

Khaled Abdulkareem Alsaad

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Riyadh, Saudi Arabia

CAR MAINTENANCE SUPERVISOR - SALES AND PROCUREMENT OFFICER - EQUIPMENT CONTROLLER

Adeptly excelled in Sales & Procurement and Equipment Controller roles, steering operations within Saudi Arabia's top firms. Skillfully elevating team performance, fostering loyalty, and nurturing partnerships, specializing in industrial tools and auto parts procurement and maintenance. Honed through extensive experience, committed to delivering consistent success and eager to embrace new challenges in a dynamic environment that values excellence.

KEY COMPETENCIES

Project Management
Inventory Management
Computer Proficiency
Procurement Strategy

Gasoline Engines
Automotive Mech. Expert
Result Oriented
Vendor Management

Leadership
Effective Communication
Critical Thinking
Profit Maximization

SUMMARY OF QUALIFICATIONS

- ❖ Proficiently managed inventory levels to ensure efficient stock control and cost-effectiveness.
- ❖ Devised and executed strategic procurement plans, sourcing materials and services at competitive prices.
- ❖ Led high-performing sales teams to achieve revenue targets and foster long-term client relationships.
- ❖ Employed innovative strategies to maximize profits from auto parts and accessories.
- ❖ Collaborated with cross-functional teams to streamline processes and enhance efficiency.
- ❖ Built and maintained strong vendor relationships, negotiating favorable terms to optimize procurement.
- ❖ Utilized data analysis to identify market trends, enhancing decision-making and sales strategies.
- ❖ Leveraged market insights to accurately forecast demand, minimizing inventory excess and shortages.
- ❖ Implemented process improvements to enhance sales, procurement, inventory management workflows.
- ❖ Demonstrated strong communication skills in negotiating, presenting, and collaborating effectively.
- ❖ Successfully led teams, ensuring efficient operations and seamless workflows.
- ❖ Monitor equipment for optimal performance, minimizing downtime and risks.
- ❖ Provided insightful reports to management and stakeholders, enhancing project transparency.
- ❖ Demonstrated skill in ordering tasks based on importance and scheduling.
- ❖ Expertly managed inventory levels, reducing costs and ensuring timely availability.

PROFESSIONAL EXPERIENCE

Bin Laden Group - Riyadh

Mar 2007 - Present

Equipment Controller and Maintenance Officer

Team Leadership | Equipment Monitoring | Progress Reporting | Task Prioritization

- Proficiently led and motivated teams, ensuring collaborative and high-performing work environments.
- Diligently monitored equipment operations, prioritizing safety and efficiency.
- Regularly delivered insightful progress reports to engineers and management for informed decision-making.
- Expertly organized and scheduled tasks, optimizing workflow and project timelines.
- Strategically allocated resources for maximum efficiency while maintaining strict safety standards.
- Swiftly identified and resolved operational issues through technical troubleshooting.
- Spearheaded preventive maintenance initiatives, minimizing downtime and extending equipment lifespan.
- Continuously identified and implemented process improvements to enhance operational effectiveness.
- Collaborated with external vendors, streamlining maintenance operations and securing necessary supplies.
- Conducted training sessions to elevate team skills and foster a culture of improvement.
- Ensured compliance with industry regulations and safety protocols, maintaining a secure work environment.

United Company - Riyadh

Jan 2001 - Feb 2007

Sales and Procurement officer

Inventory Management | Procurement Strategy | Sales Leadership | Profit Maximization

- Proficiently led and motivated teams, ensuring collaborative and high-performing work environments.
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Auto Mechanics

Precise Evaluation | Advanced Diagnostic Proficiency | Holistic Damage Assessment

- Utilizing cutting-edge diagnostic tools for comprehensive issue identification.
- Thoroughly examining vehicles to uncover mechanical and electromechanical damage.
- Evaluating car damage extent and root causes to determine targeted solutions.
- Formulating efficient repair plans based on assessments.
- Ensuring repairs meet and exceed industry standards.
- Incorporating tech-driven solutions for streamlined assessments and repairs. Leveraging data for procedure optimization and enhanced outcomes.
- Meticulously documenting assessments and repair processes.
- Clear, empathetic interactions to explain assessments and repairs.
- Staying current with dynamic industry advancements.

EDUCATION

FIRST INDUSTRIAL INSTITUTE

Diploma in Mechanical Engineering

Self Paced Learning

Professional Training in Equipment Maintenance, Sales and Procurement
