



NAYEF TAWFIC DAKDOUKI

CONSTRUCTION MANAGER / CIVIL

BACHELOR IN CIVIL ENGINEERING

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PERSONAL SUMMARY

An enthusiastic and highly motivated individual who has a clear understanding of the role and responsibilities associated with being a project construction manager. Having the ability to provide support for multiple concurrent priorities, able to establish, maintain and develop effective working relationships with project staff, operational teams. He possesses a broad range of technical, personal effectiveness and leadership skills and uses rigorous logic and methods to come up with effective solutions to difficult problems. Currently looking for a Suitable position with an ambitious company where he will be working with industry experts, people who have the skills and experience to make a real difference to the future.

AREAS OF EXPERTISE

Infrastructure projects

Health & safety

Hospitality Projects

Private residential developments

Large scale commercial buildings

Public sector buildings

Project/ Construction management

PERSONAL SKILLS

Critical thinking

Leadership, Proactive

Professional conduct

Teamwork Perseverance

Creative energy

Positive attitude

ACADEMIC QUALIFICATION

BSc. CIVIL ENGINEERING

LEBANESE University, Beirut – Lebanon

Graduation December 2006

Project management institute (PMI)

Project management professional (PMP)

Expected graduation date Dec 2025

CAREER HISTORY

PROJECT MANAGER / SAHARI AL-KHAIR -SALCO / DIRIYAH AUG 2024 – TO PRESENT

- Prepare, schedule, coordinate and monitor the assigned engineering works
- Overseeing all onsite and offsite constructions to monitor compliance with building

CONSTRUCTION FIT-OUT MANAGER / BAUMAT-MBL / RIYADH

PROJECT: PRIVATE CONFIDENTIAL SEP 2020 – TO JULY 2024

- Prepare, schedule, coordinate and monitor the assigned engineering works
- Interact daily with the senior management to interpret their needs, requirements, and represent them in the field.
- Overseeing all onsite and offsite constructions to monitor compliance with building and safety regulations

CONSTRUCTION MANAGER / HILL INTERNATIONAL/JEDDAH MAY 2019 – TO APR 2020

- working across all disciplines to provide full support and guidance and back-up at all times. In addition, tracking Expenses, Staffing, Quality Management, Managing Processes, Organization, Coaching, Communication Processes and Promoting Process Improvement
- Reviewed Method Statements QCPs and ITPs for surveying works as submitted by contractors and ensured its compliance with construction contract requirements
- Reviewed and commented on contractor reports, plans, progress, quality, safety, and constructability aspects are met with the requirements
- Advised PMC Quality and Safety Engineers as well as Project Manager for noticed non-compliance of surveying works during site visits

PROJECT ENGINEER / BACS – BECTHEL AGC CCC SIEMENS

PROJECT: RIYADH METRO / OCT 2016 – OCT 2018

VALUE: 22.8 BILLION USD

- Prepare, schedule, coordinate and monitor the assigned engineering works
- Monitor compliance to the specifications & QA/QC procedures
- Interact daily with the senior management to interpret their needs, requirements, and represent them in the field.

REGISTRATIONS

Professional engineer: SCE, KSA.

Registered engineer: OEA, Beirut.

COMPETENCIES

Inventiveness, Disciplined

Interpersonal sensitivity Persuasiveness

Awareness of ethical issues

Practical, methodical,

Able to make good judgments

Ability to follow instructions

Initiator & motivator

Strong Behavior Management

Highly organized

COMPUTER SKILLS

Planning & Engineering Software's:

MS Project, Primavera P6,

Auto CAD Robot, Water cad.

Office Tools: (All Products)

LANGUAGES

English: Proficient

Arabic: Mother tongue

French: Good written & spoken

PERSONAL DETAILS

Date of Birth: 1982

Marital Status: Married

Visa type: Transferable Iqama

Joining Date: within 4 weeks

- Perform overall quality control and report regularly on project status.
- Assign responsibilities and mentor the working team.
- Cooperate and communicate effectively with the project manager and other project participants
- Review engineering deliverables and initiate appropriate corrective actions.

PROJECT ENGINEER / HOURIEH ENT / BEIRUT-LEBANON

SITE MANAGER MAR 2012 – DEC 2015

PROJECT: NATIONAL LEBANESE LIBRARY / 30 MILLION USD

PROJECT: PLATINUM VILLAGE / RESIDENTIAL / 225 UNITS

PROJECT: LE YACHT CLUB / BEIRUT / 5 STARS HOTEL

- Restoration of 110 years old building/ LNL project
- Execution: shoring system, structure works, finishing works, steel structures, Joinery and doors, fit out works, glass works
- Coordination Works with all disciplines and stakeholders.
- Responsibilities
 - Prepare, schedule, coordinate and monitor the transformation works.
 - Management contract and engineering contractor will overlook the EPC
 - Contractors work to ensure compliance with client scope of works.
 - Maintain metrics and analyze data to assess performance and implement

GENERAL ENGINEERING TECHNOLOGIES, BEIRUT – LEBANON

SITE ENGINEER NOV 2009 – MAR 2012

PROJECT: ALRAYAN PALACE, Alley – LEBANON / 30 MILLION USD

PROJECT: TALLEH 2550, Beirut – LEBANON / RESIDENTIAL / 30 UNITS

- Rehabilitation: 80 years old palace civil works, Landscaping, external works, fit out works
- Daily reporting to construction and project manager.
- Liaise and negotiate with customers, clients, suppliers, manufacturers, retailers, and consumers.

BUTEC QATAR, DOHA – QATAR

SITE ENGINEER JAN 2008 – SEP 2009

PROJECT: MESAED IPP PROJECT / 35 MILLION USD

PROJECT: WAKRA SE SW SUBSTATIONS / 10 MILLION USD

- Working on detailed diagrams, plans and drawings.
- Following on all execution drawings (steel and form-work work, hollow-core slabs, finishing works).
- Coordinating site issues for substation 400, 220 MV, transformers 700 MW, fire walls and trenches.

PPB – STRUCTURES – DH, BEIRUT – LEBANON

PRECAST ENGINEER SEP 2006 – DEC 2007

- Reviewing bids, Site installation supervision and management.
- Design and fabrication of pre-stressed prefabricated elements (beams, slabs, ribbed slabs, hollow-core slabs, pre-slabs).

LACECO – BEIRUT – LEBANON

INFRASTRUCTURE CIVIL ENGINEER MAR 2006 – SEP 2006

- Worked as Engineer in Trainee for the hydraulic department checking on the Infrastructure, storm water, domestic water for projects: in Amman – Jordan, Beirut – Lebanon