

MOHAMMED EL-SHINNAWI

CIVIL ENGINEER



ABOUT ME

Civil project manager who efficiently manages various civil constructions project with 11 years' experience.

adept at thinking out of box to do the most economic solutions and specialize in assessing project needs while adhering to cost - effective quality control standards

PERSONAL INFORMATION

Birth Date: 23/2/1991

Gender: Male

Nationality: Egyptian

Place of birth: Mansoura city

Military: Exemption

Driver's license : Egyptian license, Saudia Arabia license.

CONTACT DETAILS

☎: 02/01099072299, 00966/540831714



mohammed.elshinnawii@gmail.com

LinkedIn : mohammed-el-shinnawi

EDUCATION

- [Sep 2008 – May 2013] Bachelor of civil engineering from Faculty of Engineering [ELSHEROUK ACADEMY]
- General Grade: GOOD
- Graduation Year: 2013
- Project Graduation: Project management

EXPERINCE

- SEP2024 – Till Now project manager
Work at Saudi Emar Co. (Developmental Housing of Hail Road) for implantation and construction of 245 villa (958 units) in (AL- Madina AL Munawwara)
 - Developed and executed comprehensive project plans, including scope, schedule, resources, and budget.
 - Led and supervised project teams, delegated tasks, and ensured timely execution of activities.
 - Monitored daily project progress using planning tools (e.g., Primavera, MS Project).
 - Coordinated with stakeholders (consultants, clients, contractors) to resolve technical and administrative issues.
 - Prepared detailed progress reports (daily, weekly, monthly) highlighting achievements, risks, and challenges.
 - Managed project budgets, tracked expenditures, and controlled costs to stay within financial limits.
 - Oversaw quality control processes to ensure compliance with approved specifications and standards.
 - Identified project risks and implemented mitigation strategies to minimize impact on schedule and deliverables.
 - Closed out projects, submitted final documentation, and prepared completion reports.
- NOV2023 – AUG 2023 Construction manager
Work at Saudi Emar Co. (Developmental Housing of Hail Road) for implantation and construction of 245 villa (958 units) in (AL- Madina AL Munawwara)
 - Executing, supervision and leading construction Civil work, architecture work, electric work and mechanical works and very special works in cinema, theatre like (sound system, lighting system, mechanism system for the show way and curtains)
 - Estimate activities cost and time and controlling, monitoring to take action if there is any variance

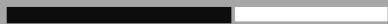


CERTIFICATION

- **Project Management Professional (PMP)®**
- **RISK Management Professional (PMI-RMP)®**
- **PROJECT MANAGER'S APPROVAL FROM NATIONAL HOUSING COMPANY (NHC)**
- **Preparing for certified cost professional (CCP)**

TECHNICAL SKILLS

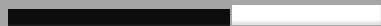
SAP (ERP SYSTEM)



Primavera P6



AutoCAD 2018



Microsoft Excel



LANGUAGE

ENGLISH LANGUAGE



- Leading team member to motivate, collaborate, training to achieve our company goals
- Do Dailey, weekly, monthly reports
- Communication with stakeholders (owners, consultants, end users)
- Make all Sub-contractor's contracts with full details of specs and conditions attached with requirements (Drawings/ B.O.Q)
- DO Meetings with site engineer (Dailey, weekly) to monitor < control and Coordinate all activity and make a decision to solve any issue
- Supervision, monitoring and controlling sub-contractors
- work progress.for daily, weekly and monthly for procurement process.
- Follow the site cash flow and time schedule
- Assurance of all safety requirements by Client to be done in site
- **Dec 2022 – OCT 2023** **Project manager**
Work At High Definition Co for The Work of mechanizing, Restoration, maintenance, update and development at the Alamein tax office AT Marsa Matrouh City [Ministry Of Finance]
- Executing, supervision and leading construction Civil work , architecture work , repairing work , electric work and mechanical works
- Make all Sub-contractors' contracts with full details of specs and conditions attached with requirements (Drawings/ B.O.Q)
- Supervision, Monitoring and controlling Subcontractors work.
- Coordination between Civil work, architecture work, repairing work , electric work and mechanical work
- Estimate and reporting the required daily materials quantities
- **Mar 2022 – Dec 2022** **project manager**
Work At H.Z Real State for building and finishing 14 villas and 4 residential building in new Mansoura
- Executing, supervision and leading construction Civil work , finishing work .
- Leading a team work to motivate them to do the best
- Estimate activities cost and time and controlling them
- **Apr 2020 - Feb 2022** **Project Manager**
Work at EL-Shafei Contracting Co. For construction ,Development , Restoration and Maintenance of THE PALACE OF CULTURE AT Shebien ELKom City [Ministry Of Culture]
- Executing, supervision and leading construction Civil work , architecture work , repairing work , electric work and mechanical works and very special works in cinema , theatre like (sound system , lighting system , mechanism system for the show way and curtains)
- Estimate activities cost and time and controlling , monitoring to take action if there is any variance
- Communication with stakeholders (owners , consultants , end users)
- Leading team member to motivate , collaborate , training to achieve our company goals
- Do Dailey , weekly , monthly reports



SKILLS

- Ability to make fast and reliable decisions about how to solve problems
- Working under pressure and excellent understanding for job tasks
- Good communication with people
- Adept for build a team and motivated them to do best
- Adept for teach others and share information
- Adept for leading A team
- Adept at preparing detailed financial models and budget forecasts
- Admirable experience planning managing and implementing various civil projects
- Impressive ability to inspire team members and coordinate
- Very good converse in a professional through manner verbal written English and Arabic
- Strong organizational skills

- **Apr 2020 - Feb 2022** **Project Manager**
Work at EL-Shafei Contracting Co. For construction ,Development , Restoration and Maintenance of THE PALACE OF CULTURE AT SHEBIEN ELKOM City [Ministry Of Culture]
- Executing, supervision and leading construction Civil work , architecture work , repairing work , electric work and mechanical works and very special works in cinema , theatre like (sound system , lighting system , mechanism system for the show way and curtains).
- Estimate activities cost and time and controlling , monitoring to take action if there is any variance .
- Communication with stakeholders (owners , consultants , end users).
- Leading team member to motivate , collaborate , training to achieve our company goals .
- Do Dailey , weekly , monthly reports.
- **Jan 2017 – Mar 2020** **construction manager**
Work at EL-Shafei Contracting Co. For construction New Cleopatra hotel for tax workers At Marsa Matrouh City ...[Ministry Of Finance]
- Managing daily site construction activities with full coordination with all concerned disciplines.
- Checking all project drawings with coordination with all disciplines to make the shop drawings for execution process.
- Supervision, monitoring and controlling sub-contractors work progress.
- Submission of the daily, weekly and monthly construction progress reports to project manager
- **Mar2016 – Dec 2016** **Technical Office Engineer**
Work at EL-Shafei Contracting Co. For Execution of construction tax authority on sales at EL-Sadat City...[Ministry Of Finance]
- Make the shop drawing for all of activities
- Do the quantity survey for all activities
- Finally do the as built drawings
- **Nov 2014 – Feb 2016** **Site Engineering**
Work at EL-Shafei Contracting Co. For Execution of construction tax authority on sales at Marsa Matrouh City [Ministry Of Finance]
- Work with Project Technical team to study the project specs and contract
- Work with Project Technical team in creating the project method of statements.
- Work with Project Technical team in the planning process of project activities.
- **Sep 2013 – Sep 2014** **Site Engineering**
Work at EL Fawazan for Constructions (buildings, factories and warehouses) at Riyadh City
- Supervision Dailey activities