



# BALAJI CHANDRASEKAR

ASSET MANAGEMENT COORDINATOR

+965 99829819

balaji18991@gmail.com

## Professional Experience

**Asset Management Coordinator** 2025 – Present

**Arab National Facilities Management Co Kuwait**

Experienced in managing the full lifecycle of facility assets, from acquisition to disposal. Proficient in using asset management systems such as Maximo, SAP to track, maintain, and optimize physical assets. Skilled in coordinating preventive maintenance, conducting physical audits, and ensuring compliance with safety and regulatory standards. Strong collaborator with procurement, maintenance, and finance teams to support efficient operations and accurate reporting.

**Maintenance Coordinator** 2017-2025

**Combined Group Contracting Co Kuwait**

Experienced in coordinating maintenance and asset management for both facilities and heavy equipment. Skilled in scheduling preventive and corrective maintenance, managing asset records, and ensuring regulatory compliance. Proficient in using CMMS and fleet management systems such as Maximo, SAP, and Archibus to track equipment performance, schedule work orders, and optimize asset lifecycle. Strong collaborator with operations, maintenance, and procurement teams to minimize downtime and support efficient, safe, and cost-effective operations.

**Service Advisor** 2016-2017

**Annamalis Renault Pvt Ltd India**

Versatile professional with experience as a Service Advisor and Asset Maintenance Coordinator, skilled in managing customer service, equipment maintenance, and asset lifecycle processes. Proven ability to communicate technical information clearly, schedule and oversee service operations, and maintain accurate records using systems like SAP, Maximo, and CMMS. Adept at coordinating with technicians, vendors, and internal teams to ensure timely repairs, regulatory compliance, and high customer satisfaction.

## References

**Eng. Amer Qundujji**

Operations manager

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**Eng. Ali Bin Rowdan**

CEO AFMC

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## Personal Details

- DOB : 18-09-1991
- Passport No : N9969049
- Civil ID : 291091804639
- Passport Expiry : 19-09-2026

## About

Experienced in asset and maintenance coordination within facilities management and heavy equipment industries. Skilled in asset tracking, maintenance planning, and vendor coordination to support safe, efficient operations. Strong attention to detail with a focus on minimizing downtime and extending asset life.

## Education

**Bachelor of Mechanical Engineering**

Nehru Institutions

2013-2016

**Diploma in Automobile Engineering**

KSR Institutions

2010-2013

## Skills

- Strategic Maintenance Planning
- Asset Lifecycle Optimization
- Team Leadership & Staff Supervision
- Budgeting & Cost Control
- Performance Monitoring & KPI Management
- Cross-Departmental Collaboration
- Risk Management & Safety Leadership
- Continuous Improvement & Lean Practices
- Vendor Negotiation & Contract Management
- Project Management & Implementation
- Regulatory Compliance & Auditing
- Training & Development of Maintenance Teams

## Language

- English
- Arabic
- Hindi
- Tamil