

CURRICULUM VITAE

Shakil Ahmed



☎ +966 538238446 (M)

+966 538238446 (WhatsApp)

E-mail ID: Sbr.shakeel@gmail.com

Post applied for Logistic Supervisor

Career Objective:

Looking forward to obtain a challenging position in an organization where I can utilize my experience and skills to meet the required challenges of the company.

Profile:

Having above 17 Years' experience with various organizations like **Infraroad Trading & Contracting Company (UCC) Qatar, Doha Regional Plastic Solution Qatar, Urbacon Trading & Contracting Qatar** and **Al Ghanem Group Kuwait** as a Warehouse Supervisor and logistic in charge with good knowledge of receiving inspection for Civil & Mep materials.

Current Working:

Olayan Descon Dammam @ As a Warehouse & Logistic Supervisor.

Jobs and Responsibilities:

- Making supply request for the material required for the project.□
- Managing & ensuring the accuracy of product storage warehouse inventories.□
- Discussions & negotiations with goods carrier about shipment costs.□
- Establishing & managing incoming & outbound shipping schedules.□
- Managing the flow of resources & goods throughout an organization.□
- Collaborating with different division within business to enhance logistics.□
- Supervising the reminder of the logistics team's job.□
- Supervising the process of importing & exporting a product.□
- Coordination of manufacturing schedules, storage & shipment of certain goods & commodities.□

- Developing procedures & system for scheduling & tracking procurement & distributions.□
- Liaison with customers, suppliers & employees to ensure inventory is properly documented & ordered, as well as guarantee delivery schedules are adhered to.□
- Delivery checking as per the Purchase order and met with the consultant for the approve materials. And reporting to the Project Manager and construction manager.□
- Receiving & Issuing of Material Orders.□
- To ensure safekeeping both as to quality and quantity of materials.□ □ To maintain proper records.□
- To reserve a particular material for a specific job when so required.□
- To issue materials as per requested quantities against authorized requisition notes/material lists.□
- Receiving materials inspection of certification type 2.1 materials as per purchase order.□
- Dimensional check, part number verification & quantity check.□
- Preparing MDR of any discrepancy in received 2.1 materials.□
- Offering & preparing certification type 3.1 & 3.2 materials to Qatar gas QA/QC as per procedure.□
- Preparing MDR if any discrepancy of item reported by QA/QC & informing to concern supervisors.□
- Coordinating with Employees who are belongs to maintenance & operation Department for the □
- effective progress of Unit Output.□
- Good knowledge of receiving & inspection of various types of chemicals.□
- Storing chemicals according to their nature.□

Education Qualification:

- Bachelor of Science from JP University Chhapra Bihar.

Technical Skills:

- Microsoft Windows XP, Windows 7, Windows 8.
- Microsoft Office 200/2003.
- Worked in SAP software, ERP Oracle ERP Dynamic, Build smart & ERP Oddo System.

Training attained.

- 1 HSE induction
- 2 Job Training
- 3 Chemical handling Safety Awareness
- 4 Warehouse Safety

Professional Qualification:

- 1. Organization** : **Olayan Descon Dammam KSA**
Designation : **Warehouse & Logistic Supervisor**
Period : February '2023 to till date.

- 2. Organization** : **Infraroad Trading & Contracting Company (UCC) Qatar**
Designation : **Warehouse Supervisor**
Period : August '2020 To December '2022

- 3. Organization** : **Doha Regional Plastic Solution Qatar**
Designation : **Warehouse & Logistic Supervisor**
Period : October '2017 to July '2020

- 4. Organization** : **Urbacon Trading & Contracting Company Qatar**
Designation : **Material Controller**
Period : December '2013 to October '2017

- 5. Organization** : **Al Ghanem Group Kuwait**
Designation : **Storekeeper**
Period : December '2006 to October '2013

Strength:

- Possess excellent interpersonal communication skills, efficient organizing ability and dedication to duty with enthusiasm and high sense of loyalty.

Personal Profile:

Name Shakil Ahmed

Father's Name: Kamar Rashid

Date of Birth: 20/05/1976

Nationality: Indian

Religion: Islam

Marital Status: Married

Passport No: T2438387

Language: English, Arabic, Hindi, Urdu.

Driving License; Qatar & Kuwait LMV.

SINCERELY YOURS

Shakil Ahmed

जय प्रकाश विश्वविद्यालय, छपरा



Roll No. 242085

Reg. No. 307280/1998

प्रमाणित किया जाता है कि शकील अहमद को, जिन्होंने गोपालगंज कॉलेज गोपालगंज से सन् 1998 के जुलाई मास में आयोजित विज्ञान की स्नातक (त्रिवर्षीय पाठ्यक्रम) प्रतिष्ठा की परीक्षा में उत्तीर्णता प्राप्त की और प्रथम वर्ग में सीटिन पाया, इस उपाधि के लिए अधिकृत किया गया।

This is to certify that SHAKIL AHMED of GOPALGANJ COLLEGE GOPALGANJ College Who was passed the Bachelor of Science (Three Years Course) Honours examinations held in the month of July 1998 and was placed in FIRST Class, who admitted to the Degree.

