

# Amit K. Mamtora PMP®, PMI-RMP®, PMI-PBA®

Senior Projects Control Engineer

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mamtoraamitk@gmail.com



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**DATE OF BIRTH**

10-July-1981

**NATIONALITY**

Indian

**CIVIL STATUS**

Married

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**EDUCATION**

Master of Law & Legal Studies (Construction Law), Woods mount University, 2022.

B.Sc. Degree in Civil Engineering, Saurashtra University, 2004.

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**LANGUAGES**

English, Tagalog, Spanish, Sindhi, Hindi, Gujarati.

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**GEOGRAPHIC EXPERIENCE**

KSA, UAE, Oman, India

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**KEY QUALIFICATIONS (LICENSES, REGISTRATIONS/MEMBERSHIPS, CERTIFICATIONS)**

2019: Certificate in Claims Preparation and Dispute Management.

2019: Certificate in Forensic Delay Analysis.

PMP® - 35341116.

PMI - RMP® - 3548968.

PMI - PBA® - 3842865

Chartered Engineer (CEng.) - IEI

MIEI – M-1671698.

MICCP – 190014.

MIET - MCS A170/1100817508

ACI Arb – 6043807.

PRINCE2 AGILE F&P (PM).

MASCE.

MIBA.

LCIA-YIAG – 132206.

ICC – YIA.

TPD – ADR.

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## CAREER HIGHLIGHTS & EXPERIENCE

With a rich and diverse career spanning over 20 years, I bring a wealth of expertise in infrastructure, utility, and building works. In my capacity as a Project Control Specialist, I have demonstrated a keen ability to oversee and manage projects from initiation to completion. My strategic planning and execution skills have played a pivotal role in ensuring the successful delivery of projects within scope, budget, and schedule. I have been instrumental in implementing robust control mechanisms to monitor progress, mitigate risks, and optimize resource allocation. As a seasoned Planning Manager, my meticulous approach to planning involves considering all relevant factors, including resource availability, timelines, and potential risks. I have successfully aligned project plans with organizational objectives, fostering efficiency and seamless coordination among cross-functional teams.

As a Forensic Delay Analyst underscores my ability to navigate complexities and provide invaluable insights into project delays. Through my forensic analysis, I have played a crucial role in dispute resolution and claims management.

As a Contract Administrator, I have honed my skills in ensuring contractual compliance and effective communication between stakeholders. I have adeptly managed contract documentation, negotiations, and dispute-resolution processes. My attention to detail and thorough understanding of contractual obligations have contributed to the successful execution of contracts, minimizing risks and maximizing outcomes.

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## PROJECT EXPERIENCE

**July 2024 – till date | Hill International**

**Sr. Projects Control Engineer**

**DACO – PMO**

**King Fahad International Airport**

**Dammam, Eastern Region. KSA**

### **Responsibilities/Tasks:**

- Develop and maintain detailed project schedules using tools like Primavera P6 or MS Project, identifying key milestones and critical paths.
- Prepare and control budgets, including cost estimation, forecasting, and variance analysis to ensure the project stays within financial constraints.
- Track and report project progress, comparing planned versus actual performance, and recommend corrective actions as necessary.
- Identify potential risks and develop mitigation strategies to minimize project disruptions.
- Evaluate the impact of design or scope changes on the project's cost, schedule, and resources, and incorporate these changes into the project plans.
- Coordinate with teams to ensure optimal utilization of manpower, materials, and equipment while minimizing resource bottlenecks.
- Generate regular progress and performance reports for stakeholders, highlighting key metrics, risks, and deviations.
- Serve as a communication link between project teams, management, and stakeholders to ensure alignment on project objectives and deliverables.
- Utilize EVM techniques to measure project performance against scope, schedule, and budget.
- Monitor quality standards and ensure compliance with project requirements, specifications, and industry best practices.
- Maintain proper documentation of project schedules, cost estimates, and progress reports for future reference and audits.
- Ensure seamless integration between cost control, scheduling, and other project management tools.
- Provide accurate projections for cost and schedule based on current progress and future trends.
- Assist in reviewing and analyzing contracts for cost, time, and scope implications, supporting negotiations as required.
- Evaluate project performance against industry standards and historical data to drive continuous improvement.

