

# Muhammad Haziq Nehal

## Site Procurement Manager

**SCE Certified - CIPP/CIPM**

[Transferable Iqama.](#)

[Umluj-Saudi Arabia.](#)

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## Summary

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Dedicated and results-driven Engineer with 8+ years of experience in the construction sector, specializing in BOQ, drawings, procurement, Submittals for material approvals, RFQs, comparisons, Tracking and coordination with engineers, consultant and client. Skilled in vendor management, contract negotiations, and regulatory compliance. I am seeking a challenging role in a dynamic organization where I can leverage my technical expertise, innovative problem-solving abilities, and passion for developing solutions.

## Skill Highlights

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- Coordination with Client and Consultant
- Negotiating in terms of agreement and pricing
- Complex problem solver
- Material Tracking and management
- Prepare for (RFQ), comparison, Purchase Orders and reports.
- Tendering process and Plan with potential vendors
- Comparing and evaluating suppliers offers.
- Queries of BOQ & DWG

## Experience

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**Site Procurement Manager** - 02/2024 to Present

**Samman Construction,**

**(CLH Project Utility Building Civil & MEP Work) Red Sea-KSA.**

- Receives Purchase request and checks technical integrity. Refers to engineer to resolve any queries
- Prepares list of potential suppliers from approved Vendor List so that a range of suitably competent sources of supply is available.
- RFQ, Prepare Comparison with specs/cost to coordinate with Cost control for negotiation
- Submits Sample and submittal for approval and when obtained as per specs
- Negotiate with suppliers on lead-time, cost and quality so as to obtain maximum benefit for the company.
- Collaborate with project stakeholders to understand requirements and provide technical expertise throughout the procurement process.
- Issue POs/Contracts as per agreed upon terms and conditions with exact payment terms.
- Maintain accurate procurement documentation (Tracker), records, and reports to support project tracking and budgeting.
- Develop and implement procurement strategies to meet project requirements and objectives
- Attend weekly meeting with client and consultant for the procurement update.

## **Senior Procurement Engineer – 11/2022 to 02/2024**

**Samman Construction**, Riyadh KSA.

### **(Hilton Double Tree Hotel Civil & MEP Work) Riyadh-KSA**

- Reviewed IFC drawings/specs to identify material and ER requirements for Civil & MEP scopes.
- Prepared and issued RFQs to prequalified vendors/subcontractors as per project BOQ and specs.
- Evaluated Techno-Commercial offers, conducted meetings, and finalized POs in coordination.
- Coordinated with Planning, QA/QC, and Site Teams to align procurement with baseline.
- Negotiated with suppliers for best price, delivery terms (Incoterms), and payment conditions.
- Ensured compliance with project specs, client requirements, and local authority regulations.
- Maintained updated procurement logs, MAR/SUB logs, and delivery schedules for material tracking.
- Aligned with logistics for material clearance, customs documentation, and timely site delivery.
- Supported Engineering and cost control initiatives to meet project budget targets.
- Monitored supplier KPIs for quality, delivery, and service performance.
- Participated in weekly progress meetings with Consultant, Client, and internal stakeholders.
- Coordinated with Contracts/Commercial Dept. for back-to-back agreements with vendors/subs

## **Procurement Engineer - 07/2020 to 09/2022**

**Concrete Builders & Realtors**, Pakistan.

- Responsible for all project activities, Procurement, Tender, submittals with reporting to the Project Manager and coordinate with the consultant.
- Effectively manage supplier selection & contractors to meet quality, service, delivery, cost, risk mitigation, and supplier capabilities to meet requirements.
- Receive and analysis (RFQ) Quotations from vendors/Subcontractors. Support with tender department. Prepare Comparative statement for competitive pricings & terms of deliveries.
- Approve the ordering of necessary goods and services and Finalize Purchase order (PO) and keep the terms and conditions for perfect deliveries.
- Coordination with engineers and subcontractors for installation/commissioning of electrical services. Attending quality control and progress meetings with consultant.
- Discussion with consultant for approval of materials and shop drawings.
- Responsible for commissioning of equipment in co-ordination with Manufacturer representative.
- Preparation and verification of submitted bills from clients and follow-up for payments.