परीक्षा के विषय:-

1. प्राथमिक विषय भौतिक विज्ञान
2. अनुसूचित विषय :-
(i) रसायन विज्ञान
(ii) गणित
3. रचना :-
(i) न हिंदी
(ii)
4. सामान्य अध्ययन

Subjects of Examination :-

1. Honours Subject PHYSICS
2. Subsidiary Subject :-
(i) CHEMISTRY
(ii) MATHEMATICS
3. Composition :-
(i) NON HINDI
(ii)
4. General Studies

जय प्रकाश विश्वविद्यालय, छपरा

दिनांक / 26/04/1999 DATE 26/04/1999

Vice-Chancellor



No. PC/HA/110312

JAI PRAKASH VISHWAVIDYALAYA
CHAPRA (BIHAR) (UNIVERSITY)



PROVISIONAL CERTIFICATE

This is to certify that **SHAKIL AHMED**

Roll No. **242085** Registration No. **307280/1998**

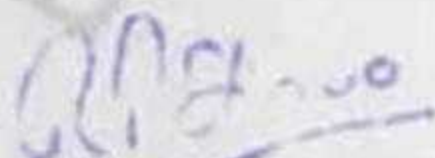
of **GOPALGANJ COLLEGE GOPALGANJ** passed the

Bachelor of Science **(Physics Hons.)** Examination 1998

of this University held in the month of July 1998 and

was placed in the **First** class.

Chapra, Dated: 16 Nov. 1998


Registrar

06624

JAI PRAKASH UNIVERSITY, CHAPRA

(EXAMINATION DEPARTMENT)

ORIGINAL

The following are the marks obtained by SHAKILAHMEDRoll No. 242065Registration No. 207280/1995of of GOPALGNAJ COLLEGE, GOPALGANJ at the Bachelor of Science (Hons.) Part I Examination, 1996 held in the month of DECEMBER 1996

Subject and Paper	Composition Subject				Name of the Honours Subject Physics					Name of the 1st Subsidiary Subject Chemistry			Name of the 2nd Subsidiary Subject Mathematics			Remarks			
	Hindi	Non-Hindi			Paper I	Paper II	Total of Theory	Practical	Total	Theory	Practical	Total	Theory	Practical	Total	Grand Total	Pass	Promoted	Fail
		Hindi	Non-Hindi Language	Total															
Full Marks	100	50	50	100	100/75	100/75	200/150	50	250	100/75	25	100	100/75	25	100	500			
Pass Marks	33	15	15	33			90/67	23	60	30/23	10	53	23/23	10	33				
Marks Obtained by the Candidate	51	-	-	51	45	55	100	34	134	44	18	62	50	-	58	303	Pass		

Rs. 20.00

Asstt. Incharge


 Tabulator


 Controller of Examinations

ATTESTED

NOTARY PUBLIC

Entry No. 215

11/10



SANDIP DUTTA
SDM (Mayur Vihar)
Old District Magistrate (East)
Govt. of NCT of Delhi
L.M. Bundh, Shastri Nagar, Delhi-31

352427

पं. दिना न्यायालय/सब विधिपाल क्लिरेट/
विवाह पंजीयक से "दखल" रजिस्ट्रारि किये
गये है।
The signature of District Judge/Sub-Divisional
Magistrate/Registrar of Marriage should

12 OCT 2022



Handwritten signature in blue ink over the cheque stamp.

عضراء غانم الصالح
سكرتير اول



(सुनील चन्दा)
SUNIL CHANDRA
REGISTRAR (REGISTRATION & CONTROL)
REGISTRATION DIVISION
J.P.V. Division
1000, Westing and Beach
KOLKATA-700016, West Bengal



Handwritten signature in blue ink.
Under Secretary
Home Deptt
FOREIGNER SECTION
JHARKHAND RANCHI

ATTESTED/COUNTER SIGNED

06884

JAI PRAKASH UNIVERSITY, CHAPRA

ORIGINAL

(EXAMINATION DEPARTMENT)

The following are the marks obtained by **SHAKILAHMED**Roll No. **242085**Registration No. **307280/1995**of **GOPALGANJ COLLEGE, GOPALGANJ** at the **Bachelor of Science (Hons.) Part II Examination, 1997** held in the month of **DECEMBER 1997**