**October 2023 – July 2024 | Otak International**

**Projects Control Engineer / Forensic Delay Analyst.**

**Construction of Villa, Infrastructure & Landscaping Works - Qasar Al Jurf &**

**KBZ Street Enhancement including Water Features, Landscaping & infrastructure works @ Al Ain, Abu Dhabi, UAE**

### **Responsibilities/Tasks:**

- Maintain a Master Schedule for the client.
- Review contractor's schedule of works as per AACE standard.
- Participate in the Planning efforts for the project.
- Do the complete reporting to the client; weekly and monthly.

- Verify all the submitted reports by the Contractors.
- Prepare presentations as Client & Management requirement.
- Listing & Maintaining the Notification & Claim Substantiation Log.
- Include all changes to the scope and variation work requested by the Client or the Contractor.
- Develop and maintain project budgets, track costs, and identify and report on cost variances.
- Technical letter writing as per the FIDIC clauses / PCC, GCC & SCC.
- Feasibility study of contractor's prepared schedule of works.
- Preparation and monitoring of Risk register also identify, assess and mitigate project risks.
- Forensic Delay Analysis of submitted contractor's claim – Prospective & Retrospective Analysis Methods (SCL Protocol – 2<sup>nd</sup> Edition 2017).
- Prepare the recommendation on the Contractor's submitted Claim.
- Dispute resolution as of recommended practice (ADR) governs by contract / ICC.
- Manage the process of making changes to the project's scope, schedule, or budget. Work with project managers and stakeholders to assess the impact of proposed changes and develop and implement change plan.
- Having in depth knowledge of FIDIC clauses, Contracts Management and Quantum Analysis.
- Preparation of Design Schedules as required.
- Participate in the closing out of the project.

**January 2023 – October 2023 | Consolidated Engineering Co. (Khatib & Alami)**

**Project Control Engineer**

**DS 207 /1 Al Awir First Sewerage and Storm Water System, Dubai, UAE**

**Responsibilities/Tasks:**

- Maintain a Master Schedule for the client.
- Review contractor's schedule of works as per AACE standard.
- Participate in the Planning efforts for the project.
- Do the complete reporting to the client; weekly and monthly.
- Verify all the submitted reports by the Contractors.
- Prepare presentations as Client & Management requirement.
- Listing & Maintaining the Notification & Claim Substantiation Log.
- Include all changes to the scope and variation work requested by the Client or the Contractor.
- Develop and maintain project budgets, track costs, and identify and report on cost variances.
- Technical letter writing as per the FIDIC clauses / PCC, GCC & SCC.
- Feasibility study of contractor's prepared schedule of works.
- Preparation and monitoring of Risk register also identify, assess and mitigate project risks.
- Forensic Delay Analysis of submitted contractor's claim – Prospective & Retrospective Analysis Methods (SCL Protocol – 2<sup>nd</sup> Edition 2017).
- Prepare the recommendation on the Contractor's submitted Claim.
- Dispute resolution as of recommended practice (ADR) governs by contract / ICC.
- Manage the process of making changes to the project's scope, schedule, or budget. Work with project managers and stakeholders to assess the impact of proposed changes and develop and implement change plan.
- Having in depth knowledge of FIDIC clauses, Contracts Management and Quantum Analysis.
- Preparation of Design Schedules as required.
- Participate in the closing out of the project.

**June 2021 - January 2023 | RTC Road & Traffic Engineering  
Projects Planning & Control Manager  
Multiple Project Dubai, UAE**

**Projects:**

- R1090 – RTA Project for Developers.
- R1075 – Internal Roads in Nad Al Shiba – 2 – Completed.
- R1072 – Internal Roads in Al Qusais Industrial Areas 1, 2, 3, 4 & 5 R1135 - Implementing Cycle Track from Al Khawaneej Area to Mushrif Park.
- P52-DAFZA - Proposed New Entry and Exit for Dubai Airport Free Zone.
- NESTO Project – Proposed Local Shopping Centre on Plot # 701, SHARJAH – Completed.
- Brighton College and Dwight School on Plot No. 672-434 at Al Barsha South Second – Completed.
- Palm Jumeirah - Rehabilitation and Road Works at Palm Jumeirah.

