and progress reports.
- ✚ Skilled in preparing Extension of Time (EOT) and supporting the Contracts Manager in the preparation of cost claims.
- ✚ Experienced in creating revised and recovery schedules to mitigate delays and realign project timelines with key milestones.
- ✚ Proficient in invoice preparation and documentation in compliance with client and contract requirements, and in monitoring cost accruals to maintain budgetary compliance.
- ✚ Expertise in resource planning, including equipment and manpower forecasting, as well as tracking procurement to ensure alignment with project schedules.
- ✚ Experienced in reviewing subcontractor schedules, progress updates, and invoices to ensure alignment with project requirements and contractual obligations.
- ✚ Demonstrates excellent communication, leadership, and analytical skills, with a consistent record of ensuring timely and efficient project execution.



PROFESSIONAL EXPERIENCE (7+ Years)

1. SISCO – Specialized Industrial Services Co.

- ✚ Position: Project Planning & Control Engineer (Qiddiya Approved)
- ✚ Duration: May 2024 – Present

Project:

- ✚ Site Support Services (Site Wide Logistics) Budget = Multiple POs – 169 M /- SAR

2. FMC – Mohammed A. Farhat Co.

- ✚ Position: Planning Engineer (Royal Commission of Al Ula Approved)
- ✚ Duration: April 2023 – May 2024

Projects:

- ✚ Film Studio & Facility Buildings Budget = 211 M /- SAR
- ✚ Heritage Hotel Fit Out Project Budget = 578 M /- SAR

3. Landmark Construction Co.

- ✚ Position: Planning Engineer
- ✚ Duration: October 2020 – January 2023

Projects:

- ✚ Industrial Facility – Energy Park Budget = 280 M /- SAR
- ✚ Jazan Commercial Shopping Mall Budget = 63 M /- SAR
- ✚ Multiple Residential Projects

4. Vascon Engineers Ltd.

- ✚ Position: Planning & Scheduling Engineer
- ✚ Duration: February 2019 – August 2020

- ✚ Position: Trainee Engineer
- ✚ Duration: April 2018 – January 2019

Projects:

- ✚ Esic Hospital & PG Institute Budget = 131 M /- INR.
- ✚ Ivy Glen – Residential Complex Budget = 228 M /- INR.



PRINCIPAL FUNCTION AND KEY RESPONSIBILITIES:

- ✚ Develop and maintain comprehensive **Baseline Schedules** using **Primavera P6** and other **project management tools**, ensuring alignment with contract scope, deliverables, and key project milestones.
- ✚ Monitor and update project schedules, comparing planned vs. actual progress, identifying variances, and initiating timely corrective actions to ensure timely project delivery.
- ✚ Prepare detailed **Look-Ahead Schedules** aligned with baseline plans and actual site conditions to support proactive planning, resource deployment, and seamless **project coordination**.
- ✚ Generate and submit accurate **progress reports** (Daily, Weekly, Monthly), **S-Curves**, dashboards, and **presentations** for internal management, executive support, and client communication.
- ✚ Conduct **Earned Value Analysis (EVA)** to assess cost and schedule performance using **CPI** (Cost Performance Index) and **SPI** (Schedule Performance Index), supporting data-driven decisions.
- ✚ Prepare and support **Extension of Time (EOT) claims**, including delay analysis, impact assessments, and compiling supporting documentation in coordination with the Contracts and **project documentation** teams.
- ✚ Manage and monitor subcontractor progress across multiple disciplines, ensuring adherence to project schedules, scope, and contractual obligations through proactive leadership and collaboration.
- ✚ Perform **Critical Path Method (CPM) analysis** to identify scheduling risks, evaluate float, and develop mitigation or recovery plans, logging risks and delays in comprehensive **risk logs**.
- ✚ Track and manage **material procurement schedules** and delivery timelines to prevent site delays and ensure consistent workflow continuity.
- ✚ Analyze delays, disruptions, and productivity deviations; develop and implement recovery plans and revised schedules to realign progress with project objectives.
- ✚ Estimate and forecast required resources (manpower, equipment, materials) in accordance with the **Work Breakdown Structure (WBS)** and overall project strategy for efficient **resource management**.
- ✚ Prepare and maintain **Resource Forecast Plans**, including manpower histograms and equipment schedules, ensuring availability and optimization across project phases.
- ✚ Coordinate effectively with engineering, procurement, and construction teams to resolve technical issues, ensure timely deliverables, and support smooth project execution.
- ✚ Provide weekly updates and variance analysis reports to the Project Control Manager, highlighting schedule and cost deviations, and recommending corrective actions through clear and effective **communication**.
- ✚ Participate in and **facilitate meetings** with clients, consultants, and internal teams, presenting updates on progress, risks, and mitigation strategies to ensure stakeholder alignment.

- ✚ Demonstrate strong **leadership** by driving schedule accountability, leading cross-functional teams, and managing **special assignments** as directed by senior management.
- ✚ Prepare and update **cash flow forecasts** based on actual progress and anticipated expenditures to ensure accurate and proactive financial planning.
- ✚ Maintain and review comprehensive **cost reports**, tracking actual vs. budgeted values, identifying overruns, and proposing cost control strategies.
- ✚ Monitor cost commitments and accruals to maintain compliance with approved budgets and support timely monthly billing and invoice cycles.
- ✚ Integrate schedule and cost data for consolidated project performance tracking, enabling effective reporting, forecasting, and decision-making support.
- ✚ Maintain and update project control documentation including **cost S-curves**, manpower histograms, **productivity reports**, and **project documentation** for audit readiness and transparency.
- ✚ Exhibit strong interpersonal and **communication** skills, ensuring continuous coordination among stakeholders and effective dissemination of project information.



EDUCATIONAL QUALIFICATION:

- ✚ **Bachelor of Engineering in Civil Engineering.**
Savitribai Phule Pune University, India
- ✚ **Diploma in Civil Engineering.**
Maharashtra State Board of Technical Education (MSBTE), India



SKILLS:

- ✚ Development of Project Baselines, Execution Plans & Progress Reports
- ✚ Cost Control, Budget Tracking & Accrual Management
- ✚ Preparation of Extension of Time (EOT) Claims & Support in Cost Claims
- ✚ Resource Planning & Utilization (Material, Equipment, Manpower)
- ✚ Invoice Preparation with Supporting Documentation
- ✚ Strong Communication, Leadership & Stakeholder Management Skills



CORE COMPETENCIES:

- ✚ Certified in Oracle **Primavera P6**, 17, 20 & 22.
- ✚ Software package – **MS Office**.
- ✚ **Aconex, Outlook, Oracle NetSuite, & EDMS**.
- ✚ Design Applications: **AutoCAD** 2015/16/20.



PERSONAL DETAIL:

- ✚ Name: Harish Raees Ahmed Shaikh
- ✚ Date of Birth: 20th June 1996
- ✚ Nationality: Indian
- ✚ Languages: English, Hindi, & Urdu.
- ✚ Passport No.: X5206550
- ✚ Iqama No.: 2552157683
- ✚ Marital Status: Single