Subject and Paper	Composition Subject				Name of the Honours Subject Physics					Name of the 1st Subsidiary Subject Chemistry			Name of the 2nd Subsidiary Subject Mathematics			Grand Total	Remarks		
	Hindi	Non-Hindi			Paper III	Paper IV	Total of Theory	Practical	Total	Theory	Practical	Total	Theory	Practical	Total		Pass	Promoted	Fail
		Hindi	English	Language															
Full Marks	100	50	50	100	100/ 75	100/ 75	200/ 150	50	200	100/ 75	25	100	100/ 75	25	100	300			
Pass Marks	33	15	15	33			90/ 67	23	90	33/ 22	10	33	33/ 23	10	33				
Marks Obtained by the Candidate	58	-	-	-	50	46	96	30	126	24	20	44	44	-	44	272	PASS		

Rs. 20.00

Asstt. Incharge


 Tabulator


 Controller of Examinations

JAI PRAKASH VISHWAVIDYALAYA (UNIVERSITY), CHAPRA

(EXAMINATION DEPARTMENT)

ORIGINAL
ATR254425

The following are the marks obtained by **SHAKIL AHMED**

Roll No. 242085

Registration No. 307280/1995

of **GOPALGAJ COLLEGE, GOPALGANJ** at the **Bachelor of Science (PHYSICS Hons.) Part III Examination 1998** held in Month of June 1998

Subject and Paper	Language Composition Part-I				Subsidiary Subject Part-I				Language Composition Part-II				Subsidiary Subject Part-II				Marks obtained in Honours												General Studies	Minimum Marks For						
					OI				MT				OI				MT				Part - I				Part - II					Part - III				Class	%	Remarks
	Part-I				Part-I				Part-II				Part-II				Part - I & II				Part - III & VI				Part - III											
Hindi	Non-Hindi			TH	Pr	TH	Pr	Hindi	Non-Hindi			TH	Pr	TH	Pr	TH	Pr	Total	TH	Pr	Total	Paper V	Paper VI	Paper VII	Total	Paper VIII	Total	Grand Total								
Full Marks	100	80	80	100	100	25	100	25	100	50	50	100	100	25	100	25	200	50	200	200	50	200	100	100	100	30	100	50	30	100						
Pass Marks	33	15	15	33	33	10	33	10	33	15	15	33	33	10	33	10	90	23	90	30	23	90	45	45	45	18	45	180	300	33						
Marks Obtained	51				44	18	36		88				24	20	44		100	34	134	96	30	126	78	48	36	177	96	243	303	48	Pass	52.5				

Rs. 50/-

Date : 16 Nov 1998

Asstt. Incharge

Tabulator

Controller of Examinations

EXTRACT FROM H...

NOTIFICATION REGULATIONS

ATTESTED



STATE OF QATAR دولة قطر
 وزارة الخارجية وزارة الخارجية
 رقم: 2022/1390054237/1
 التاريخ: 20/10/2022
 المبلغ: 2,400 INR
 SHAKIL AHMED
 مصانق علو صحة الضم والتواريخ
 وزارة الخارجية الهندية
 تون احمد مسؤولة عن المحتويات
 03482056



عقراء خانم الصالح
مكرتير اول

Signature of District Judge Sub-Division
Department of Marriage attached

12 OCT 2022



(शु-दिल खना)
SHUKIL KHANAP
Ministry of External Affairs, New Delhi

BIHAR INTERMEDIATE EDUCATION COUNCIL



PATNA
PROVISIONAL CERTIFICATE

Certified that..... SHAKIL AHMED

Son/Daughter of..... KAMAR RASHID

Roll Code..... 4309 No. 10058 Enlistment No. R-0138-93

of College..... GOPALGANJ COLLEGE, GOPALGANJ

passed the Intermediate..... SCIENCE Examination, 1995

held in the month of February '1995 and has been placed in

FIRST..... Division.

Subjects Offered

COMPULSORY

RASTRABHASA HINDI

ENGLISH

OPTIONAL

PHYSICS

CHEMISTRY

BIOLOGY

Date : 01/06/1995

Patna - 800 001


Secretary

BIHAR INTERMEDIATE EDUCATION COUNCIL



PATNA MARK STATEMENT, 1995

The following are the marks obtained by **SHAKIL AHMED**
college **GOPALGANJ COLLEGE, GOPALGANJ**

Roll Code 4309 **No.** 10058 **Enlistment No.** R-0138-93

at the Annual Intermediate **SCIENCE** Examination, 1995 held in the month of February 1995

SUBJECT NAME	Full Mks	Pass Mks	Mks. I	Mks. II	Theory Total	Practical Mks	R		Subject Total	Agg. Mks. Result
							Th.	Pr.		
1. COMPULSORY :										
RBH	100	030	058			058			058	
ENG	200	060	057		057	112			112	
2. OPTIONAL :										
PHY	200	065	040	042	084	046			130	
CHE	200	065	041	042	083	043			126	
BIO	200	060	060	063	123				123	
3. ADDITIONAL :										
									549	
										1ST DIV.