**Responsibilities/Tasks:**

- Maintain a Master Schedule for the client.
- Review contractor's schedule of works as per AACE standard.
- Participate in the Planning efforts for the project.
- Do the complete reporting to the client; weekly and monthly.
- Verify all the submitted reports by the Contractors.
- Prepare presentations as Client & Management requirement.
- Listing & Maintaining the Notification & Claim Substantiation Log.
- Include all changes to the scope and variation work requested by the Client or the Contractor.
- Develop and maintain project budgets, track costs, and identify and report on cost variances.
- Technical letter writing as per the FIDIC clauses / PCC, GCC & SCC.
- Feasibility study of contractor's prepared schedule of works.
- Preparation and monitoring of Risk register also identify, assess and mitigate project risks.
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- Prepare the recommendation on the Contractor's submitted Claim.
- Dispute resolution as of recommended practice (ADR) governs by contract / ICC.
- Manage the process of making changes to the project's scope, schedule, or budget. Work with project managers and stakeholders to assess the impact of proposed changes and develop and implement change plan.
- Having in depth knowledge of FIDIC clauses, Contracts Management and Quantum Analysis.
- Preparation of Design Schedules as required.
- Participate in the closing out of the project.

**February 2020 - June 2021 | Pioneer Engineering Consultancy  
Sr. Planning Engineer /Project Control Engineer /Forensic Delay Analyst  
ADFSP Phase # 7 Package # 7 Construction of school at Al Shamkha – MUSANADA, Abu Dhabi, UAE**

**Responsibilities/Tasks:**

- Maintain a Master Schedule for the client.
- Review contractor's schedule of works as per AACE standard.
- Participate in the Planning efforts for the project.
- Do the complete reporting to the client; weekly and monthly.
- Verify all the submitted reports by the Contractors.
- Prepare presentations as Client & Management requirement.
- Listing & Maintaining the Notification & Claim Substantiation Log.
- Include all changes to the scope and variation work requested by the Client or the Contractor.

- Develop and maintain project budgets, track costs, and identify and report on cost variances.
- Technical letter writing as per the FIDIC clauses / PCC, GCC & SCC.
- Feasibility study of contractor's prepared schedule of works.
- Preparation and monitoring of Risk register also identify, assess and mitigate project risks.
- Forensic Delay Analysis of submitted contractor's claim – Prospective & Retrospective Analysis Methods (SCL Protocol – 2<sup>nd</sup> Edition 2017).
- Prepare the recommendation on the Contractor's submitted Claim.
- Dispute resolution as of recommended practice (ADR) governs by contract / ICC.
- Manage the process of making changes to the project's scope, schedule, or budget. Work with project managers and stakeholders to assess the impact of proposed changes and develop and implement change plan.
- Having in depth knowledge of FIDIC clauses, Contracts Management and Quantum Analysis.
- Preparation of Design Schedules as required.
- Participate in the closing out of the project.

**May 2018 - February 2020 | AECOM**  
**Sr. Planning Engineer / Forensic Delay Analyst**  
**Multiple Project, Middle East Dubai, UAE**

**Projects:**

- Town Square Development at Al Qudra Road
- Meydan Phase – 1A and 2A

**Responsibilities/Tasks:**

- Maintain a Master Schedule for the client.
- Review contractor's schedule of works as per AACE standard.
- Participate in the Planning efforts for the project.
- Do the complete reporting to the client; weekly and monthly.
- Verify all the submitted reports by the Contractors.
- Prepare presentations as Client & Management requirement.
- Listing & Maintaining the Notification & Claim Substantiation Log.
- Include all changes to the scope and variation work requested by the Client or the Contractor.
- Develop and maintain project budgets, track costs, and identify and report on cost variances.
- Technical letter writing as per the FIDIC clauses / PCC, GCC & SCC.
- Feasibility study of contractor's prepared schedule of works.
- Preparation and monitoring of Risk register also identify, assess and mitigate project risks.
- Forensic Delay Analysis of submitted contractor's claim – Prospective & Retrospective Analysis Methods (SCL Protocol – 2<sup>nd</sup> Edition 2017).
- Prepare the recommendation on the Contractor's submitted Claim.
- Dispute resolution as of recommended practice (ADR) governs by contract / ICC.
- Manage the process of making changes to the project's scope, schedule, or budget. Work with project managers and stakeholders to assess the impact of proposed changes and develop and implement change plan.
- Having in depth knowledge of FIDIC clauses, Contracts Management and Quantum Analysis.
- Preparation of Design Schedules as required.
- Participate in the closing out of the project.

