

Yosuf Osama Khattab

Technical Office / Qs Enginner At Sarh Attaqniah For Construction Company KSA

Email: Yosufkhattab@gamil.com; Cell No KSA: 00966510026275

Education : Bachelor of Civil Engineering (2012 - 2017)

Tanta | Higher Institute of Engineering and Technology,

Cumulative Grade: good.

Graduation Project : Design of Reinforced concrete,

Project Grade : Excellent.

Known Languages: English & Arabic

Computer Skills: MS Word, MS Excel, MS Power Point, AutoCAD , Revit & Submitting Drawings Throw PM Web

Location: Mecc , Saudi Arabia

Iqama Status: Transferable Iqama

CERTIFICATION

- Good Knowledge in MS Word, MS Power Point, Outlook & MS Excel
- Good Knowledge in Auto Cad , Revit & Backgroud Of Naviswork
- Good Knowledge in PM Web Server

JOB SUMMARY

A seasoned professional with More than 7 years of experience in:

- Strong Knowledge of Cost Estimation, Cost Control, Quantities takeoff, Preamble's, Billing, Claims Management, Change Orders, Variations, Reconcilaation, Managing Contract BOQ & Financial Management.
- Proficiency in relevant software tools (Microsoft Excel, AutoCAD, Recit , Outlook, Power Point and PM web
- Ability to communicate logically and clearly with management and staff.
- Must have a clear understanding of, and ability to work with, construction contract commercial documents, drawings, and specifications.
- Strong knowledge of tracking changes to the design & construction work.
- Strong analytical capabilities and the ability to work independently.
- Liaise with site manager, client, contractors & subcontractors.
- Attending the weekly progress meeting with Client.
- Knowledge of local construction regulation & practices is preferred.
- Strong Knowledge of evaluate & negotiate contract terms with vendors & Subcontractors.
- Analyzing project advice on cost optimization & cost saving strategies.

PROJECT INVOLVED

Technical Office / Qs Engineer March-(2025)

At Sarh Attaqniah Company For Contracting, Roshn , Almanar Community.

Client : Roshn

Engineers : Hill International



مجموعة روشن
ROSHN GROUP



Technical Office / Q.S Engineer july-(2023)

At Sarh Attaqniah Company For Contracting, Faculty of pharmacy, Tabuk university

Client : Tabuk University

Consultant : Saud Consult



جامعة تبوك
University of Tabuk



Technical Office / Q.S Engineer February-(2022)

At Sarh Attaqniah Company For Contracting , Medina School Projects (Ksa)

Client : TBC

Consultant : Saudi Architects



- **Site Engineer (2019) Al - Zahraa General Contracting Company, Roads and bridges. (Egypt)**

- **Supervisor Engineer (2018) Armed Forces Engineering Authority Supervise at El-Wahat_6
October City road (Egypt)**

- **Site Engineer July- (2017) Elaraby company for realstate and investment. (Egypt)**

- **Engineer Training Tanta- (2016) Nile company for Roads and Bridges. (Egypt)**

PROFESIONAL EXPERIENCE

SARH ATTAQNAH COMPANY FOR CONTRACTING , MARCH-2025 Till Date

Duty & Responsibilities:

- Preparing MIDP .
- Cost Distribution For All Project Clauses .
- Review And Check design drawings .
- Submitting Drawings on PMWeb.
- Quantity surveying using Revit and Autocad & Excel.
- Prepared & Submitted Interim Payment Applications to Client & Obtain Approval. And the followup, the Payment Certificate.
- Maintaining and updating the status of progress daily. Monitoring of progress of works on daily/weekly/monthly & prepare financial statements for monthly report.
- Tracking the daily progress report
- Evaluation of Sub-contract billing prior to endorsement to accounting department for payment.
- Provide support during procurement processes, including tender evaluation and contract administration.

SARH ATTAQNAH COMPANY FOR CONTRACTING , JULY-2023

Duty & Responsibilities:

- Quantity surveying using Autocad & Excel.
- Working on finalizing the initial delivery notes.
- Final delivery of many systems in the project , FM200 , FIRE ALARM SYSTEM , ACCESS DOOR SYSTEM ,CCTV CAMERA SYSTEM , FIRE FIGHTING SYSTEM , WATER SUPPLY SYSTEM , IRRIGATION SYSTEM & BMS SYSTEM .
- Prepared & Submitted The Final Payment Applications to Client And the followup, the Payment Certificate .
- Handing Over The Project .

SARH ATTAQNAH COMPANY FOR CONTRACTING , February-2022

- Quantity surveying using Autocad & Excel.
- Preparing And Submitting Shop Drawings .
- Prepared & Submitted Interim Payment Applications to Client & Obtain Approval. And the followup, the Payment Certificate
- Tracking the daily progress report
- Evaluation of Sub-contract billing prior to endorsement to accounting department for payment.
- Provide support during procurement processes, including tender evaluation and contract administration.
- Preparing And Submitting AsBuilt Drawings .