Date : 01/06/1995

Patna - 800 001


 Secretary

93/A 000023302

BIHAR SCHOOL EXAMINATION BORD, PATNA

SECONDARY SCHOOL EXAMINATION



FOLLOWING ARE THE DETAILED MARKS OBTAINED BY :

ROLL CODE	ROLL NO	NAME OF THE CANDIDATE										EXAMINATION					
08328	0506	SHAKIL AHMED										ANNUAL - 93					
SCHOOL NAME → D A V H/S GOPALGANJ											GRADE & GROUP → A						
GROUP A										FIFTH SUBJECT	AGGREGATE	RESULT					
ML			SL														
SUBJECT	PAPER 1	PAPER 2	TOTAL 150	SUBJECT	PAPER PART 1	PAPER PART 2	PAPER PART 1	PAPER PART 2	TOTAL 150								
H N	45	48	093	SNK	45	**	47	**	092	ENG	544	1ST DIV					
GROUP B																	
ENGLISH			MATHEMATICS			SOCIAL SCIENCE			NATURAL SCIENCE				OPTIONAL				
PAPER 1	PAPER 2	TOTAL 150	PAPER 1	PAPER 2	TOTAL 150	HCV	GEO	TOTAL 150	THEORY 135			PRAC-TICAL 15	TOTAL 150	SUBJECT	PAPER 1	PAPER 2	TOTAL 150
									PHY	CH	BIO						
45	46	091	46	55	101	47	32	079	31	20	26	11	088	EC	49	47	096

Heena
SECRETARY

बिहार विद्यालय परीक्षा समिति

सं०/९३८०३१८५८४



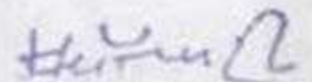
प्रमाणित किया जाता है

कि **SHAKIL ANSARI** रोल कोड **01121** क्रमांक **0504** जो
SANAM SABBIR के पुत्र/की पुत्री हैं, और जिनकी जन्म-तिथि
20. MAY 1976 ई० है, **D.A. V H/S GOPALGANJ** से **1997** ई०
की वार्षिक/पूरक/माध्यमिक परीक्षा में **11267** श्रेणी में उत्तीर्ण हुए/हुई।
उनका पाँचवाँ विषय **300** रहा जिसमें वे उत्तीर्ण/अव्युत्तीर्ण रहे।
समाजोपयोगी उत्पादक कार्य तथा सामुदायिक सेवा के आधार पर विद्यालय द्वारा प्रदत्त ग्रेड
1 है।

बिहार विद्यालय परीक्षा समिति

पटना, तिथि 30/10/97

ई०। 09-93/012314


सचिव

Date:19/8/2020

To Whom It May Concern

This is to certify that **Mr. Shakil Ahmed**, Indian nationality was employed as an Store Supervisor with Doha Regional Plastic Solution (DRPS) for the period from 05 October 2017 to 06 August 2020 on full time basis.

During this tenure he has undertaken various tasks in the factory and has successfully completed them to the best of his abilities.

We wish him good luck for his future assignments.

Best Regards

الدوحة ريجونال للحلول البلاستيكية
Doha Regional for Plastic Solutions
ص.ب. 40613 - الدوحة - قطر
P. O. Box : 40613 - Doha - Qatar

Tarek Jerjawi
General Manager



RCS
INTERNATIONAL

Certificate of Training

THIS IS TO CERTIFY THAT:

SHAKIL RASHED



OF

UCC INFRAROAD JV

HAS SUCCESSFULLY COMPLETED TRAINING FOR

BASIC FIRST AID WITH CPR

On 10th March, 2021

Certificate Control: 015-0321-03556

Date Issued : 10 March 2021

Valid Until : 09 March 2024

INSTRUCTOR

MANAGER



Bringing health and safety to life

www.rcshse.com

P.O. Box: 9029, Doha-Qatar | ☎ +974 4483 5995 | 📞 +974 4483 5973 | 📧 info@rcshse.com

QAA 18759



Date: 04-Jan-23

Experience Certificate

To Whom It May Concern.

This is to certify that **Mr. Shakil Ahmed**, Empld#1094634, **India** national was working with us as **"Warehouse Supervisor"** from **25-08-2020** to **31-12-2022**.

This certificate is being issued upon request of the above employee without any responsibilities on the company.

Issued this, **04-01-2023**, Doha Qatar.



INFRAROAD TRADING AND CONTRACTING

Subsidiary of



Tel: +974 4480 5448
Fax: +974 4480 5448
PO Box: 19627, Doha, Qatar
8th Floor, COM 92, Marine 2, Lusak City
Capital: 40,000,000 QAR | QFMS57
info@infraroad.com.qa
www.infraroad.com.qa