**December 2016 - May 2018 | Core Engineering Consultancy**  
**Senior Project Planning Engineer**  
**Multiple Project, Abu Dhabi, UAE**

**Projects:**

- ADFSP-Ph # 6. PKG # 14 Construction of Delma School Project (MUSANADA)
- G+1 Extension of Airport Building including Conveyor System and Aircraft Hanger construction with Maintenance Facility – Sharjah Airport

**Responsibilities/Tasks:**

- Prepare Master Program for Additional Buildings at Sharjah Airport
- Participated in Design stages for Aircraft Hanger with Maintenance Facility.
- Construction of G+2 building with all the Facilities including Interior.
- Conveyor belt system along with screening facility.
- Co-ordinate with Airport Operations personnel to maintain the secure environment.
- Attending the meetings with Stakeholders and PMC representatives.
- Preparing the Reports as required by Stakeholders.
- Maintain a Master Schedule for the client.
- Review contractor's schedule of works as per AACE standard.
- Project Planning and control of triple constrain including Quality.
- Do the complete reporting to the client; weekly and monthly.
- Verify all the submitted reports by the Contractors.
- Prepare presentations as client's requirement.
- Include all changes to the scope and variation work requested by the Client or the Contractor.
- Technical letter writing as per the FIDIC clauses / General Conditions of Contract.
- Issuance of EI instructions.
- Feasibility study of contractor's prepared schedule of works.
- Preparation and monitoring of Risk register.
- Forensic Delay Analysis of submitted contractor's claim.
- Prepare the recommendation on contractor's claim.
- Dispute resolution as of recommended practice (ADR) governs by contract / ICC.
- Acting as a sole Arbitrator for the dispute resolution from client side.
- Having in depth knowledge of FIDIC clauses and contracts management.
- Participate in the closing out of the project.

**August 2013 - December 2016 | Parsons International**  
**Senior Project Planning Engineer**  
**Multiple Project, Abu Dhabi, UAE**

**Projects:**

- Replacement of R/A with Signalized Junctions at MBZ City (DoT).
- Water Circulation Enhancement (UPC / MUSANADA).
- Landscaping Works at Al Reem Island (Buniya).

**Responsibilities/Tasks:**

- Maintain a Master Schedule for the client.
- Review contractor's schedule of works as per AACE standard.
- Participate in the Planning efforts for the project.
- Do the complete reporting to the client; weekly and monthly.
- Verify all the submitted reports by the Contractors.
- Prepare presentations as Client & Management requirement.
- Listing & Maintaining the Notification & Claim Substantiation Log.

- Include all changes to the scope and variation work requested by the Client or the Contractor.
- Develop and maintain project budgets, track costs, and identify and report on cost variances.
- Technical letter writing as per the FIDIC clauses / PCC, GCC & SCC.
- Feasibility study of contractor's prepared schedule of works.
- Preparation and monitoring of Risk register also identify, assess and mitigate project risks.
- Forensic Delay Analysis of submitted contractor's claim – Prospective & Retrospective Analysis Methods (SCL Protocol – 2<sup>nd</sup> Edition 2017).
- Prepare the recommendation on the Contractor's submitted Claim.
- Dispute resolution as of recommended practice (ADR) governs by contract / ICC.
- Manage the process of making changes to the project's scope, schedule, or budget. Work with project managers and stakeholders to assess the impact of proposed changes and develop and implement change plan.
- Having in depth knowledge of FIDIC clauses, Contracts Management and Quantum Analysis.
- Preparation of Design Schedules as required.
- Participate in the closing out of the project.

### **September 2008 - August 2013 | Al Wasit Roads Contracting LLC**

#### **Project Planning Engineer**

#### **Multiple Project, Dubai, UAE**

##### **Projects:**

- R-916- Various Improvements in Dubai.
- Roads in Nad Al Sheeba – II.
- Construction of Khatmat Malaha Checkpost (UAE – OMAN Border).
- Etihad Railway (Phase-1: Shah-Hubshan-Ruwais).

##### **Responsibilities/Tasks:**

- Prepare & Maintain a Master Schedule for the Client / Engineer.
- Participate in the Planning efforts for the project.
- Do the complete reporting to the Engineer - weekly and monthly.
- Prepare all required reports by the Contractors.
- Prepare presentations as Client, Engineer & Management requirement.
- Listing & Maintaining the Notification & Claim Substantiation Log.
- Include all changes to the scope and variation work requested by the Client or the Engineer.
- Technical letter writing as per the FIDIC clauses / PCC, GCC & SCC.
- Involved in Feasibility study for prepared schedule of works.
- Preparation and Monitoring of Risk register also identify, assess and mitigate project risks.
- Prepare the Contractor's Extension of Time / Prolongation cost Claim.
- Manage the process of making changes to the project's scope, schedule, or budget. Work with project managers and stakeholders to assess the impact of proposed changes and develop and implement change plan.
- Having in depth knowledge of FIDIC clauses, Contracts Management.
- Participate in the closing out of the project.

