

Nouf Albalawi

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Saudi Arabia , Tabuk



Summary

A highly motivated Management Information Systems (MIS) graduate with a strong foundation in technology and business management. Skilled in data analysis, database management, systems analysis, and project management, with a keen ability to implement strategic IT solutions that enhance business operations. Passionate about leveraging technology-driven insights to drive efficiency and decision-making in dynamic environments.

Education

Bachelor's Degree in Management Information Systems | University of Tabuk | GPA: 4.62out of 5

2020-2024

- Gained expertise in systems analysis, database management, business intelligence, and project management.
- Developed strong analytical and problem-solving skills, focusing on data-driven decision-making to enhance organizational efficiency.

Experience

Intern – IT Department in Prince Fahd Bin Sultan University, Tabuk

August 2022 – June 2022

- Led a project to enhance the graduate research management system, improving data organization and accessibility.
- Designed and compiled a comprehensive research catalog, streamlining data retrieval and administrative processes.
- Developed hands-on experience in database management, system optimization, and academic data structuring.
- Strengthened technical and analytical skills, contributing to improved information management strategies.

Certifications & Courses

JavaScript Fundamentals | Cisco | August 2024

Data Analysis | IBM | October 2024

Data-Driven Decision Making | Coursera | January 2025

Skills

Technical Skills:

- Microsoft Office Suite (Word, PowerPoint, Excel)
- Data Analysis & SQL
- Programming: Java, JavaScript
- Business Intelligence Tools: Power BI

Soft Skills

- Cross-functional Collaboration
- Emotional Intelligence
- Continuous Learning & Growth

Languages

Arabic: Native

English: Proficient (Written & Spoken)