

SYED AMEERUDDIN

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Visa Type: Transferable IQAMA

Passport Number: T2199990



ACCOUNTANT

Seeking challenging assignments with a leading organization that would help me cultivate and nurture my skills with an opportunity to display my talent and become an asset to the organization.

Key Skills - Specialist in Finance & Accounting: -

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| ➤ Financial Accounting, Reporting & Control | Accounts Payable & Receivable |
| ➤ Financial Statement Analysis | Bank and Cash Reconciliation |
| ➤ Finalization of Accounts | Payment & Settlement |
| ➤ Audit Reports & Documentation | Internal Audit & Compliance |
| ➤ Excellent communication Skills | Business analyst Skill |
| ➤ Planning, organizing & decision making | Internal and external relationships. |
| ➤ Business Acumen | Strong Admin and Office Management. |
| ➤ Keep organization and time management skills. | Good collaboration and team work abilities. |

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| 1) ROWA AL-MUETAMADA COMPANY FOR CONTRACTING, (KSP) RIYADH
Worked as an Accountant | 01/2015 to Till Date |
| 2) ARABIAN CONSTRUCTION COMPANY (ACC) Dubai, UAE
Worked as Senior Accountant Accounts Payable & Accounts Receivable | 07/2015 – 10/2024.
(www.accsal.com/) |
| 3) APARNA CONSTRUCTIONS AND ESTATES PVT LTD INDIA
Worked as Senior Accountant Accountant Accounts Assistant | (02/2001 – 04/2015.
(www.aparnaconstructions.com) |

Key Responsibilities include:

- Oversee the processing of invoices, payments, and collections to maintain cash flow.
- Generate accurate financial statements and reports in compliance with accounting standards.
- Assist in developing and monitoring annual budgets and financial forecasts.
- Review contracts to assess financial implications and ensure compliance.
- Implement cost accounting systems to monitor project costs and identify variances.
- Manage the general ledger, ensuring accurate recording of transactions.
- Ensure compliance with tax regulations and financial reporting requirements.
- Supervise and train junior accounting staff on procedures and best practices.
- Conduct analysis to support strategic decision-making and evaluate project profitability.
- Work with other departments to ensure accurate financial reporting and budgeting.
- Identify and implement improvements in financial processes and systems.
- Prepare and submit accurate VAT and Zakat declarations to the relevant authorities on time.
- Maintain proper documentation for all transactions related to Zakat and taxes to ensure transparency.

ACADEMIA

Master of Finance & Accounting (M.F.A), Kakatiya University, 67%
Bachelor of Business Management (B.B.M), Kakatiya University, 63%
 (All Certificates attested from **Indian - HRD & MEA** and **UAE - MOFAC**)

Accounting Packages : Exposure in ERP Packages
 PGDCA : Post Graduation Diploma in Computer Application

PERSONAL DETAILS

Gender	: Male	Religion	: Islam
Marital Status	: Married	Nationality	: Indian
Languages Known	: English, Hindi. Urdu & Telugu	Visa Type	: Transferable Iqama