### **January 2007 - September 2008 | Al Turki Enterprise LLC (Oman)**

#### **Project & Planning Engineer**

#### **Construction of SQU-CCC including Infrastructure and Landscaping, Oman**

##### **Responsibilities/Tasks:**

- Prepare & Maintain a Master Schedule for the Client / Engineer.
- Participate in the Planning efforts for the project.
- Do the complete reporting to the Engineer - weekly and monthly.

- Prepare all required reports by the Contractors.
- Prepare presentations as Client, Engineer & Management requirement.
- Listing & Maintaining the Notification & Claim Substantiation Log.
- Include all changes to the scope and variation work requested by the Client or the Engineer.
- Technical letter writing as per the FIDIC clauses / PCC, GCC & SCC.
- Involved in Feasibility study for prepared schedule of works.
- Preparation and Monitoring of Risk register also identify, assess and mitigate project risks.
- Prepare the Contractor's Extension of Time / Prolongation cost Claim.
- Manage the process of making changes to the project's scope, schedule, or budget. Work with project managers and stakeholders to assess the impact of proposed changes and develop and implement change plan.
- Having in depth knowledge of FIDIC clauses, Contracts Management.
- Participate in the closing out of the project.

**December 2005 - December 2006 | Al Areesh Building Contracting LLC  
Project & Planning Engineer  
Villa Construction at Midriff, Dubai, UAE**

**Responsibilities/Tasks:**

- Prepare & Maintain a Master Schedule for the Client / Engineer.
- Participate in the Planning efforts for the project.
- Do the complete reporting to the Engineer - weekly and monthly.
- Prepare all required reports by the Contractors.
- Prepare presentations as Client, Engineer & Management requirement.
- Listing & Maintaining the Notification & Claim Substantiation Log.
- Include all changes to the scope and variation work requested by the Client or the Engineer.
- Technical letter writing as per the FIDIC clauses / PCC, GCC & SCC.
- Involved in Feasibility study for prepared schedule of works.
- Preparation and Monitoring of Risk register also identify, assess and mitigate project risks.
- Prepare the Contractor's Extension of Time / Prolongation cost Claim.
- Manage the process of making changes to the project's scope, schedule, or budget. Work with project managers and stakeholders to assess the impact of proposed changes and develop and implement change plan.
- Having in depth knowledge of FIDIC clauses, Contracts Management.
- Participate in the closing out of the project.

**April 2005 - November 2005 | Najmat Al Khaleej Building Contracting LLC  
Site Engineer  
Villa Construction at Al Tawar. Dubai, UAE**

**Responsibilities/Tasks:**

- Prepare & Maintain a Master Schedule for the Client / Engineer.
- Participate in the Planning efforts for the project.
- Do the complete reporting to the Engineer - weekly and monthly.
- Prepare all required reports by the Contractors.
- Prepare presentations as Client, Engineer & Management requirement.
- Listing & Maintaining the Notification & Claim Substantiation Log.
- Include all changes to the scope and variation work requested by the Client or the Engineer.
- Technical letter writing as per the FIDIC clauses / PCC, GCC & SCC.
- Involved in Feasibility study for prepared schedule of works.
- Preparation and Monitoring of Risk register also identify, assess and mitigate project risks.
- Prepare the Contractor's Extension of Time / Prolongation cost Claim.

- Manage the process of making changes to the project's scope, schedule, or budget. Work with project managers and stakeholders to assess the impact of proposed changes and develop and implement change plan.
- Having in depth knowledge of FIDIC clauses, Contracts Management.
- Participate in the closing out of the project.

**July 2004 - April 2005 | Purvin Shah & Associates**  
**Project & Planning Engineer**  
**Ahmedabad-India**

**Responsibilities/Tasks:**

- Prepare & Maintain a Master Schedule for the Client / Engineer.
- Participate in the Planning efforts for the project.
- Do the complete reporting to the Engineer - weekly and monthly.
- Prepare all required reports by the Contractors.
- Prepare presentations as Client & Management requirement.
- Include all changes to the scope and variation work requested by the Client or the Engineer.
- Involved in Feasibility study for prepared schedule of works.
- Preparation and Monitoring of Risk register also identify, assess and mitigate project risks.
- Manage the process of making changes to the project's scope, schedule, or budget.
- Work with project managers and stakeholders to assess the impact of proposed changes and develop and implement change plan.
- Participate in the closing out of the project.