## **Procurement Engineer Electrical - 02/2018 to 06/2020**

**Power Professionals & Engineers PVT Ltd**, Pakistan.

- Knowledgeable in analyzing construction drawings (DWGs, IFCs) and (BOQ) Bill of Quantities for different system (Panel Board, Earthing/Lighting, Wires/Cables, Fixtures & ELV Systems)
- Responsible for submittal approval of system brands as per BOQ and approval list and specs.
- Prepared Plan, Negotiate and processed Purchase Orders in terms of quality, price with delivery schedule to fulfill the requirement of Consultant and Client.
- Organized and facilitated the complete construction process for all managed developments, from planning to delivery.
- Supported department with quotations (RFQ) for the purpose of tenders and cost estimations.
- Worked effectively in a team environment and handled pressure with less supervision.

## Procurement Coordinator - 01/2017 to 01/2018

Power Professionals & Engineers PVT Ltd, Pakistan.

- Identify potential suppliers, negotiate contracts, and establish relationships with vendors to ensure the best quality, price, and terms.
- Create and manage purchase orders for goods and services, including tracking orders to ensure timely delivery.
- Collaborate with project managers to develop project plans, timelines, and budgets. Assist in creating and updating project documentation.
- Coordinate and manage the allocation of materials, equipment, and labor resources required for the project. Maintain accurate records of resource usage and availability.
- Support Project Manager & site team for design review & amendments.
- Responsible for aligning with client/consultant for approvals on design and submittals
- Facilitate effective communication among project stakeholders including civil contractors, architects, engineers, consultants and clients.
- Continuous coordination with the site to the end of the project to ensure design and programming implementation as per the contract and change orders.

## Education & Certifications

- B.E Energy Engineer – (2013- 2017) **SCE Reg No. 1135705**  
**Hamdard University-Karachi, Pakistan**
- CIPP/CIPM - (IPSCMI) **BOA-STD59707**

## Projects

<b>Utility Building Civil &amp; MEP Works , RedSea KSA</b> Client: RedSea Global.	(2024- Present)
<b>Hilton Double Tree Hotel, Riyadh KSA</b> Client: Riyadh Capital Consultant: Richmond	(2022- Present)
<b>PC Hotel Malam Jabba Resort, Sawat KPK</b> Client: Samson's. Consultant: Green Design.	(2017- 2021)
<b>Gold Crest Mall and Apartment DHA Lahore.</b> Consultant: Eleken Associates.	(2017-2021)
<b>Imtiaz Super Market Haly Tower DHA Lahore</b> Consultant: Eleken Associates.	(2019-2020)
<b>Daraz Head Office Dolmen mall Clifton, Karachi.</b> Consultant: AA Associates. Design: Colombo Studio.	(2019-2020)
<b>Habib Metro Bank I.I Chandigarh Road Karachi</b> Consultant/Design : Prompt Design Studio	(2019-2021)
<b>Rumanza Golf Club DHA Multan</b> Consultant EC Services. Design: Pilar & Sons	(2021-2023)

## **Software Skills**

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- Oracle Aconex
- Procore
- AutoCAD
- Microsoft Office

## **Languages**

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- English
- Urdu / Hindi
- Arabic (Basic)

## **Personal Information**

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- Age: 31 Years
- Date of Birth: 14-08-1994
- Nationality: Pakistan
- Marital Status: Single
- Iqama: Building Electrician (Valid-Transferable)
- Driving License: Valid-KSA

Faisal Hayari  
RSG- RED SEA DESTINATION

Final (WF-008879) R12-S00C02 - [SAMMAN] - Curriculu...  
WORKFLOW TRANSMITTAL

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### Final (WF-008879) R12-S00C02 - [SAMMAN] - Curriculum Vitae for Site Procurement Manager Muhammad Haziq Nehal


From: Mr Faisal Hayari - The Red Sea Development Company

To (9): Mr Shakkeer Peedikayil - The Red Sea Development Company (+8 more...)

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#### DOCUMENT ATTACHMENTS (1)

(0 selected)				
File	Document No	Revision	Title	Status
	R12-S00C02-SMN-CVE-PM-0030	C0	R12-S00C02 - Curriculum Vitae for Site Procurement Manager Muhammad Haziq Nehal	Accepted

#### ATTRIBUTES

Attribute 1: Site Wide

#### MESSAGE

#### Workflow Review History

The attached documents have completed the "R12-S00C02 - [SAMMAN] - Curriculum Vitae for Site Procurement Manager Muhammad Haziq Nehal" workflow with the following results :

*This transmittal was automatically generated.*

Doc No	Step	Participant	Review Outcome	Comments
R12-S00C02-SMN-CVE-PM-0030	TRSDC Document Controller - Gate Keeper	M Ahmed	Accepted	

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Project Manager - Review M Alghamdi Accepted

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Project Director - Approval F Hayari Accepted

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